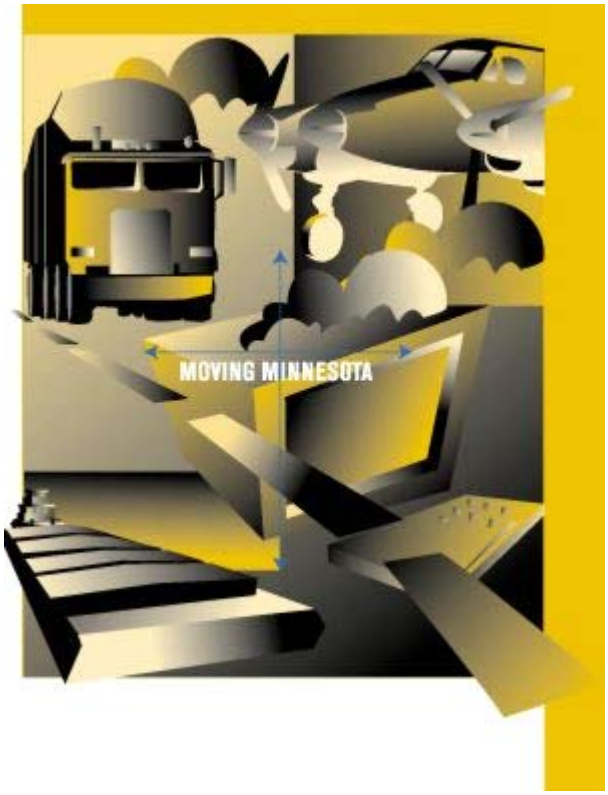



# Minnesota Department of Transportation

**March 2010**

*SAAS Web Reporting Manual for Minnesota Cities and Counties.*

# TABLE OF CONTENTS

**TABLE OF CONTENTS** ..... **2**

**USING HELP** ..... **4**

**REPORT NAVIGATION** ..... **5**

*Entrance* ..... *5*
*Installation - Crystal Reports* ..... *7*
*Reports, Payments and Project Number Requests* ..... *8*
*Toolbar* ..... *9*

**STATE AID COUNTY AND MUNICIPALITY REPORTS** ..... **11**

*Advance – CSAH & MSAS Funds* ..... *14*
*Aging* ..... *17*
*Bond Applied Projects* ..... *20*
*Bond Loan Schedule* ..... *22*
*Bond Principal and Interest Due* ..... *24*
*Bridge Bonding & Other State Bonding Programs* ..... *26*
*Bridge Bonding & Other State Bonding Programs – Acct Only* ..... *28*
*Bridge Bonding & Other State Bonding Programs Summary* ..... *30*
*Expenditure Detail by Co/Muni & Control Section Number* ..... *33*
*Local Bridge Project Expenditure/Obligation Report - Summary* ..... *35*
*Overpayments* ..... *39*
*Payment Document – Final Maintenance* ..... *41*
*Payment Document - Construction* ..... *43*
*Payment Shortages* ..... *45*
*Project Allocation* ..... *47*
*Project Allocation – Acct Only* ..... *49*
*Project History* ..... *51*
*Status* ..... *54*

**FEDERAL AID PROJECTS AND AGREEMENT REPORTS** ..... **59**

*Encumbrance/Open Projects* ..... *61*
*Federal Payments* ..... *63*
*Final Projects* ..... *65*
*Last Voucher Input by Local Government* ..... *69*
*Ledger by Card Summary* ..... *70*
*Payment Detail* ..... *73*
*Payment Shortages – Federal Advance Construction (AC)* ..... *79*

*Payment Summary* ..... *81*
*Project Setup* ..... *83*

**DELEGATED CONTRACT PROCESS (DCP) PAYMENT REQUEST ..... 89**

**FEDERAL AID AGREEMENT PAYMENT REQUEST ..... 96**

**STATE AID PROJECT NUMBER REQUEST ..... 101**

**ACOUNTANT/TASK FORCE ADDRESS REPORTS ..... 103**

*Accountant E-Mail* ..... *105*
*Accountant List* ..... *107*
*Task Force E-Mail* ..... *109*
*Task Force List* ..... *111*

# USING HELP

### *Document Maps and Bookmarks*

The **Table of Contents** may be used to find any topic, but a document map (in Microsoft WORD) and bookmarks (in Acrobat Reader) provide navigation help from the left margin.

To display the document map in Microsoft WORD, use the menu option **View/Document Map**. Click on any topic to navigate to that subject matter.

To display bookmarks in Acrobat Reader, click on the **Bookmarks** tab on the left. Bookmarks also list topics for convenient navigation.

### *Find*

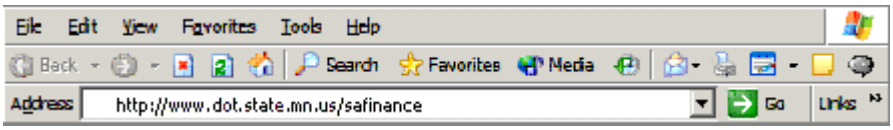
Using Microsoft's **Find** option, you can search for every reference to any particular word in the User Manual. **Find** can be initiated from the menu option **Edit/Find**, or the keyboard shortcut of **Ctrl+F**.

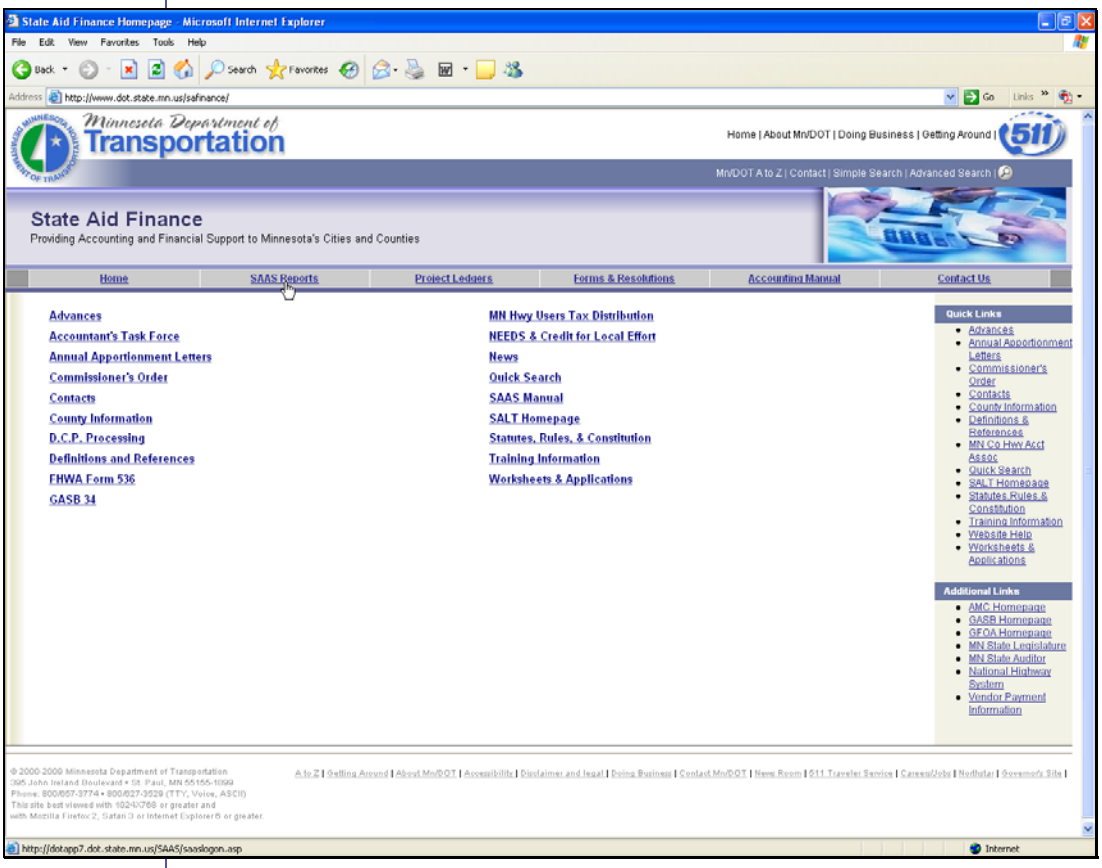
# REPORT NAVIGATION

## Entrance

The SAAS Web Reporting is accessed through the Internet, using your Password. Open Internet Explorer and enter the following address:

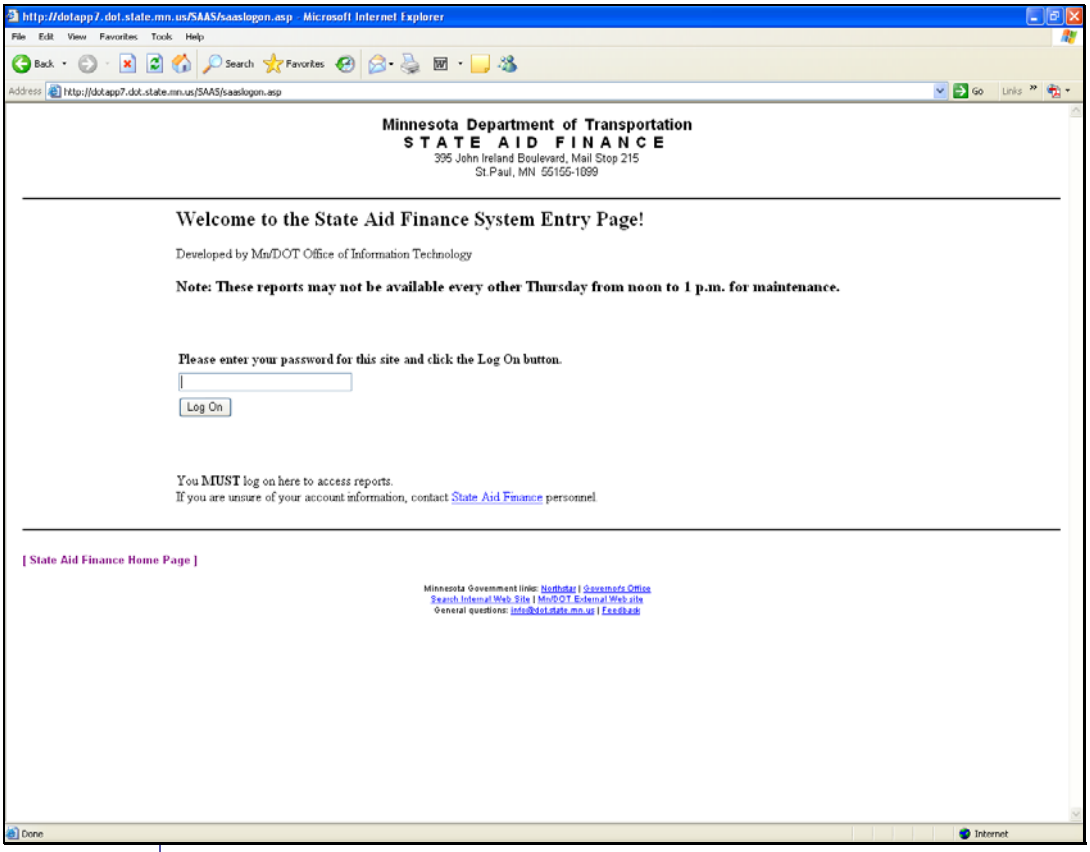
**http://www.dot.state.mn.us/safinance**




The above home page will allow you to access the State Aid Accounting System.

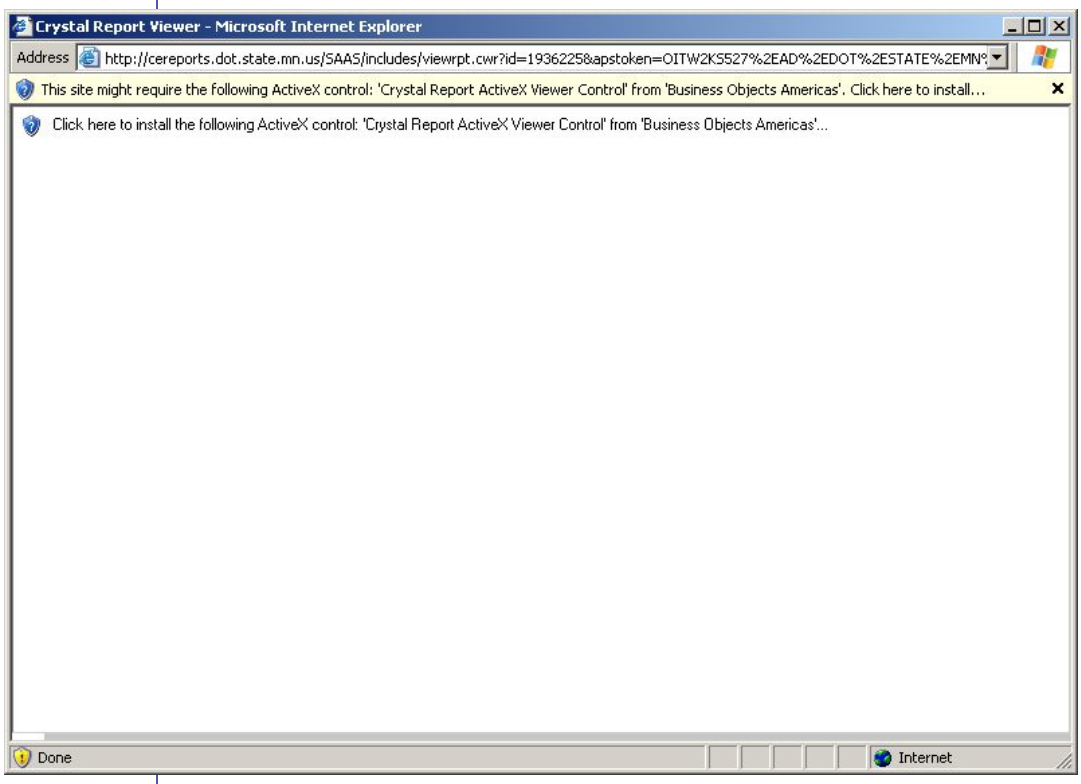
Click on **SAAS Reports** and you will be presented with the Logon screen.


http://dotapp7.dot.state.mn.us/SAAS/saaslogon.asp - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites
Address http://dotapp7.dot.state.mn.us/SAAS/saaslogon.asp
Go Links
Minnesota Department of Transportation
STATE AID FINANCE
395 John Ireland Boulevard, Mail Stop 215
St.Paul, MN 55155-1899
Welcome to the State Aid Finance System Entry Page!
Developed by Mn/DOT Office of Information Technology
Note: These reports may not be available every other Thursday from noon to 1 p.m. for maintenance.
Please enter your password for this site and click the Log On button.
Log On
You MUST log on here to access reports.
If you are unsure of your account information, contact State Aid Finance personnel.
[ State Aid Finance Home Page ]
Minnesota Government links: Northstar | Governors Office
Search Internal Web Site | Mn/DOT External Web site
General questions: info@dot.state.mn.us | Feedback
Done
Internet

Enter your **Password**, and then click **Log On**.

# Installation - Crystal Reports

When you select a report for the first time, a prompt to download “Crystal Report ActiveX Viewer Control”will appear; follow the instructions on the screen.


Crystal Report Viewer - Microsoft Internet Explorer
Address
http://cereports.dot.state.mn.us/SAAS/includes/viewrpt.cwr?id=1936225&apstoken=OITW2KS527%2EAD%2EDOT%2ESTATE%2EMN
This site might require the following ActiveX control: 'Crystal Report ActiveX Viewer Control' from 'Business Objects Americas'. Click here to install...
Click here to install the following ActiveX control: 'Crystal Report ActiveX Viewer Control' from 'Business Objects Americas'...
Done
Internet

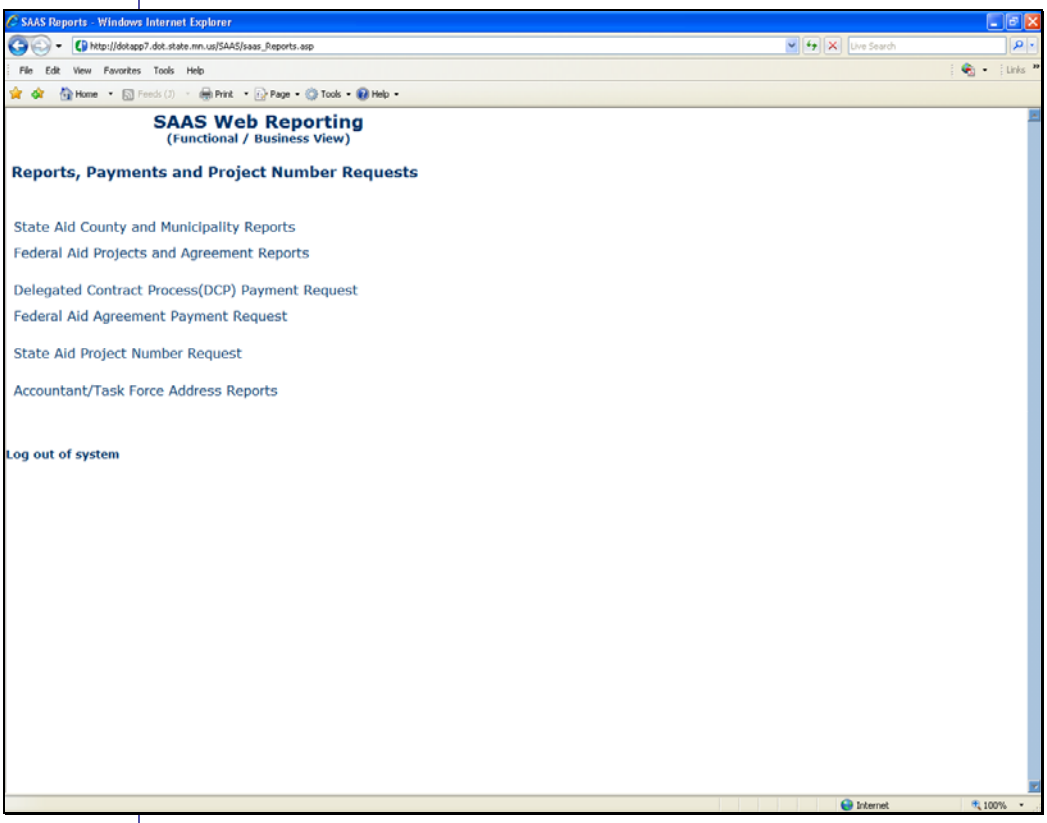
When the download is complete the report you selected will appear on your screen.

If you do not have administrative rights to your computer the installation will fail, if this occurs someone from your IT department will be required to sign on to your computer as administrator and install the “Crystal Report ActiveX Viewer Control”.

This software will be loaded the first time you access a SAAS report. Once the software has been successfully downloaded and installed, you will not be required to download anything else.

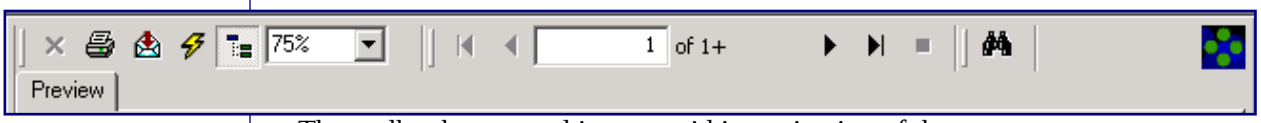
# Reports, Payments and Project Number Requests

Double click on any of the four menu selections.

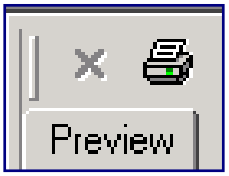

SAAS Reports - Windows Internet Explorer
http://dotapp7.dot.state.mn.us/SAAS/saas_Reports.asp
File Edit View Favorites Tools Help
Home Print Page Tools Help
SAAS Web Reporting
(Functional / Business View)
Reports, Payments and Project Number Requests
State Aid County and Municipality Reports
Federal Aid Projects and Agreement Reports
Delegated Contract Process(DCP) Payment Request
Federal Aid Agreement Payment Request
State Aid Project Number Request
Accountant/Task Force Address Reports
Log out of system
Internet
100%

State Aid County and Municipality Reports, see page 11.
Federal Aid Projects and Agreement Reports, see page 59.
Delegated Contract Process (DCP) Payment Request, see page 89.
Federal Aid Agreement Payment Request, see page 96.
State Aid Project Number Request, see page 101.
Accountant/Task Force Address Reports, see page 103.

# Toolbar



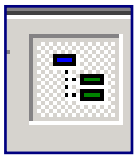

The toolbar has several icons to aid in navigation of the reports.




- **X**: closes the screen
- **Printer**: the print function. It brings up the **Print Dialog** box, where you can specify a range of pages or the entire report to print, select Landscape printing, and other typical printing options

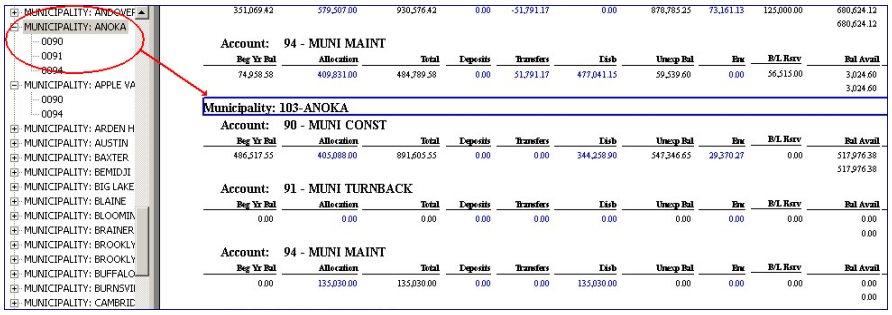
**Preview**: displays the tree navigation information; see **Tree** example below

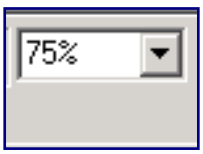
- **Envelope**: allows you to export the report into a number of formats such as a Crystal Report, a WORD document, or an Excel spreadsheet.
- **Lightening Bolt**: the Refresh the screen function for running a report with new selection criteria.



- **Tree**: opens the left-side Preview bar for easy navigation of the report

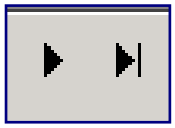
**Tree** example: navigation in the **Preview** window allows you to jump directly to a particular place in the report



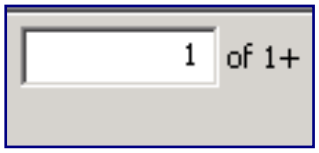




- **% Size**: allows you to select the report to display in larger or smaller font, such as the difference between viewing the appearance of an entire page verses easily reading the text

- **Arrowhead with vertical bar**: takes you to the beginning/end of the report. If the arrow is pointing to a bar on the left of the arrow, it takes you to the first page of the report; if the arrow is pointing to a bar on the right of the arrow, it takes you to the last page of the report



- **Arrowhead without bar**: takes you to the previous/next page of the report. If the arrow faces left, it takes you to the previous page; an arrow facing right takes you to the next page of the report

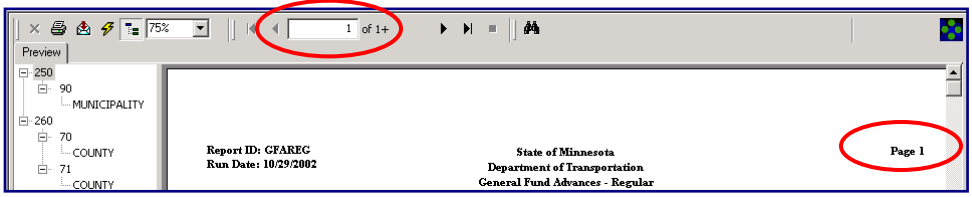



- **Page of Pages**: tells you what page of the report you are on, and how many total pages there are of the report

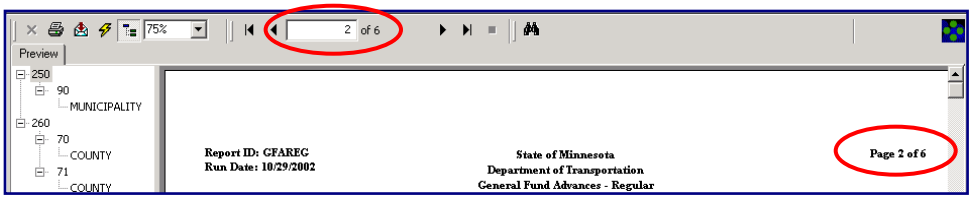
When you first enter a page, the total number of pages to the report does not display. To display the total number of pages, simply navigate to page two. This action will prompt the total number of pages in the document to appear.

Knowing the length of a report is particularly helpful when making decisions about printing the report; 20 copies of a 100-page report may tie up the printer for awhile. See the following screens.

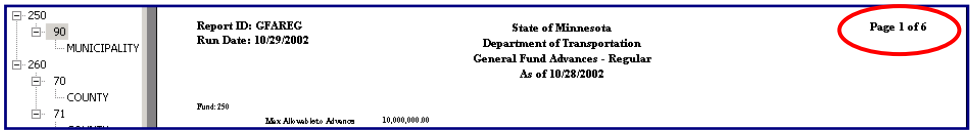
Initially, only **Page 1** is given.

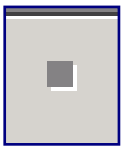



Navigating to **Page 2** shows the total number of pages.

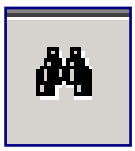



**Page 1** now shows total number of pages.



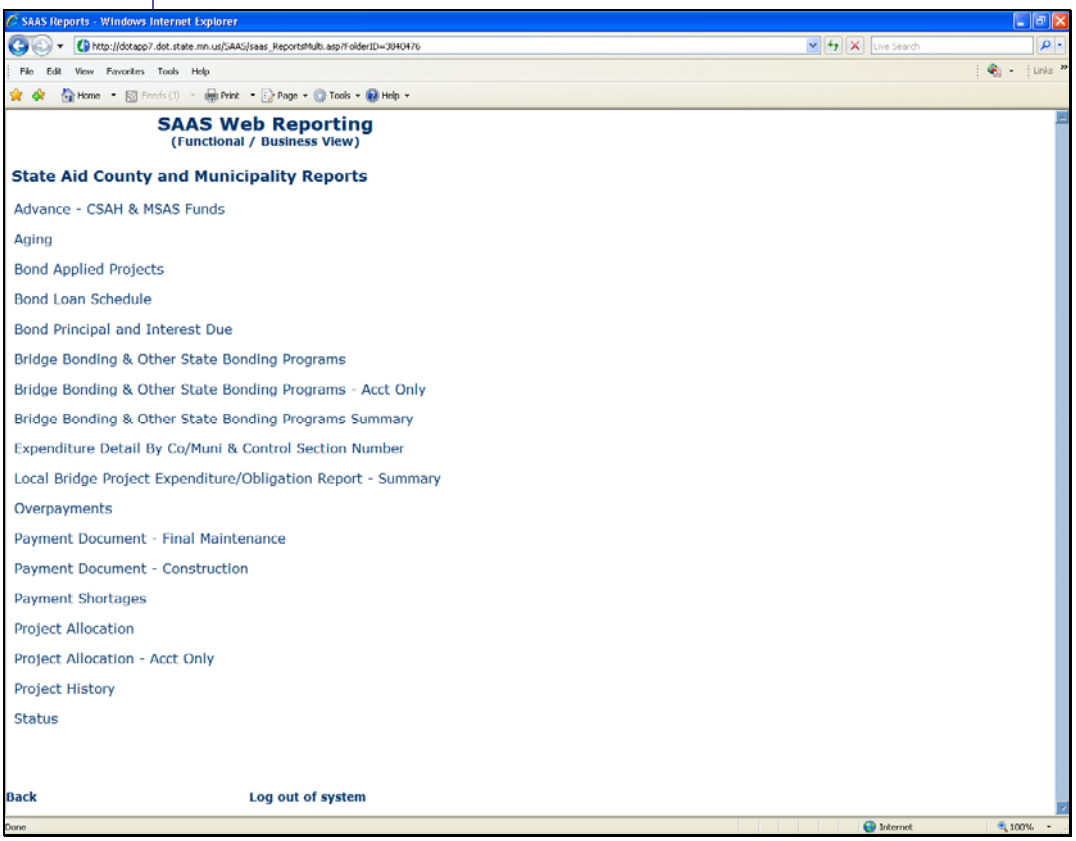
- **Stop Load Box**: this icon is enabled when a report is loading. You may use it to stop loading the report, or to cancel a search



- **Binoculars**: the binoculars are used to initiate a search of the document. You specify the word or phrase of interest in the dialog box that displays

# STATE AID COUNTY AND MUNICIPALITY REPORTS

Reports for county and municipality use are listed on the State Aid County and Municipality Reports screen. Select any report by double-clicking on the name of the report.


SAAS Reports - Windows Internet Explorer
SAAS Web Reporting
(Functional / Business View)
State Aid County and Municipality Reports
Advance - CSAH & MSAS Funds
Aging
Bond Applied Projects
Bond Loan Schedule
Bond Principal and Interest Due
Bridge Bonding & Other State Bonding Programs
Bridge Bonding & Other State Bonding Programs - Acct Only
Bridge Bonding & Other State Bonding Programs Summary
Expenditure Detail By Co/Muni & Control Section Number
Local Bridge Project Expenditure/Obligation Report - Summary
Overpayments
Payment Document - Final Maintenance
Payment Document - Construction
Payment Shortages
Project Allocation
Project Allocation - Acct Only
Project History
Status
Back
Log out of system

# Summary Table

The available State Aid County and Municipality Reports are summarized below, including their purpose.

| REPORT | PURPOSE |
|---|---|
| Advance – CSAH & MSAS Funds | To display information regarding general fund advances for all accounts. State Aid Fund advances are advances from the unexpended county or municipal state aid balance that may be borrowed by counties or municipalities. |
| Aging | To identify open projects sorted by Bid OpeningDate or Project Number, may select by year, type, district, and Co/Muni. |
| Bond Applied Projects | To identify projects applied to bonds, may select by Co/Muni, Bond Type, and year/month. |
| Bond Loan Schedule | Provide Bond Payment Schedule of interest and principal, may select by Co/Muni, Bond Type, and year/month. |
| Bond Principal & Interest Due | Displays Bond principal and interest due in a given year. This information is used to determine minimum allocations |
| Bridge Bonding & Other State Bonding Programs | To display information regarding Bridge Bonding and Other State Bonding Programs appropriation accounts. This report is used to determine what funds have been encumbered and to identify the unexpended balance available to encumber to counties and municipalities |
| Bridge Bonding & Other State Bonding Programs – Acct Only | To display information regarding Bridge Bonding and Miscellaneous Appropriation accounts. |
| Bridge Bonding & Other State Bonding Programs Summary | Shows funds available for payment, reserved for projects, original allocated, less net allocated, and available to allocate |
| Expenditure Detail By Co/Muni & Control Section Number | To display expenditure information by county/muni or district and control number by all or selected accounts, within a selected date range. |
| Local Bridge Project Expenditure/Obligation Report - Summary | To display information regarding Bridge Bonding and Town Bridge Funds that have been spent in the districts, counties, or municipalities. |
| Overpayments | To display information regarding Overpayments, how an overpayment occurred, was the overpayment applied to another project or billed. |
| Payment Document – Final Maintenance | Payment document used to display specific details related to a maintenance payment. |
| Payment Document - Construction | Payment document used to display specific details related to a construction project payment |
| Project Allocations | To display information regarding County and Municipal project allocations. This report is used to determine what funds have been allocated and to identify the unexpended balance available to allocate to counties and municipalities. This is specifically for allocation method "P" (by project) verses method "A" (annual allocation process) |
| Payment Shortages | To display State Aid Projects that have been paid short due to lack of available funds in allocation. |
| Project Allocation – Acct Only | To display information regarding county and municipal project allocations by account. |
| Project History | To provide a detailed history al all transactions for a specific project |

| REPORT | PURPOSE |
|---|---|
| Status | To display the status of a County or Municipality's State Aid Regular, Special, or Bridge Bonding Accounts. In addition, users will have the capability to drill down into transaction detail for any transaction type (re: allocations, deposits, transfers, disbursements, encumbrances, bond/loan reserves, outstanding overpayments, general fund advances, and outstanding account to account advances. |

# Advance – CSAH & MSAS Funds

## Purpose

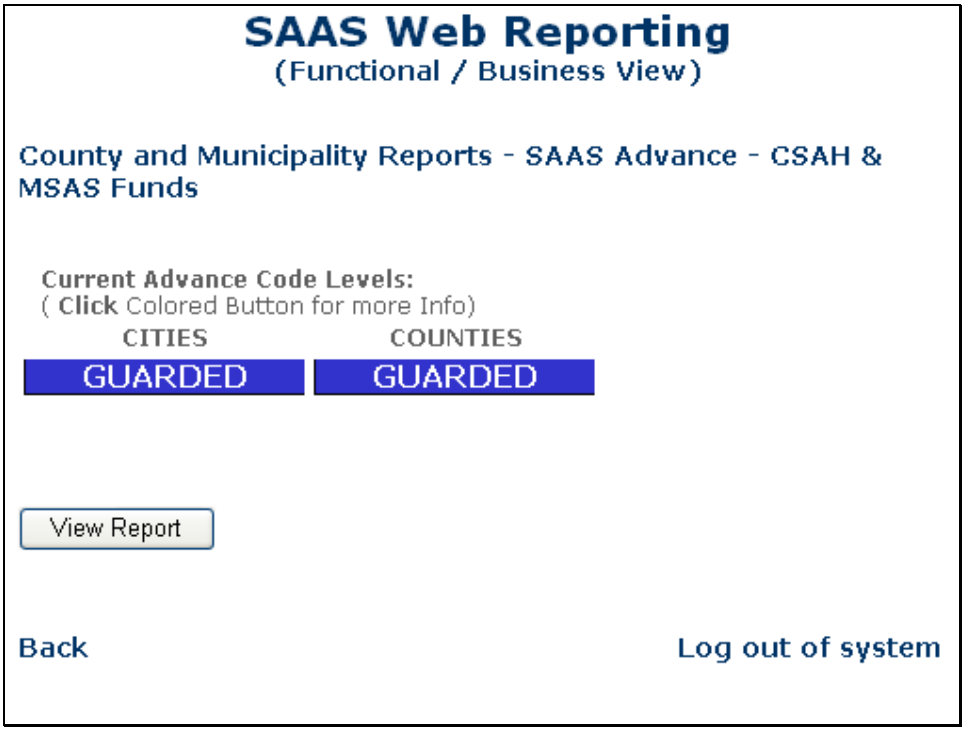
To display information regarding general fund advances for all accounts. General Fund advances are advances from the unexpended county or municipal state aid balance that may be borrowed by counties or municipalities.

## Audience

All users

## Screen

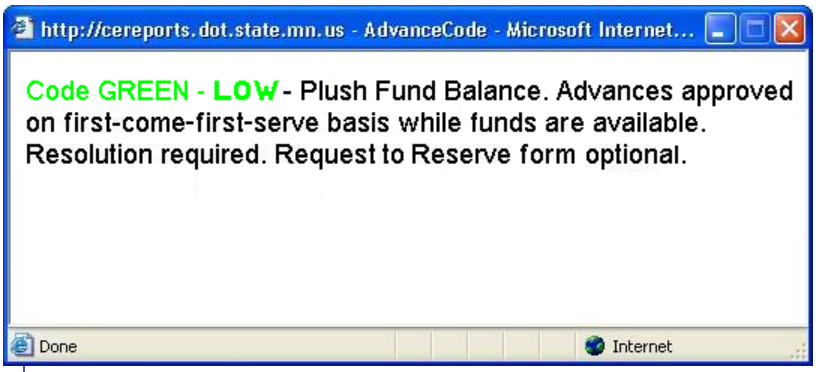
This is the entry screen. Select the **Reporting Year/Month** from the drop-down lists. Note that reports cannot be run for a reporting month prior to the listed date. Click **View Report**.

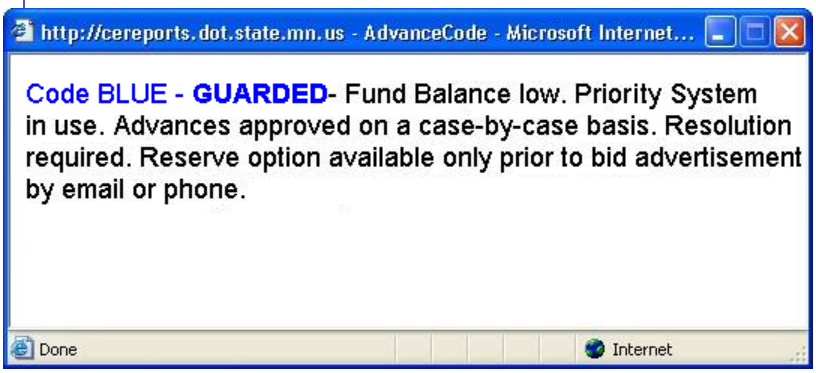


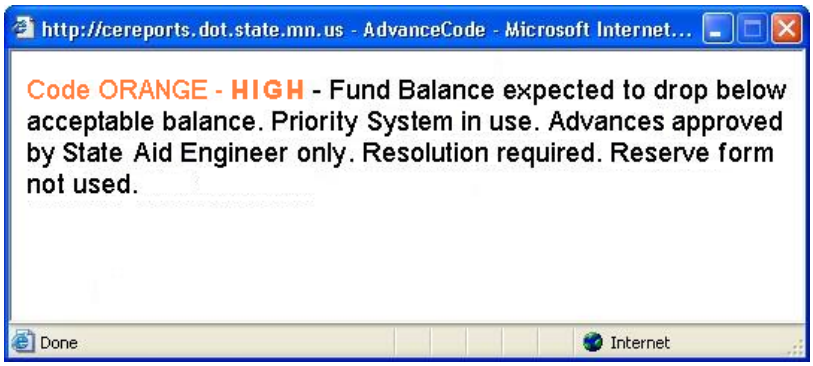

You may view the Advance Code Levels for Cities or Counties,

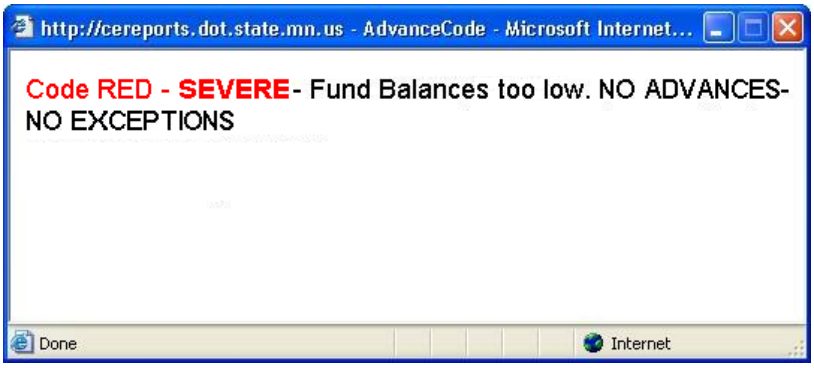
click on the colored button for the Current Advance Code Status,

a window will appear with the Advance Code description:


http://cereports.dot.state.mn.us - AdvanceCode - Microsoft Internet...
Code GREEN - LOW - Plush Fund Balance. Advances approved on first-come-first-serve basis while funds are available. Resolution required. Request to Reserve form optional.
Done
Internet


http://cereports.dot.state.mn.us - AdvanceCode - Microsoft Internet...
Code BLUE - GUARDED- Fund Balance low. Priority System in use. Advances approved on a case-by-case basis. Resolution required. Reserve option available only prior to bid advertisement by email or phone.
Done
Internet


http://cereports.dot.state.mn.us - AdvanceCode - Microsoft Internet...
Code ORANGE - HIGH - Fund Balance expected to drop below acceptable balance. Priority System in use. Advances approved by State Aid Engineer only. Resolution required. Reserve form not used.
Done
Internet


http://cereports.dot.state.mn.us - AdvanceCode - Microsoft Internet...
Code RED - SEVERE- Fund Balances too low. NO ADVANCES- NO EXCEPTIONS
Done
Internet

There are no drill-downs for this report.

The next page displays the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**

## SAAS Advance - CSAH & MSAS Funds

**As of 04/20/2009**

**Fund:260 - COUNTY STATE AID HIGHWAY**

| | |
|---|---|
| **Max Allowable to Advance:** | 10,060,096.86 |
| **Less Actual Advances:** | 2,182,613.86 |
| **Less Outstanding Reserve Amt:** | 7,471,363.00 |
| **Remaining Available to Advance:** | 406,120.00 |

**Account: 70 - CO REG CONST**

| COUNTY | Resolution Year | Resolution Amount | Original Reserve Amt | Actual Advance | Bond Advance Set Aside | Balance |
|---|---|---|---|---|---|---|
| KANABEC | 2009 | 668,659.38 | 668,659.38 | 668,659.38 | 0.00 | 668,659.38 |
| LAKE | 2009 | 450,000.00 | 450,000.00 | 0.00 | 0.00 | 0.00 |
| RAMSEY | 2009 | 5,713,287.00 | 5,713,287.00 | 0.00 | 0.00 | 0.00 |
| ST. LOUIS | 2009 | 1,250,000.00 | 1,250,000.00 | 0.00 | 0.00 | 0.00 |
| **Total:** | | **8,081,946.38** | **8,081,946.38** | **668,659.38** | **0.00** | **668,659.38** |

Report ID: GFAReg v20080527

Print Date: 4/21/2009 7:40:52AM

# Aging

## Purpose

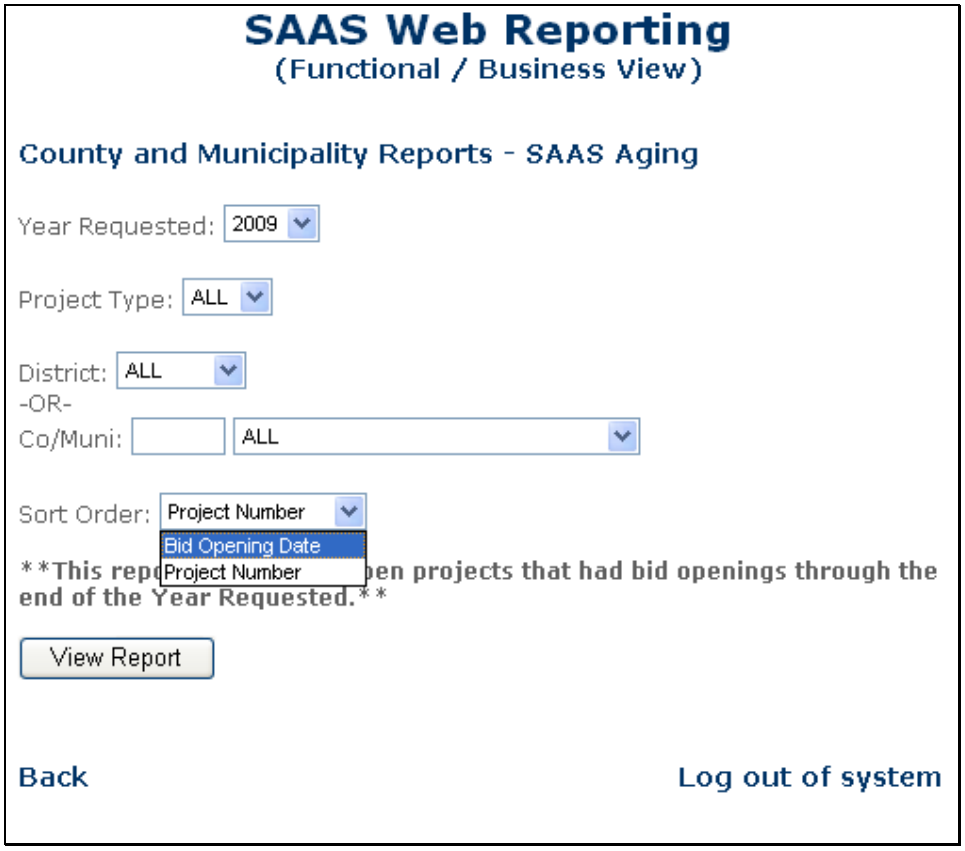
To identify open projects, may select by year, type, district, and Co/Muni, it may be sorted by Bid Opening Date or Project Number.

## Audience

All users

## Screen

This is the entry screen. Select the **Year Requested, Project Type, District, Co/Muni, Sort Order** from the drop-down lists. Click **View Report**.




There are no drill-downs for this report.

The next two examples show the report sorted by “Bid Opening Date” and “Project Number”.

**Minnesota Department of Transportation - Office of Finance**

## SAAS Aging Report

**Project Type - ALL**
**Bid Opening Date prior to: 12/31/2009**
**Sorted by Bid Opening Date**
**All Districts**

**County:** 001-AITKIN

| Proj Nbr | Proj Type | Road Name/Location | Account | Oblig Type | Trans-Pymt | Oblig Amt | Paid to Date | Enc Amt | Bid Opening Date | Plan Approval Date | DSAE Approval Date |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 001-599-031 | SAP | 432ND LANE | 75-SPECIAL TOWN BR | CONST | P | 52,735.00 | 0.00 | 52,735.00 | | | |
| 001-599-032 | SAP | 257TH PLACE UNT47R24 | 75-SPECIAL TOWN BR | CONST | P | 317,230.08 | 0.00 | 317,230.08 | | | |
| 001-599-031 | SAP | 432ND LANE | 75-SPECIAL TOWN BR | ENG | P | 15,000.00 | 0.00 | 15,000.00 | | | |
| 001-599-032 | SAP | 257TH PLACE UNT47R24 | 76-TOWN BRIDGE | CONST | P | 82,639.42 | 0.00 | 82,639.42 | | | |
| 001-603-009 | SAP | GROVE ST | 70-CO REG CONST | CONST | P | 1,187,638.70 | 1,128,256.77 | 59,381.93 | 05/17/2004 | 04/14/2004 | 06/22/2004 |
| 001-090-001 | SP | HILL CITY TRAIL | 61-LOCAL OFF SYS | CONST | P | 39,240.04 | 0.00 | 0.00 | 06/26/2006 | 05/01/2006 | |
| 001-607-003 | SP | 610TH ST | 70-CO REG CONST | CONST | P | 233,503.21 | 221,828.05 | 11,675.16 | 06/26/2006 | 05/01/2006 | 08/15/2006 |
| 001-607-003 | SP | 610TH ST | L250-STP<5,000 | CONST | P | 600,000.00 | 0.00 | 0.00 | 06/26/2006 | 05/01/2006 | 08/15/2006 |
| 001-090-001 | SP | HILL CITY TRAIL | H220-STP | CONST | P | 156,960.15 | 0.00 | 0.00 | 06/26/2006 | 05/01/2006 | |
| 001-603-010 | SAP | GROVE STREET | 70-CO REG CONST | CONST | P | 1,179,483.71 | 1,120,509.52 | 58,974.19 | 06/26/2006 | 05/08/2006 | 08/15/2006 |
| 001-629-005 | SAP | 250' S OFCSAH 3 TO 600 | 70-CO REG CONST | CONST | P | 468,214.30 | 444,803.59 | 23,410.71 | 03/24/2008 | 03/06/2008 | 05/01/2008 |
| 001-632-003 | SAP | 480TH ST | 245-BRIDGE BONDING | CONST | P | 135,901.00 | 129,105.95 | 6,795.05 | 06/10/2008 | 05/15/2008 | 01/16/2009 |
| 001-632-003 | SAP | 480TH ST | 70-CO REG CONST | CONST | P | 993,039.71 | 943,387.72 | 49,651.99 | 06/10/2008 | 05/15/2008 | 01/16/2009 |
| 001-604-009 | SP | DAM LAKE ST | 70-CO REG CONST | CONST | P | 1,111,510.48 | 1,055,934.96 | 55,575.52 | 07/28/2008 | 07/01/2008 | 09/08/2008 |
| 001-604-009 | SP | DAM LAKE ST | L240-STP FLEXIBLE | CONST | P | 1,500,000.00 | 0.00 | 0.00 | 07/28/2008 | 07/01/2008 | 09/08/2008 |
| 001-600-014 | SAP | 400TH PLACE | 73-STATE PARK | CONST | P | 90,684.00 | 85,778.04 | 4,905.96 | 08/12/2008 | 06/30/2008 | 09/08/2008 |
| 001-599-030 | SAP | 125TH AVE BEAVER TWP | 61-LOCAL OFF SYS | CONST | P | 10,000.00 | 0.00 | 0.00 | 08/19/2008 | | 10/14/2008 |
| 001-599-030 | SAP | 125TH AVE BEAVER TWP | 76-TOWN BRIDGE | CONST | P | 80,836.25 | 76,794.44 | 0.00 | 08/19/2008 | | 10/14/2008 |
| 001-626-006 | SAP | AT UNNAMED STREAM 2.1 | 245-BRIDGE BONDING | CONST | P | 58,119.25 | 0.00 | 58,119.25 | 08/19/2008 | | 10/14/2008 |
| 001-626-006 | SAP | AT UNNAMED STREAM 2.1 | 70-CO REG CONST | CONST | P | 43,360.75 | 41,192.71 | 2,168.04 | 08/19/2008 | | 10/14/2008 |
| **Total:** | | | | | | **8,356,096.05** | **5,247,591.75** | **798,262.30** | | | |

Report ID: Aging v20080527

Print Date: 4/21/2009 7:24:47AM

**Minnesota Department of Transportation - Office of Finance**

## SAAS Aging Report

**Project Type - ALL**
**Bid Opening Date prior to: 12/31/2009**
**Sorted by Project Number**
**All Districts**

**County:** 001-AITKIN

| Proj Nbr | Proj Type | Road Name/Location | Account | Oblig Type | Trans-Pymt | Oblig Amt | Paid to Date | Enc Amt | Bid Opening Date | Plan Approval Date | DSAE Approval Date |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 001-090-001 | SP | HILL CITY TRAIL | 61-LOCAL OFF SYS | CONST | P | 39,240.04 | 0.00 | 0.00 | 06/26/2006 | 05/01/2006 | |
| 001-090-001 | SP | HILL CITY TRAIL | H220-STP | CONST | P | 156,960.15 | 0.00 | 0.00 | 06/26/2006 | 05/01/2006 | |
| 001-599-030 | SAP | 125TH AVE BEAVER TWP | 61-LOCAL OFF SYS | CONST | P | 10,000.00 | 0.00 | 0.00 | 08/19/2008 | | 10/14/2008 |
| 001-599-030 | SAP | 125TH AVE BEAVER TWP | 76-TOWN BRIDGE | CONST | P | 80,836.25 | 76,794.44 | 0.00 | 08/19/2008 | | 10/14/2008 |
| 001-599-031 | SAP | 432ND LANE | 75-SPECIAL TOWN BR | ENG | P | 15,000.00 | 0.00 | 15,000.00 | | | |
| 001-599-031 | SAP | 432ND LANE | 75-SPECIAL TOWN BR | CONST | P | 52,735.00 | 0.00 | 52,735.00 | | | |
| 001-599-032 | SAP | 257TH PLACE UNT47R24 | 75-SPECIAL TOWN BR | CONST | P | 317,230.08 | 0.00 | 317,230.08 | | | |
| 001-599-032 | SAP | 257TH PLACE UNT47R24 | 76-TOWN BRIDGE | CONST | P | 82,639.42 | 0.00 | 82,639.42 | | | |
| 001-600-014 | SAP | 400TH PLACE | 73-STATE PARK | CONST | P | 90,684.00 | 85,778.04 | 4,905.96 | 08/12/2008 | 06/30/2008 | 09/08/2008 |
| 001-603-009 | SAP | GROVE ST | 70-CO REG CONST | CONST | P | 1,187,638.70 | 1,128,256.77 | 59,381.93 | 05/17/2004 | 04/14/2004 | 06/22/2004 |
| 001-603-010 | SAP | GROVE STREET | 70-CO REG CONST | CONST | P | 1,179,483.71 | 1,120,509.52 | 58,974.19 | 06/26/2006 | 05/08/2006 | 08/15/2006 |
| 001-604-009 | SP | DAM LAKE ST | L240-STP FLEXIBLE | CONST | P | 1,500,000.00 | 0.00 | 0.00 | 07/28/2008 | 07/01/2008 | 09/08/2008 |
| 001-604-009 | SP | DAM LAKE ST | 70-CO REG CONST | CONST | P | 1,111,510.48 | 1,055,934.96 | 55,575.52 | 07/28/2008 | 07/01/2008 | 09/08/2008 |
| 001-607-003 | SP | 610TH ST | 70-CO REG CONST | CONST | P | 233,503.21 | 221,828.05 | 11,675.16 | 06/26/2006 | 05/01/2006 | 08/15/2006 |
| 001-607-003 | SP | 610TH ST | L250-STP<5,000 | CONST | P | 600,000.00 | 0.00 | 0.00 | 06/26/2006 | 05/01/2006 | 08/15/2006 |
| 001-626-006 | SAP | AT UNNAMED STREAM 2.1 | 245-BRIDGE BONDING | CONST | P | 58,119.25 | 0.00 | 58,119.25 | 08/19/2008 | | 10/14/2008 |
| 001-626-006 | SAP | AT UNNAMED STREAM 2.1 | 70-CO REG CONST | CONST | P | 43,360.75 | 41,192.71 | 2,168.04 | 08/19/2008 | | 10/14/2008 |
| 001-629-005 | SAP | 250' S OFCSAH 3 TO 600 | 70-CO REG CONST | CONST | P | 468,214.30 | 444,803.59 | 23,410.71 | 03/24/2008 | 03/06/2008 | 05/01/2008 |
| 001-632-003 | SAP | 480TH ST | 245-BRIDGE BONDING | CONST | P | 135,901.00 | 129,105.95 | 6,795.05 | 06/10/2008 | 05/15/2008 | 01/16/2009 |
| 001-632-003 | SAP | 480TH ST | 70-CO REG CONST | CONST | P | 993,039.71 | 943,387.72 | 49,651.99 | 06/10/2008 | 05/15/2008 | 01/16/2009 |
| **Total:** | | | | | | **8,356,096.05** | **5,247,591.75** | **798,262.30** | | | |

Report ID: Aging v20080527

Print Date: 4/21/2009 7:23:00AM

# Bond Applied Projects

## Purpose

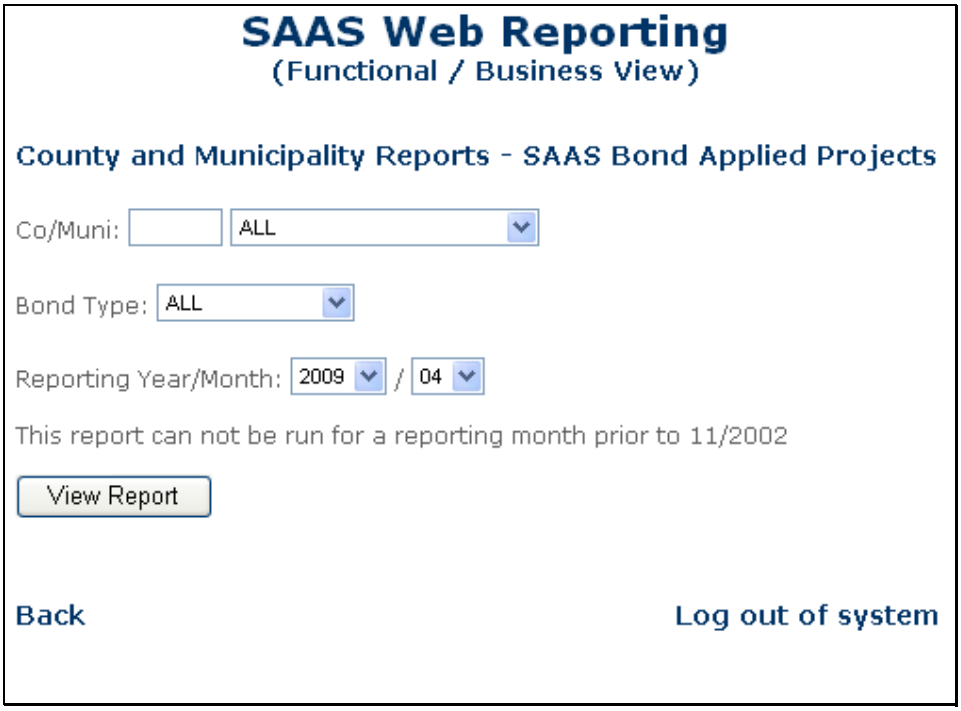
To identify projects applied to bonds, may select by Co/Muni, Bond Type, and Year/Month.

## Audience

All users

## Screen

This is the entry screen. Select the **Co/Muni, Bond Type, Reporting Year/Month** from the drop-down lists. Click **View Report**.




There are no drill-downs for this report.

The next page displays the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**
**SAAS Bond Applied Projects**
**COUNTY Accounts**
**Bond Type : STATE AID**
**as of 4/21/2009**

**Co/Muni : BELTRAMI**

**Issue Date:** 05/01/1987 **Issue Number:** 1

**Issued Amount:** 2,100,000.00 **Applied Amount:** 2,100,000.00 **Remaining to Apply:** 0.00

| Project Number | Applied Date | Overlay Project | Applied Amount |
|---|---|---|---|
| 004-602-005 | 12/31/1989 | Y | 44,025.23 |
| 004-605-017 | 12/31/1989 | N | 268,711.00 |
| 004-605-018 | 12/31/1989 | N | 1,199.70 |
| 004-605-019 | 12/31/1989 | N | 4,195.08 |
| 004-609-006 | 04/20/1992 | N | 241,113.55 |
| 004-611-006 | 12/31/1989 | N | 19,111.60 |
| 004-615-009 | 12/31/1989 | N | 109,232.90 |
| 004-615-010 | 12/31/1989 | N | 2,251.46 |
| 004-623-020 | 12/31/1989 | Y | 82,515.24 |
| 004-624-008 | 12/31/1989 | N | 91,719.10 |
| 004-624-009 | 12/31/1989 | N | 1,865.02 |
| 004-626-003 | 12/31/1989 | N | 100,911.46 |
| 004-629-004 | 12/31/1989 | Y | 38,980.67 |
| 004-630-011 | 12/31/1989 | Y | 263,650.81 |
| 004-631-005 | 12/31/1989 | Y | 131,473.99 |
| 004-632-012 | 12/31/1989 | N | 179,701.41 |
| 004-632-013 | 12/31/1989 | Y | 91,927.26 |
| 004-632-014 | 12/31/1989 | N | 3,569.22 |
| 004-636-007 | 12/31/1989 | N | 423,845.30 |
| **Total:** | | | **2,100,000.00** |

Report ID: BondAppliedProjs v20090310 Print Date: 4/21/2009 7:39:13AM

# Bond Loan Schedule

## Purpose

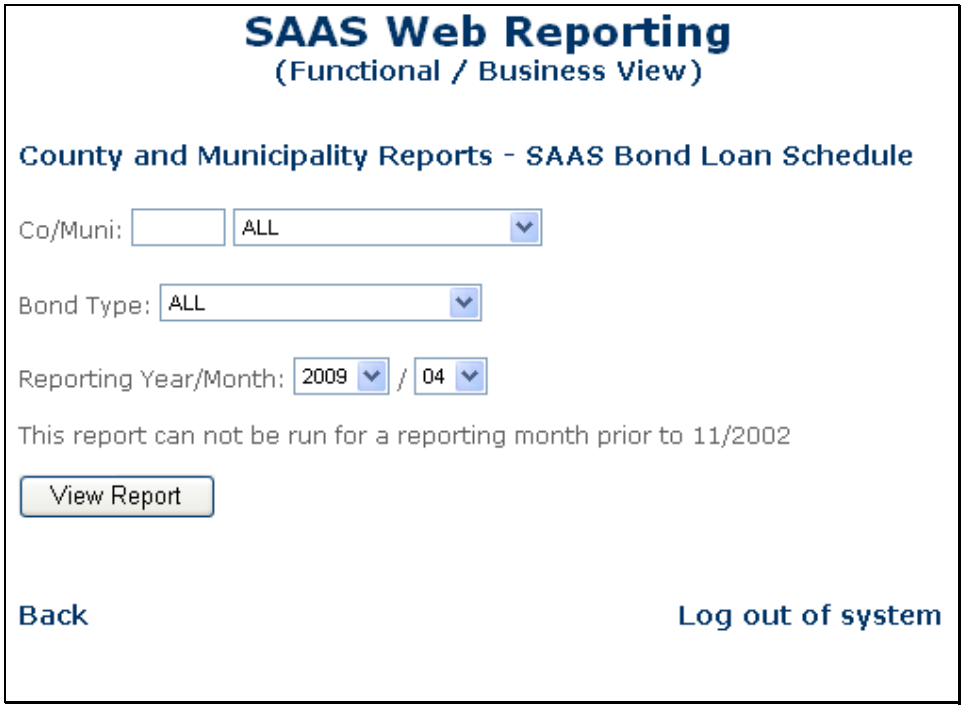
Provide Bond Payment Schedule of principal and interest, may select by Co/Muni, Bond Type, and Year/Month.

## Audience

All users

## Screen

This is the entry screen. Select the **Co/Muni, Bond Type, Reporting Year/Month** from the drop-down lists. Click **View Report**.




There are no drill-downs for this report.

The next page displays the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**

## SAAS Bond Loan Schedule

**COUNTY Accounts**
**Bond Type : STATE AID**
**as of 4/21/2009**

**Co/Muni : ANOKA** **Issue Date: 03/01/2001** **Bond Number: 1**

**Issue Amount: 4,575,000.00** **Applied Amount: 4,575,000.00** **Remaining Balance: 0.00**

**Total Principal Scheduled: 4,575,000.00** **Total Principal Paid: 3,480,000.00**
**Total Interest Scheduled: 1,116,198.33** **Total Interest Paid: 1,047,223.33**

| Payment Type | Account Number | Scheduled Payment Date | Scheduled Payment | Actual Payment Date | Actual Payment |
|---|---|---|---|---|---|
| INTEREST | 80 | 05/01/2002 | 210,163.33 | 03/13/2002 | $210,163.33 |
| INTEREST | 80 | 05/01/2003 | 167,930.00 | 04/08/2003 | $167,930.00 |
| INTEREST | 80 | 05/01/2004 | 154,455.00 | 04/09/2004 | $154,455.00 |
| INTEREST | 80 | 05/01/2005 | 138,255.00 | 04/06/2005 | $138,255.00 |
| INTEREST | 80 | 05/01/2006 | 121,455.00 | 04/06/2006 | $121,455.00 |
| INTEREST | 80 | 05/01/2007 | 103,855.00 | 04/13/2007 | $103,855.00 |
| INTEREST | 80 | 05/01/2008 | 85,255.00 | 05/13/2008 | $85,255.00 |
| INTEREST | 80 | 05/01/2009 | 65,855.00 | 04/03/2009 | $65,855.00 |
| INTEREST | 80 | 05/01/2010 | 45,455.00 | | |
| INTEREST | 80 | 05/01/2011 | 23,520.00 | | |
| PRINCIPAL | 70 | 05/01/2002 | 370,000.00 | 03/13/2002 | $370,000.00 |
| PRINCIPAL | 70 | 05/01/2003 | 385,000.00 | 04/08/2003<br>04/29/2003 | $203,267.36<br>$181,732.64 |
| PRINCIPAL | 70 | 05/01/2004 | 405,000.00 | 04/09/2004 | $405,000.00 |
| PRINCIPAL | 70 | 05/01/2005 | 420,000.00 | 04/06/2005 | $420,000.00 |
| PRINCIPAL | 70 | 05/01/2006 | 440,000.00 | 04/06/2006 | $440,000.00 |
| PRINCIPAL | 70B | 05/01/2007 | 465,000.00 | 04/13/2007 | $465,000.00 |
| PRINCIPAL | 70B | 05/01/2008 | 485,000.00 | 05/13/2008 | $485,000.00 |
| PRINCIPAL | 70B | 05/01/2009 | 510,000.00 | 04/03/2009 | $510,000.00 |
| PRINCIPAL | 70B | 05/01/2010 | 535,000.00 | | |
| PRINCIPAL | 70B | 05/01/2011 | 560,000.00 | | |

This report uses tables: BOND_LOAN_SCHED_PAYMTS, BOND_SCHED_PAID_SUMM, CO_MUNI_INFORMATION, TRANS_LEDGER

Report ID: bondLoanSched v20080527 Print Date: 4/21/2009 7:44:42AM

# Bond Principal and Interest Due

## Purpose

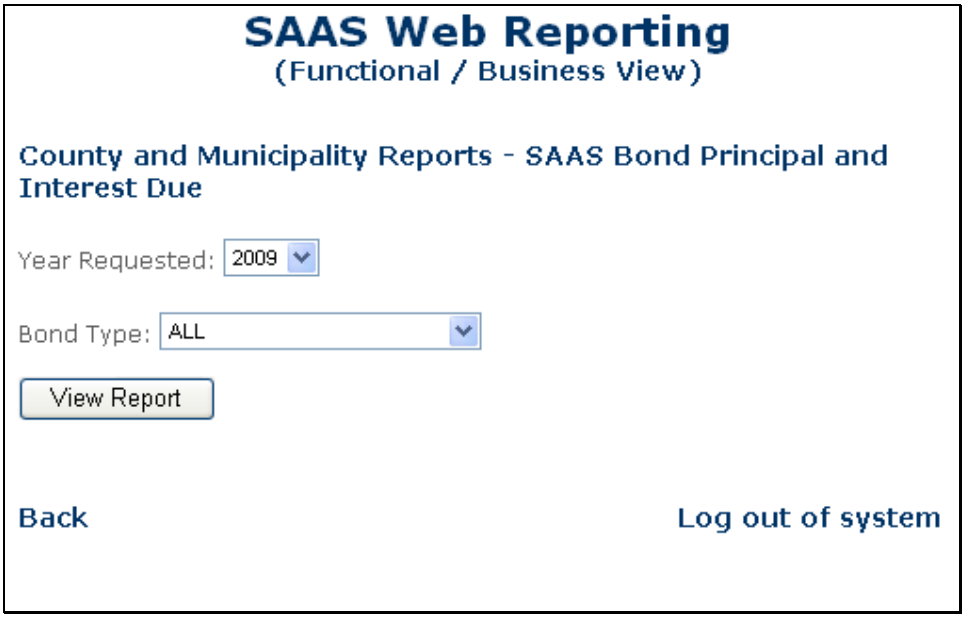
This report displays bond principal and interest due in a given year. Information from this report is used to determine minimum allocations

## Audience

All users

## Screen

This is the entry screen. Select the **Year Requested** and **Bond Type** from the drop-down lists and then click **View Report**.




There are no drill-downs for this report.

The next page displays the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**

## SAAS Bond Principal and Interest Due for 2009

**for Bond Type STATE AID**

| County | Issue Dt | Principal Amt | Interest Amt | P&I Amt |
|---|---|---|---|---|
| ANOKA | 05/18/1999 | 730,000.00 | 16,790.00 | 746,790.00 |
| | 03/01/2001 | 510,000.00 | 65,855.00 | 575,855.00 |
| ANOKA Total: | | 1,240,000.00 | 82,645.00 | 1,322,645.00 |
| BENTON | 06/07/2007 | 110,000.00 | 71,520.00 | 181,520.00 |
| CHISAGO | 03/30/2004 | 400,000.00 | 63,993.76 | 463,993.76 |
| | 06/13/2007 | 345,000.00 | 135,755.00 | 480,755.00 |
| CHISAGO Total: | | 745,000.00 | 199,748.76 | 944,748.76 |
| KANDIYOHI | 01/01/1999 | 235,000.00 | 59,915.63 | 294,915.63 |
| LAKE | 09/01/2005 | 455,000.00 | 62,335.00 | 517,335.00 |
| LESUEUR | 05/01/2003 | 265,000.00 | 48,163.75 | 313,163.75 |
| | 04/01/2005 | 265,000.00 | 65,587.50 | 330,587.50 |
| LESUEUR Total: | | 530,000.00 | 113,751.25 | 643,751.25 |
| MEEKER | 09/18/2008 | 600,000.00 | 41,334.17 | 641,334.17 |
| NICOLLET | 01/01/2002 | 200,000.00 | 49,557.50 | 249,557.50 |
| POLK | 03/18/2008 | 800,000.00 | 108,400.00 | 908,400.00 |
| RAMSEY | 12/01/2002 | 130,000.00 | 172,330.00 | 302,330.00 |
| WASECA | 09/06/2007 | 65,000.00 | 46,051.25 | 111,051.25 |
| **All County Total:** | | **5,110,000.00** | **1,007,588.56** | **6,117,588.56** |

Report ID: YrlyBondPI v20090210

Print Date: 4/21/2009 7:59:42AM

# Bridge Bonding & Other State Bonding Programs

## Purpose

To display information regarding Bridge Bonding and Other State Bonding Programs accounts.
Uses:

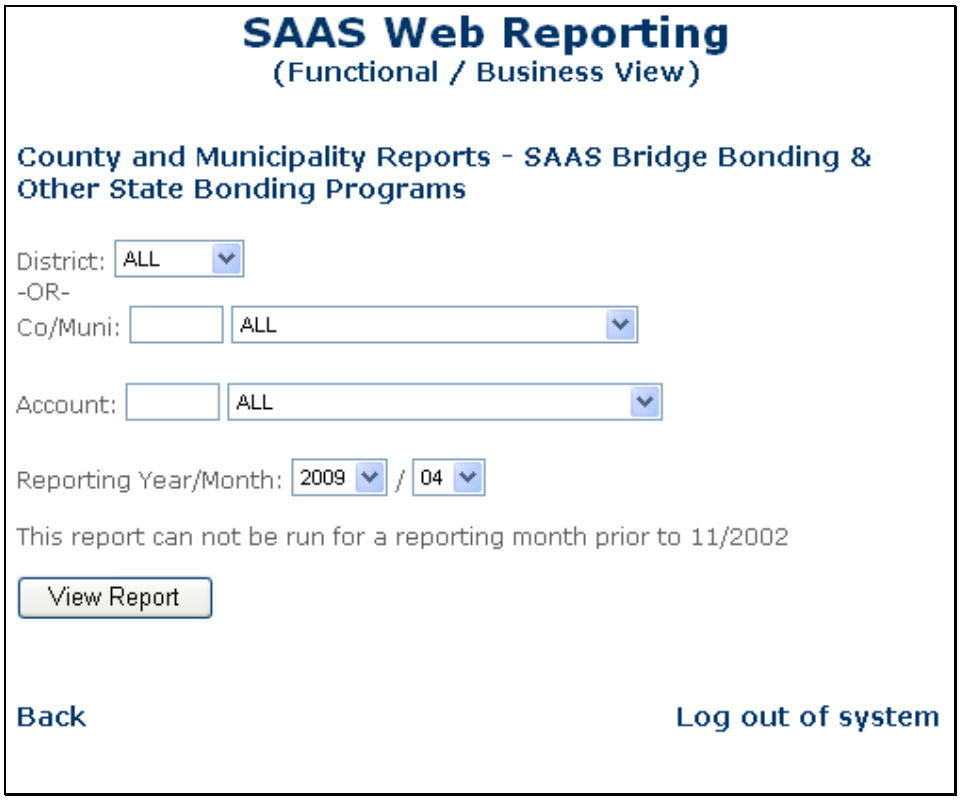
- To determine what funds have been encumbered
- To identify the unexpended balance available to encumber to counties and municipalities

## Audience

All users

## Screen

This is the entry screen. Select the **District/All, Co/Muni, Account** and **Reporting Year/Month** from the drop-down lists. Note that reports cannot be run for a reporting month prior to the listed date. Click **View Report**.


SAAS Web Reporting
(Functional / Business View)
County and Municipality Reports - SAAS Bridge Bonding & Other State Bonding Programs
District: ALL
-OR-
Co/Muni: ALL
Account: ALL
Reporting Year/Month: 2009 / 04
This report can not be run for a reporting month prior to 11/2002
View Report
Back
Log out of system

The next page displays the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**

**SAAS Bridge Bonding & Other State Bonding Programs**

**as of 04/20/2009**

**District:** ALL **County:** ALL **Account:** ALL

| Project Number | Project Type | Acct Nbr | Acct Desc | Original Alloc Date | Bid Open Date | Original Allocation | Net Adjustments | Net Allocation | Disbursements | Avail for Pymt | Reserved for Project | Proj Status |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 001-626-006 | SAP | 245 | BRIDGE BONDING | 04/08/2008 | 08/19/2008 | 42,222.50 | 15,896.75 | 58,119.25 | 0.00 | 58,119.25 | 0.00 | |
| 001-632-003 | SAP | 245 | BRIDGE BONDING | 04/08/2008 | 06/10/2008 | 135,901.00 | 0.00 | 135,901.00 | 129,105.95 | 6,795.05 | 0.00 | |
| 002-649-001 | SAP | 242 | BRIDGE BONDING | 04/17/2006 | 06/06/2006 | 425,000.00 | (425,000.00) | 0.00 | 0.00 | 0.00 | 0.00 | |
| 004-598-015 | SAP | 252 | BRIDGE BONDING | 05/01/2008 | | 252,153.00 | 0.00 | 252,153.00 | 0.00 | 0.00 | 252,153.00 | |
| 004-598-017 | SAP | 252 | BRIDGE BONDING | 05/01/2008 | | 285,935.00 | 0.00 | 285,935.00 | 0.00 | 0.00 | 285,935.00 | |
| 005-598-002 | SAP | 252 | BRIDGE BONDING | 08/12/2008 | | 88,010.00 | 0.00 | 88,010.00 | 0.00 | 0.00 | 88,010.00 | |
| 005-604-021 | SAP | 245 | BRIDGE BONDING | 04/08/2008 | 05/02/2008 | 80,483.50 | 0.00 | 80,483.50 | 0.00 | 0.00 | 80,483.50 | |
| 005-605-008 | SAP | 244 | LRIP-SAFETY | 09/16/2005 | 10/14/2005 | 139,000.00 | (139,000.00) | 0.00 | 0.00 | 0.00 | 0.00 | |
| 005-605-011 | SAP | 244 | LRIP-SAFETY | 09/07/2005 | 10/14/2005 | 139,000.00 | 0.00 | 139,000.00 | 139,000.00 | 0.00 | 0.00 | |
| 006-598-002 | SAP | 252 | BRIDGE BONDING | 10/07/2008 | 09/02/2008 | 76,540.00 | 0.00 | 76,540.00 | 0.00 | 76,540.00 | 0.00 | |
| 007-030-002 | SP | 250 | LRIP-TOOD CO | 03/10/2008 | | 200,000.00 | (200,000.00) | 0.00 | 0.00 | 0.00 | 0.00 | |
| 007-597-001 | SAP | 245 | BRIDGE BONDING | 09/26/2008 | 10/21/2008 | 162,347.00 | 16,756.50 | 179,103.50 | 170,148.33 | 8,955.17 | 0.00 | |
| 007-597-003 | SAP | 245 | BRIDGE BONDING | 09/26/2008 | 10/21/2008 | 154,686.00 | 1,033.00 | 155,719.00 | 147,933.05 | 7,785.95 | 0.00 | |
| 007-598-025 | SAP | 245 | BRIDGE BONDING | 04/08/2008 | 05/13/2008 | 568,205.00 | 1,614.35 | 569,819.35 | 500,698.15 | 69,121.20 | 0.00 | |
| 007-620-022 | SAP | 249 | LRIP-SAFETY | 04/04/2007 | | 400,000.00 | (400,000.00) | 0.00 | 0.00 | 0.00 | 0.00 | |
| 007-642-008 | SAP | 245 | BRIDGE BONDING | 06/23/2006 | 09/18/2006 | 3,718,270.00 | (321,025.00) | 3,397,245.00 | 3,077,067.71 | 320,177.29 | 0.00 | |
| 007-650-001 | SP | 245 | BRIDGE BONDING | 05/18/2007 | 06/11/2007 | 874,309.90 | 144,293.10 | 1,018,603.00 | 967,672.85 | 50,930.15 | 0.00 | |
| 008-611-018 | SP | 252 | BRIDGE BONDING | 04/14/2009 | | 2,222,984.40 | 0.00 | 2,222,984.40 | 0.00 | 0.00 | 2,222,984.40 | |
| 008-629-021 | SAP | 253 | LRIP-SAFETY | 04/10/2009 | | 84,388.00 | 0.00 | 84,388.00 | 0.00 | 0.00 | 84,388.00 | |
| 009-608-013 | SAP | 245 | BRIDGE BONDING | 07/18/2006 | 08/28/2006 | 869,073.00 | (85,147.16) | 783,925.84 | 496,729.70 | 287,196.14 | 0.00 | |
| 011-602-007 | SAP | 253 | LRIP-SAFETY | 03/27/2009 | | 80,324.70 | 0.00 | 80,324.70 | 0.00 | 0.00 | 80,324.70 | |

Report ID: BrdgBond v20080527

Print Date: 4/21/2009 9:30:21AM

# Bridge Bonding & Other State Bonding Programs – Acct Only

## Purpose

To display information regarding Bridge Bonding and Other State Bonding Programs appropriation accounts.
Uses:

- To determine what funds have been encumbered
- To identify the unexpended balance available to encumber to counties and municipalities

## Audience

All users

## Screen

This is the entry screen. Select the **Account** and **Reporting Year/Month** from the drop-down lists. Note that reports cannot be run for a reporting month prior to the listed date. Click **View Report**.

The next page displays the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**

**SAAS Bridge Bonding & Other State Bonding Programs - Acct Only**

**Account: ALL -**

**as of 04/20/2009**

**Account: 245 - BRIDGE BONDING**
**Fiscal Year: 2006 Fund: 290 Approp Org: 0000 Approp Unit: 807 Exp Budget Org: 5004**
**Allocation: 52,500,000.00**
**Less Net Allocated: 51,703,955.20**
**Balance Available to Allocate: 796,044.80**

| Project Number | Project Type | Original Alloc Date | Bid Opening Date | Original Allocation | Net Adjustments | Net Allocation | Disbursements | Avail for Pymt | Reserved for Project | Proj Status |
|---|---|---|---|---|---|---|---|---|---|---|
| 067-599-133 | SP | 06/08/2006 | 07/11/2006 | 93,290.50 | (15,708.50) | 77,582.00 | 15,466.84 | 62,115.16 | 0.00 | |
| 067-599-134 | SP | 04/10/2007 | 06/01/2007 | 147,879.40 | (147,879.40) | 0.00 | 0.00 | 0.00 | 0.00 | |
| 069-597-004 | SAP | 06/13/2006 | | 127,947.00 | 0.00 | 127,947.00 | 0.00 | 0.00 | 127,947.00 | |
| 070-606-010 | SAP | 06/03/2008 | | 76,811.63 | 0.00 | 76,811.63 | 0.00 | 0.00 | 76,811.63 | |
| 070-615-010 | SAP | 06/13/2006 | 08/29/2006 | 96,132.50 | 5,291.14 | 101,423.64 | 99,423.64 | 756.57 | 1,243.43 | |
| 070-615-011 | SAP | 07/18/2006 | 08/29/2006 | 268,295.00 | (57,113.08) | 211,181.92 | 207,646.32 | 0.00 | 3,535.60 | |
| 070-623-008 | SAP | 07/18/2006 | 08/29/2006 | 187,790.00 | (2,135.28) | 185,654.72 | 183,641.72 | 0.00 | 2,013.00 | |
| 071-598-005 | SAP | 02/19/2008 | | 370,377.50 | 11,179.50 | 381,557.00 | 0.00 | 381,557.00 | 0.00 | |
| 072-605-016 | SP | 06/03/2008 | 01/15/2004 | 32.62 | 0.00 | 32.62 | 0.00 | 0.00 | 32.62 | |
| 074-645-012 | SAP | 03/21/2007 | | 40,297.37 | (40,297.37) | 0.00 | 0.00 | 0.00 | 0.00 | |
| 077-611-031 | SP | 05/18/2007 | 06/06/2007 | 78,265.50 | (8,668.50) | 69,597.00 | 69,597.00 | 0.00 | 0.00 | |
| 079-598-011 | SAP | 10/26/2006 | 01/25/1994 | 46,417.50 | (46,417.50) | 0.00 | 0.00 | 0.00 | 0.00 | |
| 081-613-006 | SAP | 04/10/2007 | 05/04/2007 | 89,742.00 | 9,814.12 | 99,556.12 | 99,556.12 | 0.00 | 0.00 | |
| 082-618-008 | SAP | 05/18/2007 | 04/22/2008 | 526,458.00 | 58,821.20 | 585,279.20 | 562,292.56 | 22,986.64 | 0.00 | |
| 082-638-013 | SAP | 05/21/2007 | 05/17/2007 | 300,000.00 | 0.00 | 300,000.00 | 119,085.27 | 180,914.73 | 0.00 | |
| 083-601-010 | SP | 05/18/2007 | 06/26/2007 | 71,074.80 | (7,095.22) | 63,979.58 | 63,049.50 | 930.08 | 0.00 | |
| 085-607-009 | SAP | 03/17/2009 | | 553,636.50 | 0.00 | 553,636.50 | 0.00 | 0.00 | 553,636.50 | |
| 118-080-031 | SAP | 07/17/2006 | 12/05/2006 | 519,943.00 | 81,347.00 | 601,290.00 | 360,749.68 | 240,540.32 | 0.00 | |

Report ID: BrdgBondByAcct v20080527

Print Date: 4/21/2009 9:43:19AM

# Bridge Bonding & Other State Bonding Programs Summary

## Purpose

To display summarized information regarding Bridge Bonding and Other State Bonding Programs accounts.
Uses:

- Shows funds available for payment, reserved for projects, original allocation, less net allocated, and available to allocate

## Audience

All users

## Screen

This is the entry screen. Select **All Appropriations** or **Open Appropriation Only** and **Reporting Year/Month** from the drop-down list. Note that reports cannot be run for a reporting month prior to the listed date. Click **View Report**.

SAAS Web Reporting
(Functional / Business View)
County and Municipality Reports - SAAS Bridge Bonding & Other State Bonding Programs Summary
Account Number: All Appropriations
Reporting Year/Month: 2009 / 04
This report can not be run for a reporting month prior to 11/2002
View Report
Back
Log out of system

The next 2 pages display the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**

**SAAS Bridge Bonding & Other State Bonding Programs Summary**

**Account: All Appropriations**

**as of 04/20/2009**

| Acct | Acct Desc | FY | Fund | Approp Org | Approp Unit | Approp End Dt | Exp Budget Org | Avail for Pymt | Reserved for Project | Original Allocation | Less Net Allocated | Balance Available to Allocate |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 203 | BRIDGE BONDING | 1995 | 290 | 5000 | 518 | 06/30/2003 | 5000 | 0.00 | 0.00 | 595,669.82 | 595,669.82 | 0.00 |
| 204 | BRIDGE BONDING | 1995 | 290 | 5000 | 519 | 06/30/2003 | 5000 | 0.00 | 0.00 | 1,452,211.47 | 1,452,211.47 | 0.00 |
| 207 | BRIDGE BONDING | 1995 | 290 | 0000 | 524 | 06/30/2003 | 5006 | 0.00 | 0.00 | 6,747.00 | 6,747.00 | 0.00 |
| 208 | BRIDGE BONDING | 1995 | 290 | 5000 | 526 | 06/30/2003 | 5000 | 0.00 | 0.00 | 215,501.33 | 215,501.33 | 0.00 |
| 210 | BRIDGE BONDING | 1995 | 290 | 5000 | 536 | 06/30/2003 | 5000 | 0.00 | 0.00 | 63,638.19 | 63,638.19 | 0.00 |
| 213 | BRIDGE BONDING | 1996 | 290 | 0000 | 541 | 06/30/2003 | 5006 | 0.00 | 0.00 | 6,961.00 | 6,961.00 | 0.00 |
| 215 | BRIDGE BONDING | 1998 | 290 | 0000 | 414 | 06/30/2003 | 5004 | 0.00 | 0.00 | 24,757.20 | 24,757.20 | 0.00 |
| 216 | BRIDGE BONDING | 1998 | 290 | 0000 | 414 | 06/30/2003 | 5005 | 0.00 | 0.00 | 30,377.28 | 30,377.28 | 0.00 |
| 217 | BRIDGE BONDING | 1998 | 290 | 0000 | 414 | 06/30/2003 | 5006 | 0.00 | 0.00 | 90,576.68 | 90,576.68 | 0.00 |
| 218 | BRIDGE BONDING | 1998 | 290 | 0000 | 414 | 06/30/2003 | 5009 | 0.00 | 0.00 | 2,696.59 | 2,696.59 | 0.00 |
| 219 | BRIDGE BONDING | 1998 | 290 | 0000 | 543 | 06/30/2004 | 5004 | 0.00 | 0.00 | 1,208.30 | 1,208.30 | 0.00 |
| 221 | BRIDGE BONDING | 1998 | 290 | 0000 | 543 | 06/30/2004 | 5006 | 0.00 | 0.00 | 11,726.10 | 11,726.10 | 0.00 |
| 222 | BRIDGE BONDING | 1998 | 290 | 0000 | 543 | 06/30/2004 | 5009 | 0.00 | 0.00 | 16,618.57 | 16,618.57 | 0.00 |
| 223 | BRIDGE BONDING | 1999 | 290 | 0000 | 434 | 12/31/2004 | 5004 | 0.00 | 0.00 | 612,477.28 | 612,477.28 | 0.00 |
| 224 | BRIDGE BONDING | 1999 | 290 | 0000 | 434 | 12/31/2004 | 5005 | 0.00 | 0.00 | 510,072.25 | 510,072.25 | 0.00 |
| 225 | BRIDGE BONDING | 1999 | 290 | 0000 | 434 | 12/31/2004 | 5006 | 0.00 |  | 0.00 | 0.00 | 0.00 |
| 226 | BRIDGE BONDING | 1999 | 290 | 0000 | 434 | 12/31/2004 | 5009 | 0.00 | 0.00 | 1,379,114.55 | 1,379,114.55 | 0.00 |
| 227 | BRIDGE BONDING | 2001 | 110 | 0000 | 498 | 06/30/2005 | 5004 | 0.00 | 0.00 | 87,976.34 | 87,976.34 | 0.00 |
| 228 | BRIDGE BONDING | 2001 | 290 | 0000 | 498 | 06/30/2008 | 5004 | 0.00 | 0.00 | 3,555,807.40 | 3,555,807.40 | 0.00 |
| 231 | BRIDGE BONDING | 2001 | 110 | 0000 | 498 | 06/30/2005 | 5009 | 0.00 | 0.00 | 37.47 | 37.47 | 0.00 |
| 232 | BRIDGE BONDING | 2001 | 290 | 0000 | 583 | 06/30/2008 | 5004 | 0.00 | 0.00 | 8,502,641.32 | 8,502,641.32 | 0.00 |
| 234 | BRIDGE BONDING | 2002 | 290 | 0000 | 605 | 06/30/2008 | 5004 | 0.00 | 0.00 | 9,278,078.06 | 9,278,078.06 | 0.00 |
| 235 | BRIDGE BONDING | 2002 | 290 | 0000 | 606 |  | 5004 | 0.00 |  | 0.00 | 0.00 | 0.00 |
| 236 | BRIDGE BONDING | 2002 | 290 | 0000 | 607 | 12/31/2008 | 5004 | 0.00 | 0.00 | 43,950,374.86 | 43,950,374.86 | 0.00 |
| 237 | 02 FLOOD RELIEF | 2002 | 290 | 0000 | 614 | 06/30/2007 | 5004 | 0.00 | 0.00 | 4,600,000.00 | 4,600,000.00 | 0.00 |

Report ID: BrdgBondSummary v20080623

Print Date: 4/21/2009 9:50:12AM

**Minnesota Department of Transportation - Office of Finance**

**SAAS Bridge Bonding & Other State Bonding Programs Summary**

**Account: All Appropriations**

**as of 04/20/2009**

| Acct | Acct Desc | FY | Fund | Approp Org | Approp Unit | Approp End Dt | Exp Budget Org | Avail for Pymt | Reserved for Project | Original Allocation | Less Net Allocated | Balance Available to Allocate |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 238 | 2002 EMER MATCH | 2002 | 290 | 0000 | 614 | 06/30/2007 | 5004 | 0.00 | 0.00 | 399,198.02 | 399,009.30 | 188.72 |
| 239 | MN RECOV-ROSEAU | 2003 | 290 | 0000 | 657 | 06/30/2008 | 5004 | 0.00 | 0.00 | 1,000,000.00 | 1,000,000.00 | 0.00 |
| 240 | MN RECOVER-POLK | 2003 | 290 | 0000 | 658 | | 5004 | 0.00 | 0.00 | 400,000.00 | 195,893.76 | 204,106.24 |
| 241 | DULUTH AERIAL | 2005 | 500 | 0000 | 749 | 12/31/2010 | 5004 | 50,000.00 | 0.00 | 1,000,000.00 | 452,489.88 | 547,510.12 |
| 242 | BRIDGE BONDING | 2005 | 290 | 0000 | 743 | 12/31/2010 | 5004 | 313,678.83 | 722,436.18 | 38,977,045.15 | 38,939,290.00 | 37,755.15 |
| 243 | LRIP-REG SIGNIF | 2005 | 290 | 0000 | 744 | 12/31/2010 | 5009 | 0.00 | 0.00 | 5,000,000.00 | 5,000,000.00 | 0.00 |
| 244 | LRIP-SAFETY | 2005 | 290 | 0000 | 745 | 12/31/2010 | 5009 | 5,956.26 | 283,047.30 | 5,000,000.00 | 4,982,584.60 | 17,415.40 |
| 245 | BRIDGE BONDING | 2006 | 290 | 0000 | 807 | 06/30/2011 | 5004 | 3,029,212.57 | 2,821,762.39 | 52,500,000.00 | 51,703,955.20 | 796,044.80 |
| 246 | MPLS-LOWRY BR | 2006 | 290 | 0000 | 808 | 06/30/2011 | 5004 | 0.00 | 0.00 | 2,500,000.00 | 2,500,000.00 | 0.00 |
| 247 | LRIP-REG SIGNIF | 2006 | 290 | 0000 | 809 | 06/30/2011 | 5009 | 614,547.79 | 0.00 | 7,136,157.79 | 7,090,940.37 | 45,217.42 |
| 248 | LRIP-FREEBORN | 2006 | 290 | 0000 | 810 | 06/30/2011 | 5009 | 0.00 | 0.00 | 500,000.00 | 499,999.30 | 0.70 |
| 249 | LRIP-SAFETY | 2006 | 290 | 0000 | 811 | 06/30/2011 | 5009 | 88,639.38 | 546,204.00 | 7,650,000.00 | 7,348,923.78 | 301,076.22 |
| 250 | LRIP-TOOD CO | 2006 | 290 | 0000 | 812 | 06/30/2011 | 5009 | 144,598.60 | 0.00 | 700,000.00 | 200,000.00 | 500,000.00 |
| 251 | BOND-FLOOD 2007 | 2008 | 290 | 0000 | 895 | 12/31/2012 | 5004 | 564,026.50 | 886,013.35 | 26,000,000.00 | 2,193,861.18 | 23,806,138.82 |
| 252 | BRIDGE BONDING | 2008 | 290 | 0000 | 12U | 12/31/2012 | 5004 | 6,413,771.15 | 3,144,022.40 | 50,000,000.00 | 17,328,605.97 | 32,671,394.03 |
| 253 | LRIP-SAFETY | 2008 | 290 | 0000 | 12V | 12/31/2012 | 5004 | 221,637.10 | 3,216,297.14 | 10,000,000.00 | 3,437,934.24 | 6,562,065.76 |
| 254 | BB-RMSY-RICE ST | 2008 | 290 | 0000 | 14G | 12/31/2012 | 5004 | 0.00 | 338,306.00 | 2,000,000.00 | 338,306.00 | 1,661,694.00 |
| **Total:** | | | | | | | | **11,446,068.18** | **11,958,088.76** | **285,757,670.02** | **218,607,062.64** | **67,150,607.38** |

This report uses tables: BRIDGE_BONDING, IA_APPROPRIATION

Report ID: BrdgBondSummary v20080623

Print Date: 4/21/2009 9:50:12AM

# Expenditure Detail by Co/Muni & Control Section Number

## Purpose

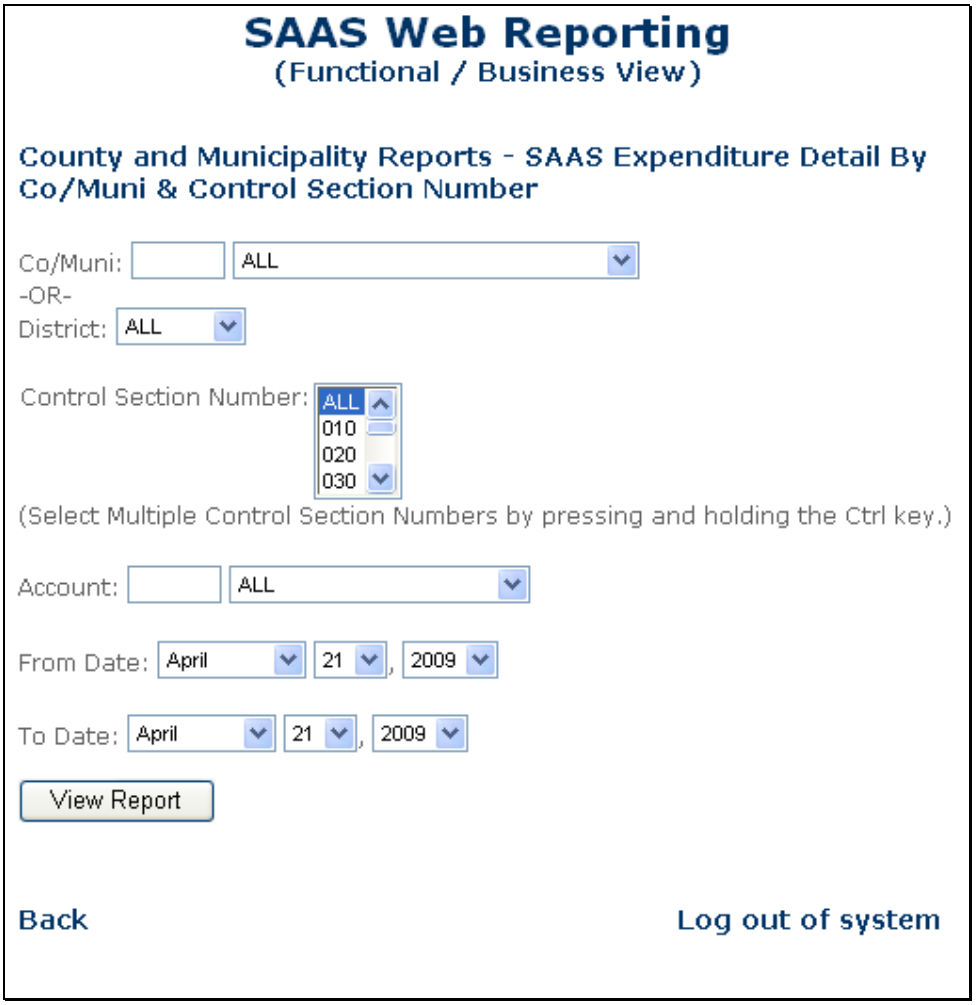
To display expenditure information by county/muni or district and control number by all or selected account, within a selected date range.

## Audience

All users

## Screen

This is the entry screen. Select the **County/Muni Number** or **District** and **Control Section Number, Account** and **From/To Dates** from the drop-down lists. Click **View Report**.



**Minnesota Department of Transportation - Office of Finance**

## SAAS Disbursement Detail By Co/Muni

**Co/Muni:ALL**
**District:ALL**
**Control Section Number:ALL**
**Account:ALL**
**4/1/2009 through 4/21/2009**

| Project Number | Partial/ Final | Payment/ Transfer | Description | Trans Date | Enc. Amt. | Payment Amount |
|---|---|---|---|---|---|---|
| **ACCOUNT: 70 - CO REG CONST** | | | | | | |
| **AITKIN** | | | | | | |
| 001-638-003 | F | P | CONST | 04/07/2009 | 31,767.17 | 53,986.92 |
| **Project Total** | | | | | **31,767.17** | **53,986.92** |
| **County Total** | | | | | | **53,986.92** |
| **CARVER** | | | | | | |
| 010-610-030 | P | P | CONST | 04/01/2009 | 59,365.55 | 668,385.53 |
| 010-610-030 | P | P | ENG | 04/01/2009 | 0.00 | 658,645.52 |
| 010-610-030 | P | P | ROW | 04/01/2009 | 0.00 | 358,030.50 |
| **Project Total** | | | | | **59,365.55** | **1,685,061.55** |
| **County Total** | | | | | | **1,685,061.55** |
| **CROW WING** | | | | | | |
| 018-603-019 | F | P | CONST | 04/09/2009 | 4,016.12 | 6,774.33 |
| **Project Total** | | | | | **4,016.12** | **6,774.33** |
| **County Total** | | | | | | **6,774.33** |
| **HENNEPIN** | | | | | | |
| 027-603-027 | F | P | CONST | 04/01/2009 | 123,725.58 | 83,408.24 |
| 027-603-027 | F | P | ROW | 04/01/2009 | 0.00 | 1,973.83 |
| **Project Total** | | | | | **123,725.58** | **85,382.07** |
| 027-661-027 | F | P | CONST | 04/01/2009 | 19,168.49 | 72,545.04 |
| **Project Total** | | | | | **19,168.49** | **72,545.04** |
| **County Total** | | | | | | **157,927.11** |
| **OTTER TAIL** | | | | | | |
| 056-667-030 | F | P | CONST | 04/06/2009 | 65,508.38 | (202,501.10) |
| 056-667-030 | F | P | ENG | 04/06/2009 | 0.00 | 67,344.46 |
| 056-667-030 | F | P | ROW | 04/06/2009 | 0.00 | (47,418.66) |
| **Project Total** | | | | | **65,508.38** | **(182,575.30)** |
| 056-686-001 | F | P | CONST | 04/06/2009 | 33,020.34 | 162,264.99 |
| 056-686-001 | F | P | ENG | 04/06/2009 | 0.00 | 74,122.12 |
| **Project Total** | | | | | **33,020.34** | **236,387.11** |
| **County Total** | | | | | | **53,811.81** |

Note: This report reduces the payment amount for overpayments applied.

Report ID: DisbDetail v20081110 Print Date: 4/21/2009 10:32:29AM

# Local Bridge Project Expenditure/Obligation Report - Summary

## Purpose

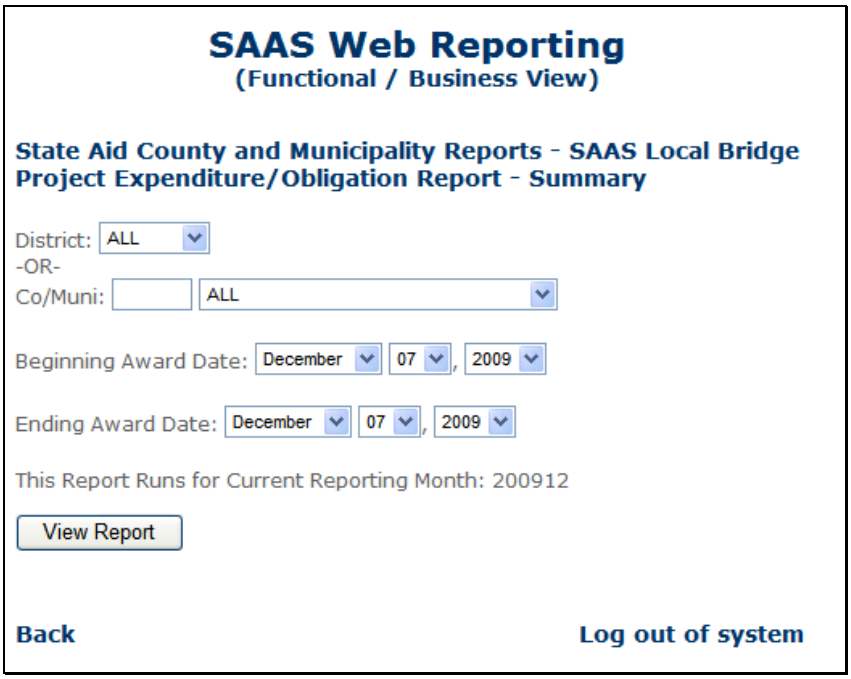
To display information regarding Bridge Bonding and Town Bridge Funds that have been spent in the districts, counties, or municipalities.

## Audience

All users

## Screen

This is the selection screen. Select **District**, or **Co/Muni** and **Beginning Award Date** and **Ending Award Date** from the drop-down lists. Click **View Report.**


SAAS Web Reporting
(Functional / Business View)
State Aid County and Municipality Reports - SAAS Local Bridge Project Expenditure/Obligation Report - Summary
District: ALL
-OR-
Co/Muni: ALL
Beginning Award Date: December 07 2009
Ending Award Date: December 07 2009
This Report Runs for Current Reporting Month: 200912
View Report
Back
Log out of system

The next page displays the appearance of the report.

## Local Bridge Project Expenditure/Obligation Report – Summary (Appearance)



**Minnesota Department of Transportation - Office of Finance**

**SAAS Local Bridge Project Expenditure/Obligation Report - Summary**

**Award Date between 1/1/2009 and 12/7/2009**

**As of 12/6/2009**

| County Name | Co # | Rel Co # | Township Rd - Br. Bond Amt | # of Proj. | County Rd - Br. Bond Amt | # of Proj. | Muni Bridges - Br. Bond Amt | # of Proj. | Township Rd - Town Bridge Amt | # of Proj. |
|---|---|---|---|---|---|---|---|---|---|---|
| AITKIN | 001 | | | | $135,901.00 | 1 | | | $67,735.00 | 1 |
| BECKER | 003 | | | | $135,640.00 | 2 | | | | |
| BELTRAMI | 004 | | $501,171.00 | 1 | $635,865.30 | 2 | | | $122,844.00 | 1 |
| BLUE EARTH | 007 | | $0.00 | 1 | | | $48,184.40 | 1 | $131,705.13 | 1 |
| BROWN | 008 | | | | $1,109,892.01 | 1 | | | $197,198.05 | 2 |
| CHIPPEWA | 012 | | | | | | | | $111,333.42 | 1 |
| CLAY | 014 | | | | $52,179.00 | 1 | | | $111,289.88 | 1 |
| COTTONWOOD | 017 | | | | $50,142.23 | 1 | $155,711.00 | 1 | | |
| DAKOTA | 019 | | | | | | | | $1,662,076.00 | 1 |
| DODGE | 020 | | | | | | | | $150,120.00 | 2 |
| FARIBAULT | 022 | | | | $282,482.00 | 1 | | | $102,550.00 | 1 |
| FILLMORE | 023 | | | | | | | | $433,774.54 | 4 |
| FREEBORN | 024 | | | | $1,104,062.00 | 4 | | | $255,617.88 | 1 |
| GOODHUE | 025 | | | | | | | | $577,526.07 | 4 |
| HOUSTON | 028 | | | | $63,488.00 | 1 | | | $833,193.62 | 2 |
| HUBBARD | 029 | | | | $276,776.29 | 1 | | | $195,725.00 | 1 |
| ISANTI | 030 | | | | $226,577.60 | 1 | | | | |
| ITASCA | 031 | | | | $708,794.11 | 2 | | | | |
| JACKSON | 032 | | | | | | | | $352,612.00 | 2 |
| KANDIYOHI | 034 | | | | | | | | $312,636.33 | 1 |
| KITTSON | 035 | | $102,123.00 | 1 | | | | | $186,181.90 | 1 |

Note 1: If the award date was blank in project tracking, the report will display projects created in SAAS during the award date range selected.

Note 2: Includes all funding types (Const, Eng, ROW, etc).

Report ID: BridgeBondAcctSummary v20090915

Print Date: 12/7/2009 1:03:57PM

**Minnesota Department of Transportation - Office of Finance**

## SAAS Local Bridge Project Expenditure/Obligation Report - Summary

**Award Date between 1/1/2009 and 12/7/2009**

**As of 12/6/2009**

| County Name | Co # | Rel Co # | Township Rd - Br. Bond Amt | # of Proj. | County Rd - Br. Bond Amt | # of Proj. | Muni Bridges - Br. Bond Amt | # of Proj. | Township Rd - Town Bridge Amt | # of Proj. |
|---|---|---|---|---|---|---|---|---|---|---|
| LAC QUI PARLE | 037 | | | | | | | | $94,200.00 | 1 |
| LESUEUR | 040 | | | | $266,542.00 | 1 | | | | |
| LYON | 042 | | | | | | | | $93,182.23 | 1 |
| MCLEOD | 043 | | | | | | | | $174,276.94 | 3 |
| MARTIN | 046 | | | | | | | | $62,399.94 | 1 |
| MORRISON | 049 | | | | $77,332.00 | 1 | | | $95,838.00 | 1 |
| MOWER | 050 | | | | | | | | $820,150.10 | 9 |
| MURRAY | 051 | | | | $110,492.50 | 1 | | | $209,701.00 | 2 |
| NOBLES | 053 | | $181,844.00 | 1 | $182,200.00 | 1 | | | $208,880.00 | 1 |
| NORMAN | 054 | | | | | | | | $97,859.60 | 1 |
| OLMSTED | 055 | | | | $183,655.00 | 1 | | | $699,926.35 | 2 |
| PIPESTONE | 059 | | | | $187,899.00 | 1 | | | $159,580.00 | 1 |
| RAMSEY | 062 | | | | $2,070,525.82 | 2 | | | | |
| RICE | 066 | | | | $621,141.15 | 4 | | | | |
| ROCK | 067 | | | | $113,029.66 | 1 | | | | |
| ROSEAU | 068 | | | | | | | | $87,744.30 | 1 |
| ST. LOUIS | 069 | | | | $412,704.00 | 1 | $96,784.75 | 1 | | |
| SCOTT | 070 | | | | $1,579,661.21 | 5 | | | | |
| SIBLEY | 072 | | | | $372,498.50 | 2 | | | $565,375.40 | 3 |
| STEARNS | 073 | | | | $160,536.00 | 1 | | | | |
| TODD | 077 | | | | $225,562.00 | 1 | | | | |
| TRAVERSE | 078 | | | | | | | | $101,480.00 | 1 |

Note 1: If the award date was blank in project tracking, the report will display projects created in SAAS during the award date range selected.

Note 2: Includes all funding types (Const, Eng, ROW, etc).

Report ID: BridgeBondAcctSummary v20090915

Print Date: 12/7/2009 1:03:57PM

**Minnesota Department of Transportation - Office of Finance**

## SAAS Local Bridge Project Expenditure/Obligation Report - Summary

**Award Date between 1/1/2009 and 12/7/2009**

**As of 12/6/2009**

| County Name | Co # | Rel Co # | Township Rd - Br. Bond Amt | # of Proj. | County Rd - Br. Bond Amt | # of Proj. | Muni Bridges - Br. Bond Amt | # of Proj. | Township Rd - Town Bridge Amt | # of Proj. |
|---|---|---|---|---|---|---|---|---|---|---|
| WABASHA | 079 | | | | $341,495.00 | 1 | | | | |
| WASECA | 081 | | | | $615,724.00 | 1 | | | | |
| WINONA | 085 | | | | $545,784.00 | 1 | | | | |
| YELLOW MEDICINE | 087 | | | | | | | | $189,049.17 | 3 |
| BEMIDJI | 105 | 004 | | | | | $150,946.00 | 1 | | |
| HIBBING | 131 | 069 | | | | | $201,279.00 | 1 | | |
| PLYMOUTH | 155 | 027 | | | | | $180,857.00 | 1 | | |
| ST. PAUL | 164 | 062 | | | | | $1,195,165.00 | 1 | | |
| CORCORAN | 215 | 027 | | | | | | | | |
| **GRAND TOTALS** | | | **$785,138.00** | **4** | **$12,848,581.38** | **44** | **$2,028,927.15** | **7** | **$9,463,761.85** | **58** |

Township Rd - Br. Bond Amt = Control Section 599 + County 039 (Lake) Control Section 598
County Rd - Br. Bond Amt = Control Section 598, 600 to 799
Muni Bridges - Br Bond Amt = Control Section 597, 080, 020, 411, 176, 203, 100 to 150
Township Rd - Town Bridge Amt = Control Section 599, 592 + County 039 (Lake) Control Section 598
* Bridge Bond Accts = 200 to 299, Town Bridge Accts = Acct 75 and 76

This report uses tables: PROJ_OBLIG_ALLOC_V, CO_MUNI_INFORMATION, MASTER_ACCTS, PROJS, PROJ_OBLIGS, ALLOCS, BRIDGE_BOND_ACCT

Note 1: If the award date was blank in project tracking, the report will display projects created in SAAS during the award date range selected.

Note 2: Includes all funding types (Const, Eng, ROW, etc).

Report ID: BridgeBondAcctSummary v20090915

Print Date: 12/7/2009 1:03:57PM

# Overpayments

## Purpose

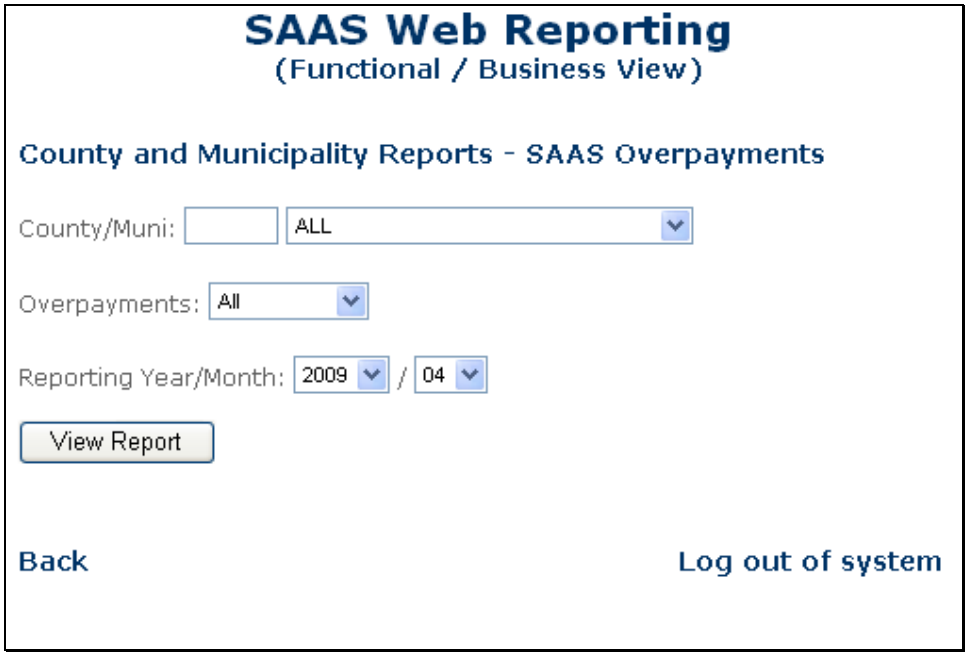
To display information regarding Overpayments, how an overpayment ocurred, was the overpayment applied to another project or billed.

## Audience

All users

## Screen

This is the selection screen. Select **Co/Muni**, **All/Outstanding Only** and **Reporting Year/Month** from the drop-down lists. Click **View Report.**




The next page displays the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**

Page 1 of 115

## SAAS Overpayments
**County : ALL**
**as of 4/20/2009**

### Counties

| County | Overpymt Dt | Overpayment From | Acct # | Original Overpayment | Outstanding Overpayment | Deposits | | | Applied | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Billed Amt | Deposited | Outstanding | To Be Applied | Applied | Balance to Apply |
| 001-AITKIN | 01/07/2004 | 001-001-016 | 75 - SPECIAL TOWN BR | 37,231.23 | 0.00 | 37,231.23 | 37,231.23 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-AITKIN | 12/05/2006 | 001-599-029 | 75 - SPECIAL TOWN BR | 81,061.32 | 0.00 | 81,061.32 | 81,061.32 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-AITKIN | 12/08/2006 | 001-599-029 | 75 - SPECIAL TOWN BR | 10,000.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-AITKIN | 03/02/1994 | 001-600-005 | OL73 - STATE PARK-OLD | 6,678.59 | 0.00 | 6,678.59 | 6,678.59 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-AITKIN | 08/30/1999 | 001-601-009 | 70 - CO REG CONST | 26,413.58 | 0.00 | 26,413.58 | 26,413.58 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-AITKIN | 03/22/1994 | 001-604-008 | 70 - CO REG CONST | 12,524.44 | 0.00 | 12,524.44 | 12,524.44 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-AITKIN | 04/22/1992 | 001-606-012 | 71 - CO MUNI CONST | 3,415.36 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,415.36 | 0.00 |
| 001-AITKIN | 09/03/1996 | 001-610-017 | 70 - CO REG CONST | 80,356.34 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 80,356.34 | 0.00 |
| 001-AITKIN | 02/20/2001 | 001-612-013 | 70 - CO REG CONST | 1,138.42 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,138.42 | 0.00 |
| 001-AITKIN | 10/13/1994 | 001-613-004 | 70 - CO REG CONST | 1,737.29 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,737.29 | 0.00 |
| 001-AITKIN | 07/19/2007 | 001-624-001 | 70 - CO REG CONST | 981.54 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 981.54 | 0.00 |
| 001-AITKIN | 01/06/2004 | 001-634-002 | 70 - CO REG CONST | 397.62 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 397.62 | 0.00 |
| 001-AITKIN | 11/17/2000 | 001-636-002 | 70 - CO REG CONST | 680.25 | 0.00 | 680.25 | 680.25 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-AITKIN | 07/26/1996 | MAINTENANCE | 71 - CO MUNI CONST | 4,607.36 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,607.36 | 0.00 |
| 001-AITKIN | 05/08/1997 | MAINTENANCE | 70 - CO REG CONST | 6,612.24 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,612.24 | 0.00 |
| 002-ANOKA | 04/06/2006 | 002-600-013 | 73 - STATE PARK | 2,002.90 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,002.90 | 0.00 |
| 002-ANOKA | 12/31/2002 | 002-612-008 | 70 - CO REG CONST | 3,758,588.09 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,758,588.09 | 0.00 |
| 002-ANOKA | 07/19/2004 | 002-617-005 | 70 - CO REG CONST | 1,226,193.38 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,226,193.38 | 0.00 |
| 002-ANOKA | 02/13/2002 | 002-617-017 | 70 - CO REG CONST | 739,126.29 | 0.00 | 739,126.29 | 739,126.29 | 0.00 | 0.00 | 0.00 | 0.00 |
| 002-ANOKA | 03/07/2002 | 002-716-002 | 70 - CO REG CONST | 5,856.82 | 0.00 | 5,856.82 | 5,856.82 | 0.00 | 0.00 | 0.00 | 0.00 |
| 002-ANOKA | 12/31/2002 | 002-716-004 | 70 - CO REG CONST | 159,702.21 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 159,702.21 | 0.00 |
| 003-BECKER | 09/15/1999 | 003-599-015 | 76 - TOWN BRIDGE | 5,688.10 | 0.00 | 5,688.10 | 5,688.10 | 0.00 | 0.00 | 0.00 | 0.00 |
| 003-BECKER | 06/27/2000 | 003-599-016 | 76 - TOWN BRIDGE | 35,715.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 35,715.25 | 0.00 |
| 003-BECKER | 05/21/2001 | 003-600-007 | 70 - CO REG CONST | 197,600.00 | 0.00 | 197,600.00 | 197,600.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 003-BECKER | 04/06/1992 | 003-601-015 | 70 - CO REG CONST | 17,425.24 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 17,425.24 | 0.00 |

# Payment Document – Final Maintenance

## Purpose

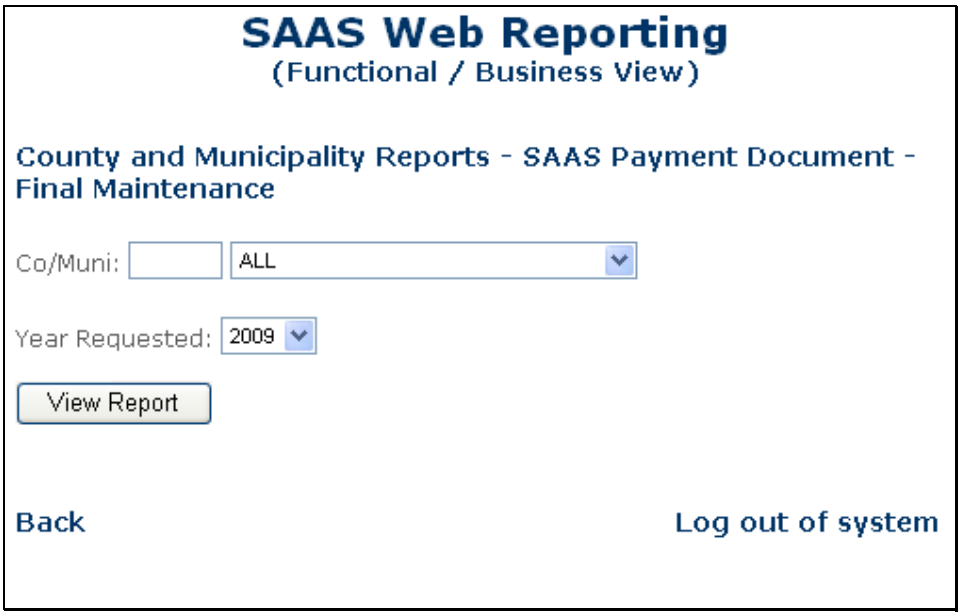
Payment document used to display specific details related to a maintenance payment

## Audience

All users

## Screen

This is the entry screen. Select the **County/Municipality (Co/Muni)** and **Year Requested** from the drop-down lists, then click **View Report**.




The next page displays the appearance of the report.

## State Aid Payment Document - Maintenance (Appearance)

**Minnesota Department of Transportation**
**Office of Finance**
MAIL STOP 215
395 JOHN IRELAND BLVD
ST. PAUL, MN 55155-1899
Phone: 651/366-4854
Fax: 651-366-4909

**STATE AID MAINTENANCE PAYMENT DOCUMENT**

**Customer:**
COUNTY: 002-ANOKA
DOUGLAS FISCHER
ANOKA COUNTY HIGHWAY DEPT
1440 BUNKER LAKE BLVD NW
ANDOVER, MN 55304-0

| | |
|---|---|
| Account: | Maintenance |
| Payment Type: | FINAL |
| Allocation Year: | 2008 |
| Transaction Date: | 07/01/2008 |

| | Regular | Municipal |
|---|---|---|
| Annual Expenditure Report Amount | 0.00 | 0.00 |
| Annual Allocation | 3,714,215.00 | 198,867.00 |
| Eligible maintenance amount (Lesser of the Expenditure Report or Annual Allocation) | 0.00 | 0.00 |
| Less: | | |
| Previous payments | 1,789,670.62 | 99,433.50 |
| Previous bond interest | 134,873.75 | 0.00 |
| Previous overpayments | 0.00 | 0.00 |
| Payment Amount | 1,789,670.63 | 99,433.50 |
| Total Overpayment (Amount to be applied to future construction projects) | 0.00 | 0.00 |
| Amount transferred to construction | 0.00 | 0.00 |
| Local Participation | 0.00 | 0.00 |

Comments

cc: FRED EDSTROM

# Payment Document - Construction

## Purpose

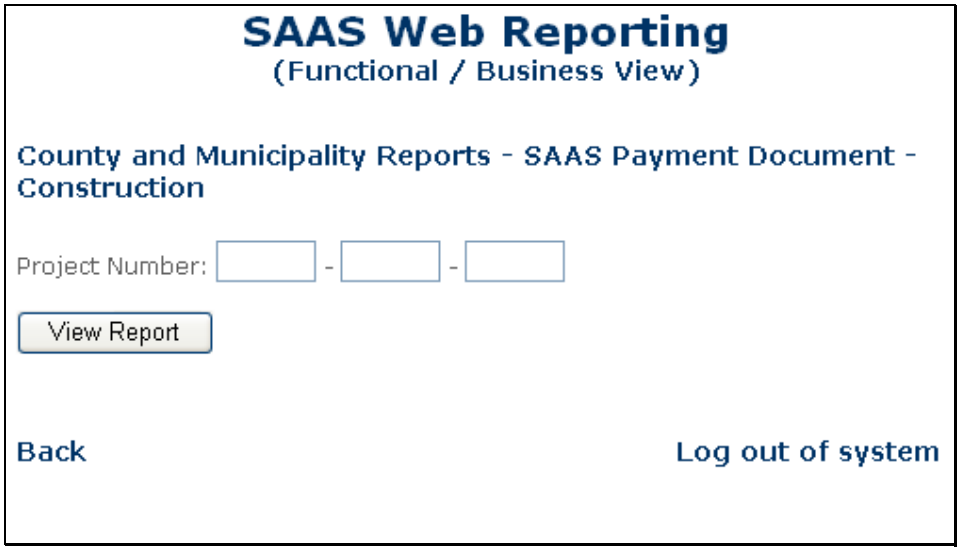
Payment document used to display specific details related to a construction project payment

## Audience

All users

## Screen

This is the entry screen. Enter the **Project Number** and then click **View Report**.




There are no drill-downs for this report.

The next page displays the appearance of the report.

# State Aid Payment Document - Construction (Appearance)

**Minnesota Department of Transportation**
**Office of Finance**
MAIL STOP 215
395 JOHN IRELAND BLVD
ST. PAUL, MN 55155-1899

Phone: 651/366-4854
Fax: 651-366-4909
E-mail: JOHN.FOX@DOT.STATE.MN.US

**STATE AID PAYMENT DOCUMENT**

**Customer:**
MARSHALL COUNTY
LON AUNE
447 S MAIN ST
WARREN, MN 56762-1423

State Aid Project Number: 045-617-006
Federal Project Number:
CFDA Number: .
Local Agency Project Number:
Contractor Name:

**Account:** 70-CO REG CONST
Payment Type: FINAL
Transaction Type: PAYMENT
Payment Number: 3
Project Type: SAP
Transaction Date: 08/15/1991
Payment Amount: 15,753.86
Encumbrance: 0.00

**Construction Obligation Summary**

| | |
|---|---|
| CO REG CONST | 261,006.78 |

**Project Payment Summary**

| | | |
|---|---|---|
| CONST | 100% | 261,006.78 |
| Less Previous Payments | | 245,252.92 |
| Total Due | | 15,753.86 |
| Payment Amount | | 15,753.86 |

Converted 20021115

# Payment Shortages

## Purpose

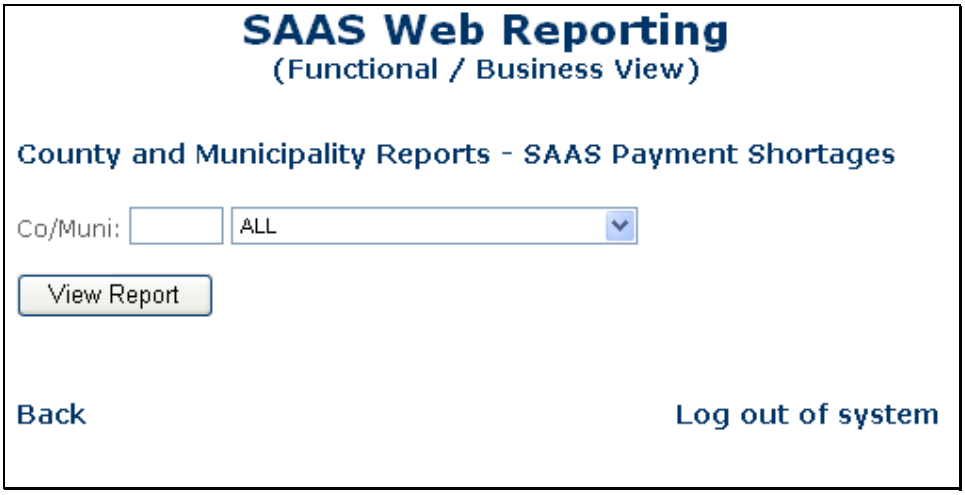
Used to display State Aid Projects that have been paid short due to lack of available funds in allocation.

## Audience

All users

## Screen

This is the entry screen. Enter the **Co/Muni** and then click **View Report**.



**Minnesota Department of Transportation - Office of Finance**

Page 1 of 1

## SAAS Payment Shortages

**As of 6/14/2009**

**County: 005 BENTON**

| Proj Nbr | Award Dt | Last Paymt Dt | Acct | Obligation Type | Status | Transfer/ Payment | Oblig Amt | Amt to Pay | Amt Paid To Dt | Enc Amt | Enc Shortage Amt | Paymt Shortage Amt | Total Shortage Amt |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **County: 005 BENTON** | | | | | | | | | | | | | |
| 005-604-019 | 05/29/1998 | 09/15/1999 | 71 | CONST | FINAL | P | 44,747.55 | 44,747.55 | 36,221.22 | 0.00 | 0.00 | 8,526.33 | 8,526.33 |
| | | | | | | | | | | **Total for project** | | **005-604-019** | **8,526.33** |
| 005-608-006 | 06/12/1998 | 12/07/2000 | 70 | ENG | FINAL | P | 47,259.88 | 47,259.88 | 43,631.71 | 0.00 | 0.00 | 3,628.17 | 3,628.17 |
| 005-608-006 | 06/12/1998 | 12/07/2000 | 71 | CONST | FINAL | P | 278,108.85 | 278,108.85 | 268,135.21 | 0.00 | 0.00 | 9,973.64 | 9,973.64 |
| | | | | | | | | | | **Total for project** | | **005-608-006** | **13,601.81** |
| 005-633-009 | 03/17/2000 | 04/19/2002 | 71 | CONST | FINAL | P | 96,230.62 | 96,230.62 | 25,133.00 | 0.00 | 0.00 | 71,097.62 | 71,097.62 |
| | | | | | | | | | | **Total for project** | | **005-633-009** | **71,097.62** |
| | | | | | | | | | | **Grand Total** | | | **93,225.76** |

This report uses tables: PROJ_OBLIGS, PROJS, TRANS_LED_MAX_TRANS_DT_V, MASTER_ACCTS

Note: This report only displays the actual obligations that have a shortage.

Report ID: ShortPaymts v20090511

Print Date: 6/15/2009 3:10:46PM

# Project Allocation

## Purpose

To display information regarding County and Municipal project allocations. Uses:

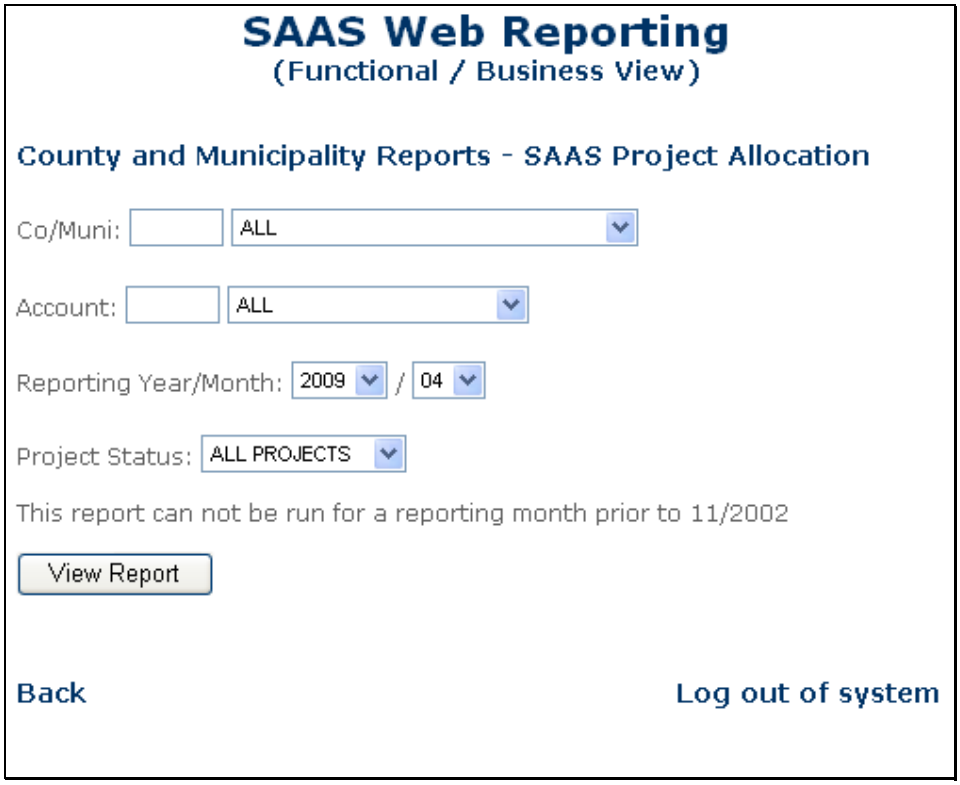
- To determine what funds have been allocated
- To identify the unexpended balance available to allocate to counties and municipalities.
- Specifically for **Allocation Method P**, by **P**roject, (verses method "**A**" **A**nnual allocation process)

## Audience

All users

## Screen

This is the entry screen. Select the **Co/Muni, Account, Allocation Year,** and **Reporting Year/Month, Project Status (All or Open)** from the drop-down lists. Note that reports cannot be run for a reporting month prior to the listed date. Click **View Report**.




The next page displays the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**

Page 1 of 93

## SAAS Project Allocation

**As of 4/20/2009**
**County: ALL**
**Account: ALL**

**County: 001 AITKIN**

| Proj Nbr | Acct Nbr | Dist | Original Alloc Date | Original Allocation | Adjustments | Net Allocation | Disbursements | Encumbrance | Available | Advance Amt | Paymt Trans Dt | Status |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 001-001-016 | 75 | 3 | 12/18/2003 | 37,231.23 | (37,231.23) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 01/07/2004 | PARTIAL |
| 001-599-031 | 75 | 3 | 03/25/2009 | 52,735.00 | 15,000.00 | 67,735.00 | 0.00 | 67,735.00 | 0.00 | 0.00 | 04/07/2009 | PARTIAL |
| 001-599-032 | 75 | 3 | 04/08/2008 | 296,253.50 | 20,976.58 | 317,230.08 | 0.00 | 317,230.08 | 0.00 | 0.00 | 04/08/2008 | PARTIAL |
| 001-600-014 | 73 | 3 | 07/13/2006 | 75,000.00 | 15,684.00 | 90,684.00 | 85,778.04 | 4,905.96 | 0.00 | 0.00 | 12/12/2008 | PARTIAL |
| 001-614-009 | 73 | 3 | 11/17/2002 | 4,750.00 | (4,750.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | NO OBLIG |
| 001-599-020 | 75 | 3 | 11/16/2002 | 1.00 | 1,819.00 | 1,820.00 | 1,820.00 | 0.00 | 0.00 | 0.00 | 03/12/2004 | FINAL |
| 001-599-021 | 75 | 3 | 11/16/2002 | 8,698.65 | (3,957.57) | 4,741.08 | 4,741.08 | 0.00 | 0.00 | 0.00 | 12/18/2003 | FINAL |
| 001-599-022 | 75 | 3 | 12/23/2003 | 131,839.85 | 0.00 | 131,839.85 | 131,839.85 | 0.00 | 0.00 | 0.00 | 03/16/2005 | FINAL |
| 001-599-025 | 75 | 3 | 11/16/2002 | 30,513.35 | (22,292.52) | 8,220.83 | 8,220.83 | 0.00 | 0.00 | 0.00 | 03/12/2004 | FINAL |
| 001-599-026 | 75 | 3 | 12/07/2005 | 22,383.25 | 0.00 | 22,383.25 | 22,383.25 | 0.00 | 0.00 | 0.00 | 12/07/2005 | FINAL |
| 001-599-029 | 75 | 3 | 07/14/2006 | 251,037.63 | (25,012.01) | 226,025.62 | 226,025.62 | 0.00 | 0.00 | 0.00 | 08/08/2008 | FINAL |
| 001-599-036 | 75 | 3 | 07/03/2008 | 18,027.00 | (932.66) | 17,094.34 | 17,094.34 | 0.00 | 0.00 | 0.00 | 11/03/2008 | FINAL |
| 001-600-012 | 73 | 3 | 11/17/2002 | 53,500.00 | 36,092.80 | 89,592.80 | 89,592.80 | 0.00 | 0.00 | 0.00 | 05/02/2005 | FINAL |
| 001-614-010 | 73 | 3 | 11/18/2002 | 4,750.00 | 0.00 | 4,750.00 | 4,750.00 | 0.00 | 0.00 | 0.00 | 03/12/2003 | FINAL |
| | Total: | | | 986,720.46 | (4,603.61) | 982,116.85 | 592,245.81 | 389,871.04 | 0.00 | 0.00 | | |

Report ID: ProjAlloc v20080527

Print Date: 4/21/2009 1:25:49PM

# Project Allocation – Acct Only

## Purpose

To display information regarding County and Municipal project allocations by account.
Uses:

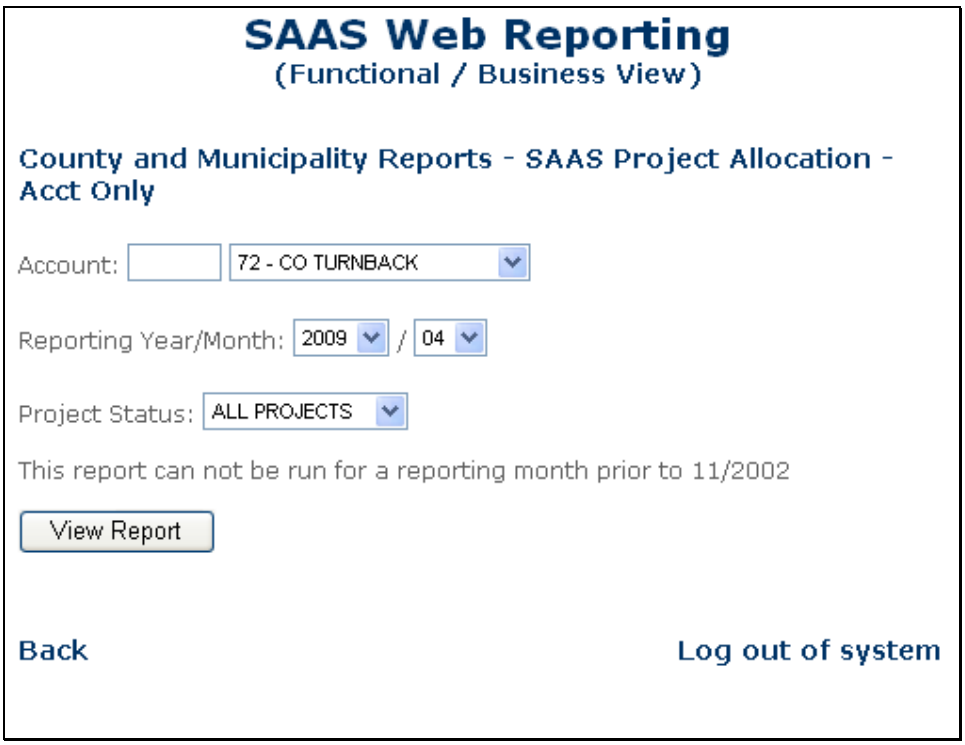
- To determine what funds have been allocated
- To identify the unexpended balance available to allocate to counties and municipalities.

## Audience

All users

## Screen

This is the entry screen. Select the **Account, Allocation Year,** and **Reporting Year/Month, Project Status (All or Open)** from the drop-down lists. Note that reports cannot be run for a reporting month prior to the listed date. Click **View Report**.




The next page displays the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**



## SAAS Project Allocation - Acct Only

**ALL PROJECTS**
**Account: 72 - CO TURNBACK**
**As of 4/20/2009**

**Balance Available to Allocate: $16,270,159.73**

| Proj Nbr | Dist | Original Alloc Date | Original Allocation | Adjustments | Net Allocation | Disbursements | Encumbrance | Available | Advance Amt | Paymt Trans Dt | Status |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 013-622-005 | 5 | 02/21/2002 | 145,720.23 | 1,423,759.00 | 1,569,479.23 | 403,237.99 | 0.00 | 1,166,241.24 | 0.00 | 04/06/2009 | PARTIAL |
| 019-650-005 | 5 | 04/17/2007 | 1,290,000.00 | 0.00 | 1,290,000.00 | 1,225,500.00 | 64,500.00 | 0.00 | 0.00 | 12/18/2007 | PARTIAL |
| 019-656-004 | 5 | 02/08/2005 | 78,840.00 | 4,704,842.00 | 4,783,682.00 | 2,668,060.70 | 2,115,621.30 | 0.00 | 0.00 | 08/21/2008 | PARTIAL |
| 019-656-005 | 5 | 02/08/2005 | 164,883.00 | 4,173,062.00 | 4,337,945.00 | 717,945.00 | 0.00 | 3,620,000.00 | 0.00 | 08/03/2006 | PARTIAL |
| 019-656-006 | 5 | 02/08/2005 | 68,373.00 | 0.00 | 68,373.00 | 68,373.00 | 3,620,000.00 | (3,620,000.00) | 0.00 | 08/14/2008 | PARTIAL |
| 019-656-007 | 5 | 02/27/2006 | 3,534,000.00 | 0.00 | 3,534,000.00 | 0.00 | 3,534,000.00 | 0.00 | 0.00 | 08/13/2008 | PARTIAL |
| 027-701-005 | 5 | 02/08/2000 | 138,000.00 | 229,025.87 | 367,025.87 | 338,455.07 | 0.00 | 28,570.80 | 0.00 | 04/11/2003 | PARTIAL |
| 027-701-007 | 5 | 05/30/2000 | 292,000.00 | 591,400.62 | 883,400.62 | 883,400.62 | 0.00 | 0.00 | 0.00 | 06/28/2006 | PARTIAL |
| 027-701-010 | 5 | 11/10/2003 | 575,000.00 | 8,480,000.00 | 9,055,000.00 | 9,055,000.00 | 0.00 | 0.00 | 0.00 | 11/07/2007 | PARTIAL |
| 027-701-017 | 5 | 06/06/2006 | 500,000.00 | 0.00 | 500,000.00 | 478,058.29 | 0.00 | 21,941.71 | 0.00 | 06/06/2006 | PARTIAL |
| 027-701-018 | 5 | 10/19/2006 | 100,000.00 | 0.00 | 100,000.00 | 0.00 | 100,000.00 | 0.00 | 0.00 | 08/13/2008 | PARTIAL |
| 027-752-009 | 5 | 12/13/2000 | 1,000,000.00 | 484,473.80 | 1,484,473.80 | 1,462,990.96 | 21,079.85 | 402.99 | 0.00 | 04/20/2004 | PARTIAL |
| 062-649-011 | 5 | 11/16/2004 | 85,000.00 | 15,000.00 | 100,000.00 | 56,195.83 | 43,749.24 | 54.93 | 0.00 | 08/22/2008 | PARTIAL |
| 062-649-023 | 5 | 02/15/2007 | 700,000.00 | 0.00 | 700,000.00 | 700,000.00 | 0.00 | 0.00 | 0.00 | 10/13/2008 | PARTIAL |
| 062-649-024 | 5 | 07/09/2008 | 750,000.00 | 0.00 | 750,000.00 | 394,877.03 | 20,783.00 | 334,339.97 | 0.00 | 10/16/2008 | PARTIAL |
| 062-672-004 | 5 | 10/02/2008 | 3,100,000.00 | 0.00 | 3,100,000.00 | 2,085,383.79 | 109,757.04 | 904,859.17 | 0.00 | 10/13/2008 | PARTIAL |
| 062-672-005 | 5 | 02/01/2007 | 2,130,000.00 | 0.00 | 2,130,000.00 | 1,329,555.66 | 800,444.34 | 0.00 | 0.00 | 10/03/2008 | PARTIAL |
| 062-688-003 | 5 | 07/17/2007 | 1,500,000.00 | 0.00 | 1,500,000.00 | 1,082,752.23 | 417,247.77 | 0.00 | 0.00 | 08/22/2008 | PARTIAL |

Report ID: ProjAllocByAcct v20080527

Print Date: 4/21/2009 1:33:06PM

# Project History

## Purpose

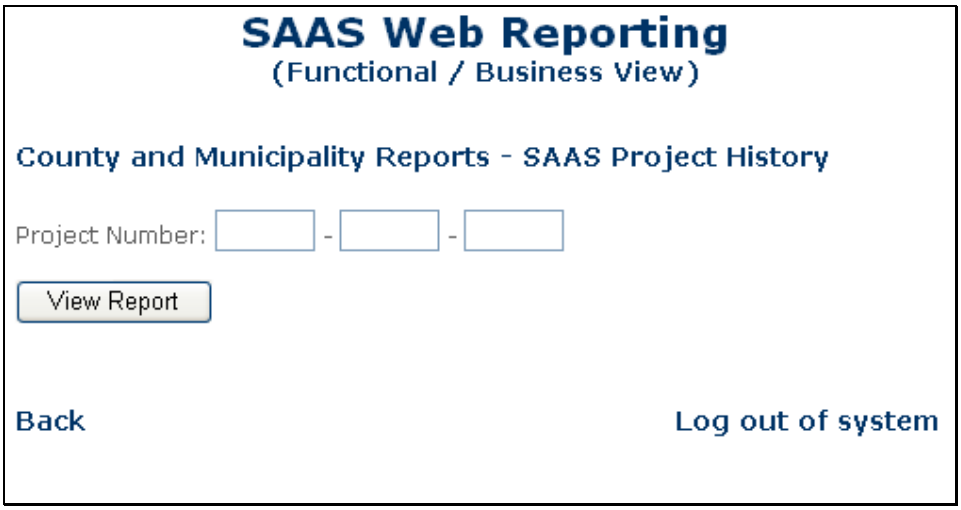
To provide a detailed history of all transactions for a specific project

## Audience

All users

## Screen

This is the entry screen. Enter the **Project Number** and then click **View Report**.




Drill-down capacity is demonstrated on the pages following the screen shot of the report.

**Minnesota Department of Transportation - Office of Finance**
**SAAS Project History Report**

**COUNTY: 045-MARSHALL**

**Proj Nbr:** 045-617-006 **Plan Approval Dt:** **Tied To:**
**Local Proj Nbr:** **Bid Opening Dt:** 05/15/1990
**Fed Proj Nbr:** **Contractor Name:**

**Project Type:** SAP
**Description:** TH 1 6 MI N AND 3 MI E OF OSLO
**Type of Work:**

| Total Proj Oblig (Incl All Oblig) | Trans Dt | Acct | PP FT # | Encumbrances | Overpymt Applied To Pymt | Actual Payment Amount | Payment Short | Overpymt To Be Applied | To Be Refunded | State Aid Advances | Acct to Acct Advances |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 258,160.97 | 12/31/1990 | 70 | P P 1 | 12,908.05 | 0.00 | 245,252.92 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **Comments:** Converted 20021115 | | | | | | | | | | |
| 261,006.78 | 08/15/1991 | 70 | F P 3 | 0.00 | 0.00 | 15,753.86 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **Comments:** Converted 20021115 | | | | | | | | | | |
| **Total:** | | | | | **0.00** | **261,006.78** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |

This report uses tables: CO_MUNI_INFORMATION, FEDERAL_PROJS, MASTER_ACCTS, OVERPAYMTS_LEDGER, PROJ_ACCT_ENC_SUM, PROJS, TRANS_LEDGER, FCRB_CARD, FCRB_PROJ_SETUP, FCRB_WORK_CERTIFIED_HDR, FCRB_PAYMT_DETAIL

Note: Bridge Bonding payments and Short payments made prior to SAAS conversion (Nov 2002) are not included in this report.

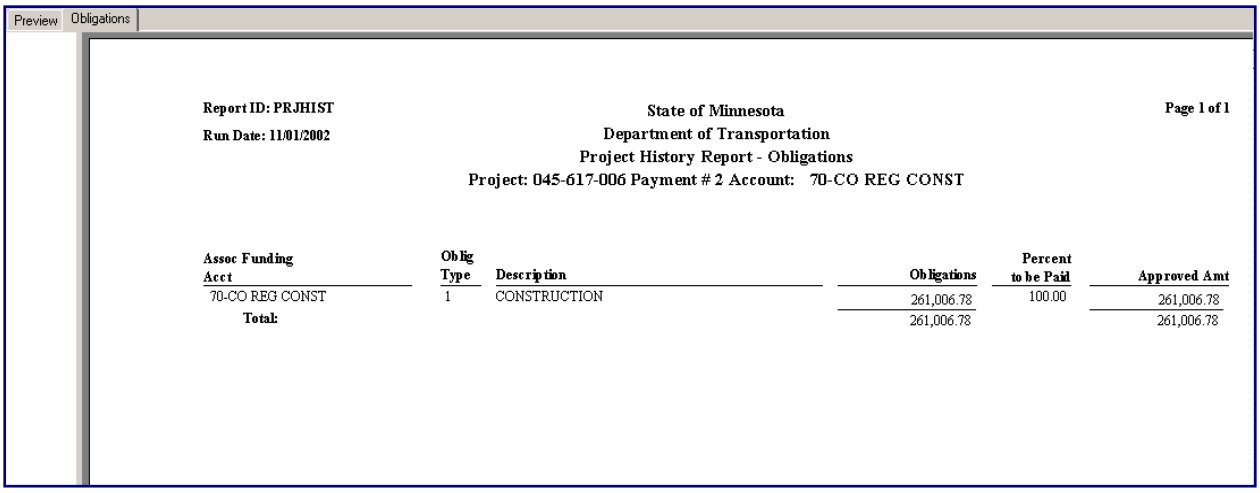
Note: Federal payments made prior to FCRB conversion (Sept 2007) are not included in this report.

Note: Column labeled PP/FT# : 1st character = **P**artial or **F**inal; 2nd character = **P**ayment or **T**ransfer; 3rd character = Payment Number

Report ID: ProjHist v20090420 Print Date: 4/21/2009 2:17:09PM

# Drill-Down

### *Drill-Down on Obligations:*


Preview | Obligations

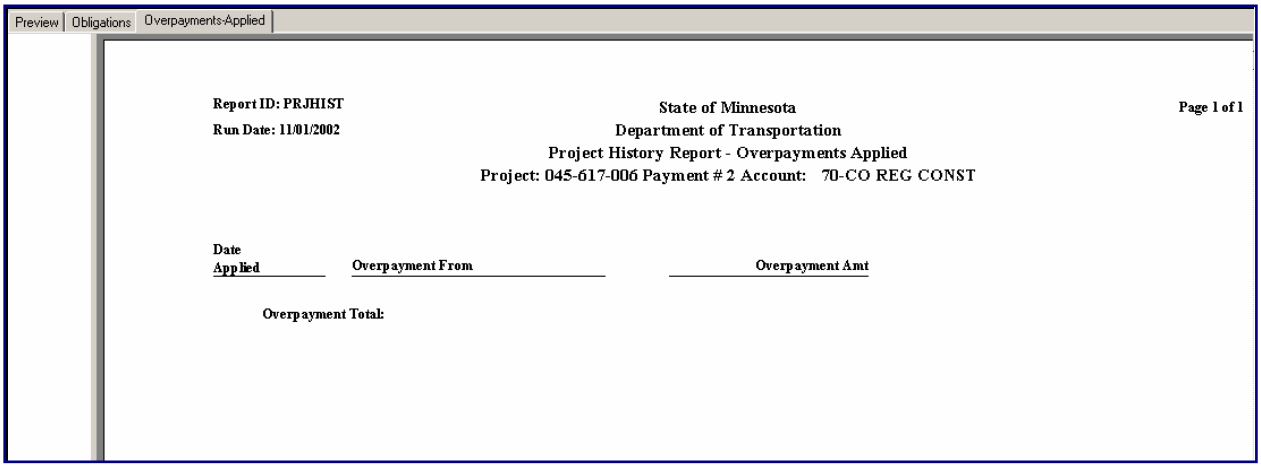
Report ID: PRJHIST
Run Date: 11/01/2002

State of Minnesota
Department of Transportation
Project History Report - Obligations
Project: 045-617-006 Payment # 2 Account: 70-CO REG CONST

Page 1 of 1

| Assoc Funding Acct | Oblig Type | Description | Obligations | Percent to be Paid | Approved Amt |
|---|---|---|---|---|---|
| 70-CO REG CONST | 1 | CONSTRUCTION | 261,006.78 | 100.00 | 261,006.78 |
| Total: | | | 261,006.78 | | 261,006.78 |

### *Drill-down on Overpayment Applied*


Preview | Obligations | Overpayments-Applied

Report ID: PRJHIST
Run Date: 11/01/2002

State of Minnesota
Department of Transportation
Project History Report - Overpayments Applied
Project: 045-617-006 Payment # 2 Account: 70-CO REG CONST

Page 1 of 1

| Date Applied | Overpayment From | Overpayment Amt |
|---|---|---|
| Overpayment Total: | | |

# Status

## Purpose

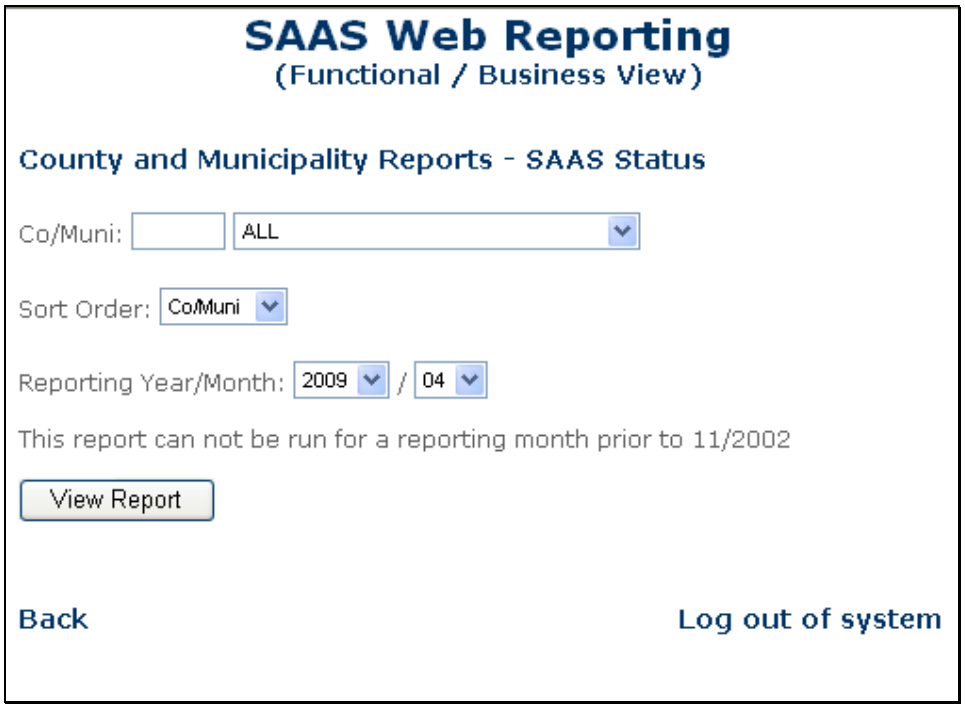
To display the status of a county or municipality's State Aid Regular, Special, or Bridge Bonding accounts. In addition, users will have the capability to drill down into transaction detail for any transaction type (re: allocations, deposits, transfers, disbursements, encumbrances, bond/loan reserves, outstanding overpayments, general fund advances, and outstanding account to account advances

## Audience

All users

## Screen

ScreenThis is the entry screen. Select the **Co/Muni**, the **Sort Order**, and the **Reporting Year/Month** from the drop-down lists. Note that reports are not available prior to the listed date. Click **View Report**.




Drill-down capacity is demonstrated on the pages following the screen shot of the report.

Drill-downs for further information are available for those amounts where the information is formatted in color.

**Minnesota Department of Transportation - Office of Finance**
**SAAS Status Report**
**County: 001-AITKIN**
**as of 04/20/2009**

**County: 001-AITKIN**

**Account: 70 - CO REG CONST**

| Beg Yr Bal | Allocation | Total | Deposits | Transfers | Disb | Unexp Bal | Enc | B/L Rsrv | Bal Avail | Outstanding Overpymts | State Aid Avail to Adv | Acct to Acct Advances |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 253,212.24 | 2,062,634.00 | 2,315,846.24 | 0.00 | 0.00 | 575,213.21 | 1,740,633.03 | 260,837.54 | 0.00 | 1,479,795.49 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | 1,479,795.49 | | | |

**Account: 71 - CO MUNI CONST**

| Beg Yr Bal | Allocation | Total | Deposits | Transfers | Disb | Unexp Bal | Enc | B/L Rsrv | Bal Avail | Outstanding Overpymts | State Aid Avail to Adv | Acct to Acct Advances |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 35,967.51 | 78,583.00 | 114,550.51 | 0.00 | 0.00 | 0.00 | 114,550.51 | 0.00 | 0.00 | 114,550.51 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | 114,550.51 | | | |

**Account: 73 - STATE PARK**

| Beg Yr Bal | Allocation | Total | Deposits | Transfers | Disb | Unexp Bal | Enc | B/L Rsrv | Bal Avail | Outstanding Overpymts | State Aid Avail to Adv | Acct to Acct Advances |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 4,905.96 | 0.00 | 4,905.96 | 0.00 | 0.00 | 0.00 | 4,905.96 | 4,905.96 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | 0.00 | | | |

**Account: 75 - SPECIAL TOWN BR**

| Beg Yr Bal | Allocation | Total | Deposits | Transfers | Disb | Unexp Bal | Enc | B/L Rsrv | Bal Avail | Outstanding Overpymts | State Aid Avail to Adv | Acct to Acct Advances |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 317,230.08 | 67,735.00 | 384,965.08 | 0.00 | 0.00 | 0.00 | 384,965.08 | 384,965.08 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | 0.00 | | | |

**Account: 76 - TOWN BRIDGE**

| Beg Yr Bal | Allocation | Total | Deposits | Transfers | Disb | Unexp Bal | Enc | B/L Rsrv | Bal Avail | Outstanding Overpymts | State Aid Avail to Adv | Acct to Acct Advances |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 5,844.98 | 51,454.00 | 57,298.98 | 0.00 | 0.00 | 0.00 | 57,298.98 | 82,639.42 | 0.00 | (25,340.44) | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | (25,340.44) | | | |

**Account: 77 - TOWN ROAD**

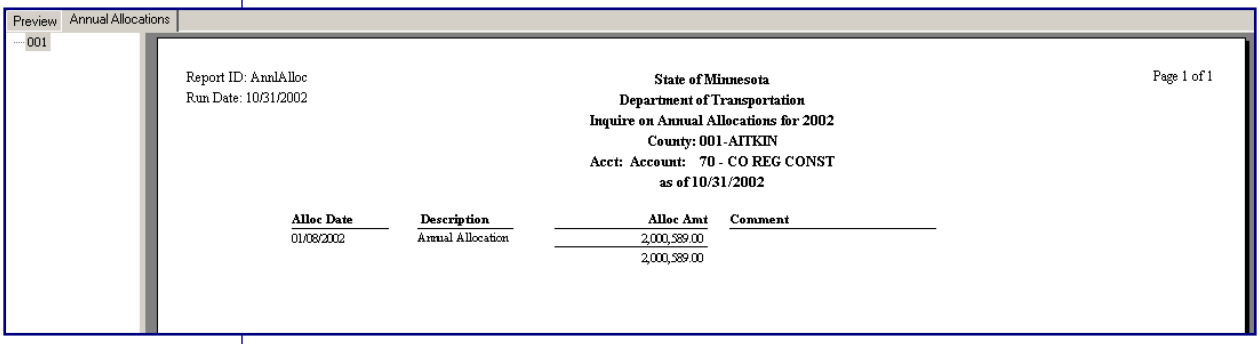
| Beg Yr Bal | Allocation | Total | Deposits | Transfers | Disb | Unexp Bal | Enc | B/L Rsrv | Bal Avail | Outstanding Overpymts | State Aid Avail to Adv | Acct to Acct Advances |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 0.00 | 279,331.00 | 279,331.00 | 0.00 | 0.00 | 279,331.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | 0.00 | | | |

Report ID: Status v20080904

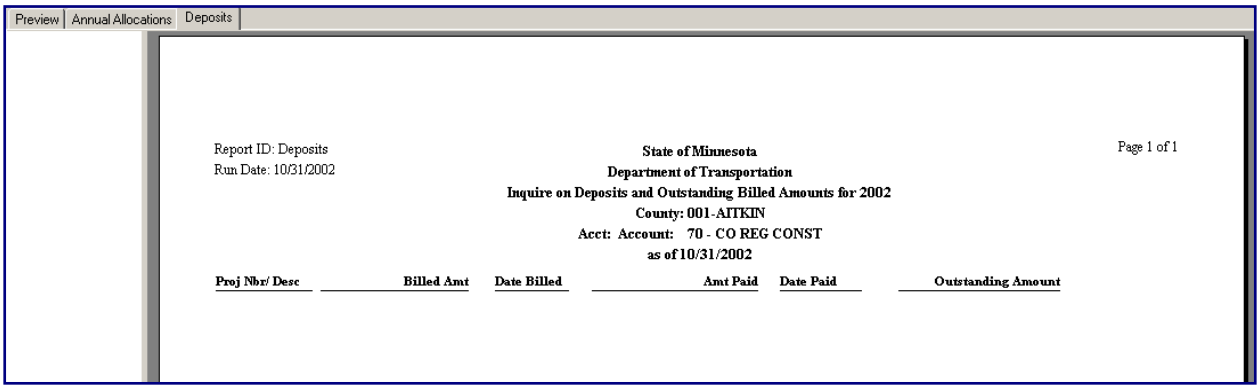
Print Date: 4/21/2009 2:22:08PM

# Drill-Down

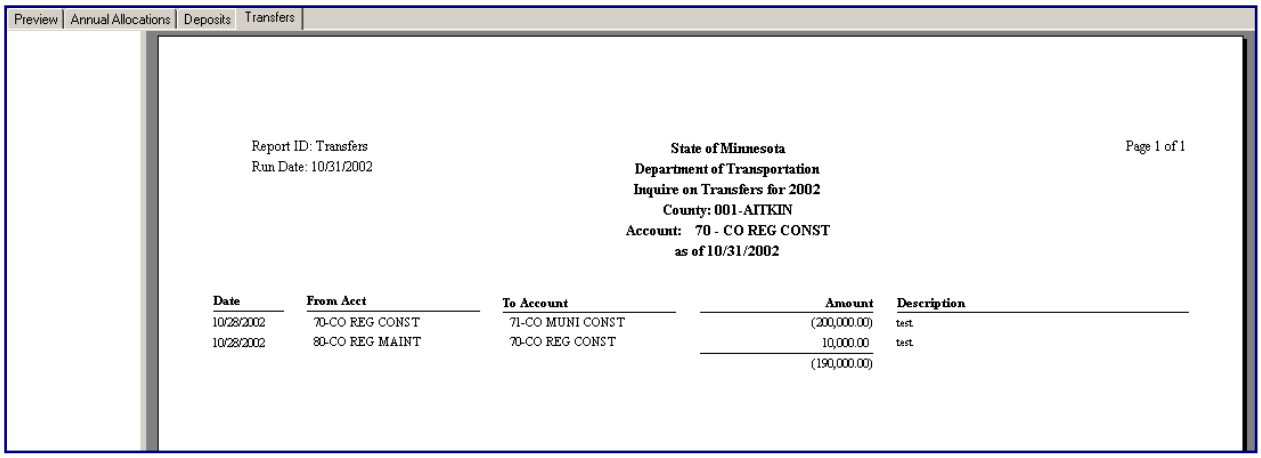
### *Drill-down on Allocations:*



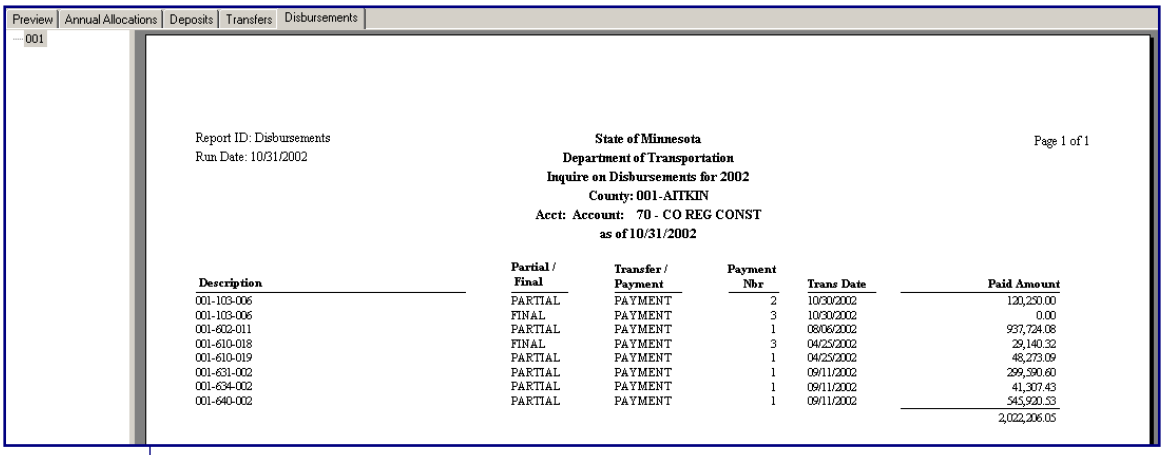

### *Drill-down on Deposits:*




### *Drill-down on Transfers:*



## *Drill-down on Disbursements:*



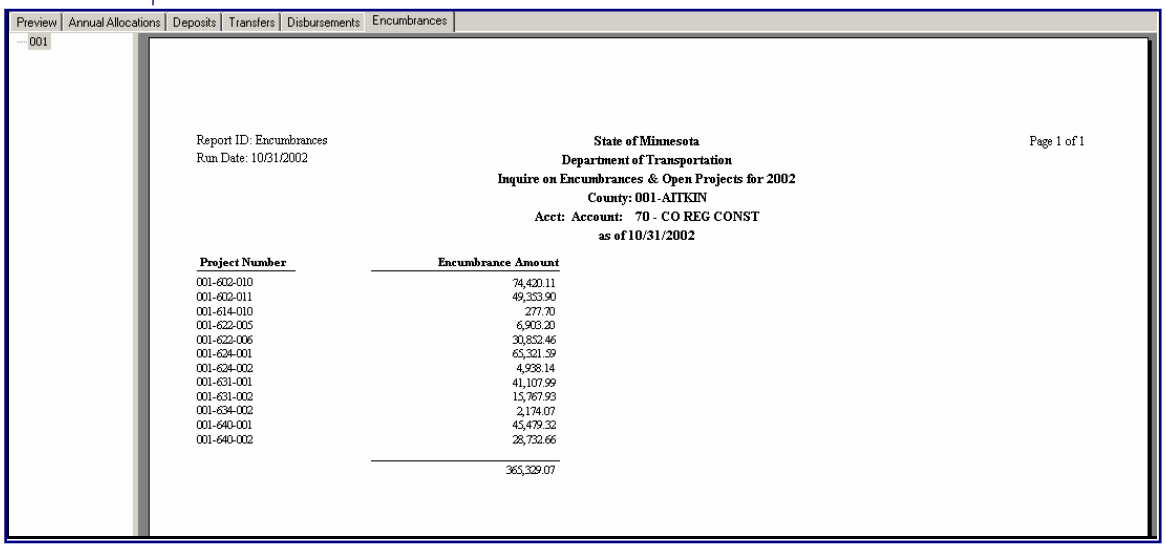

Report ID: Disbursements
Run Date: 10/31/2002

Page 1 of 1

**State of Minnesota**
**Department of Transportation**
**Inquire on Disbursements for 2002**
**County: 001-AITKIN**
**Acct: Account: 70 - CO REG CONST**
**as of 10/31/2002**

| Description | Partial / Final | Transfer / Payment | Payment Nbr | Trans Date | Paid Amount |
|---|---|---|---|---|---|
| 001-103-006 | PARTIAL | PAYMENT | 2 | 10/30/2002 | 120,250.00 |
| 001-103-006 | FINAL | PAYMENT | 3 | 10/30/2002 | 0.00 |
| 001-602-011 | PARTIAL | PAYMENT | 1 | 08/06/2002 | 937,724.08 |
| 001-610-018 | FINAL | PAYMENT | 3 | 04/25/2002 | 29,140.32 |
| 001-610-019 | PARTIAL | PAYMENT | 1 | 04/25/2002 | 48,273.09 |
| 001-631-002 | PARTIAL | PAYMENT | 1 | 09/11/2002 | 299,590.60 |
| 001-634-002 | PARTIAL | PAYMENT | 1 | 09/11/2002 | 41,307.43 |
| 001-640-002 | PARTIAL | PAYMENT | 1 | 09/11/2002 | 545,920.53 |
| | | | | | 2,022,206.05 |

## *Drill-down on Encumbrances:*



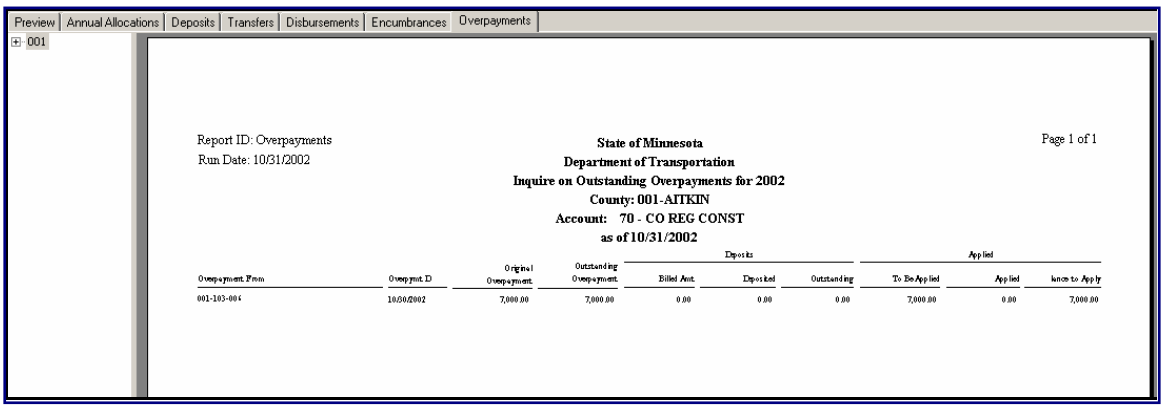

Report ID: Encumbrances
Run Date: 10/31/2002

Page 1 of 1

**State of Minnesota**
**Department of Transportation**
**Inquire on Encumbrances & Open Projects for 2002**
**County: 001-AITKIN**
**Acct: Account: 70 - CO REG CONST**
**as of 10/31/2002**

| Project Number | Encumbrance Amount |
|---|---|
| 001-602-010 | 74,420.11 |
| 001-602-011 | 49,353.90 |
| 001-614-010 | 277.70 |
| 001-622-005 | 6,903.20 |
| 001-622-006 | 30,852.46 |
| 001-624-001 | 65,321.59 |
| 001-624-002 | 4,938.14 |
| 001-631-001 | 41,107.99 |
| 001-631-002 | 15,767.93 |
| 001-634-002 | 2,174.07 |
| 001-640-001 | 45,479.32 |
| 001-640-002 | 28,732.66 |
| | 365,329.07 |

## *Drill-down on Overpayments:*



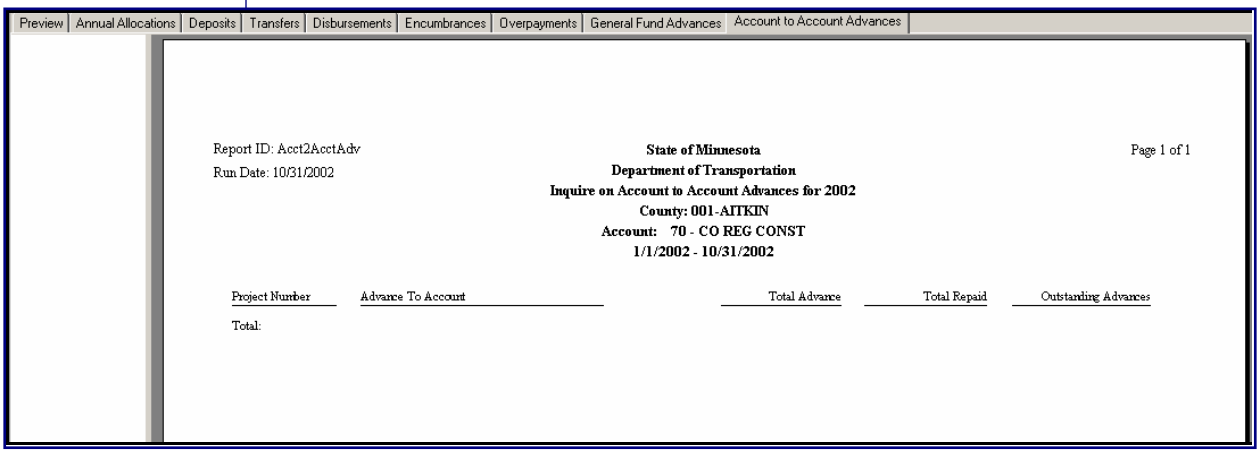

Report ID: Overpayments
Run Date: 10/31/2002

Page 1 of 1

**State of Minnesota**
**Department of Transportation**
**Inquire on Outstanding Overpayments for 2002**
**County: 001-AITKIN**
**Account: 70 - CO REG CONST**
**as of 10/31/2002**

| | | | | Deposits | | | Applied | | |
|---|---|---|---|---|---|---|---|---|---|
| Overpayment From | Overpymt ID | Original Overpayment | Outstanding Overpayment | Billed Amt | Deposited | Outstanding | To Be Applied | Applied | Known to Apply |
| 001-103-004 | 10/30/2002 | 7,000.00 | 7,000.00 | 0.00 | 0.00 | 0.00 | 7,000.00 | 0.00 | 7,000.00 |

## *Drill-down on Acct to Acct Advances:*



# FEDERAL AID PROJECTS AND AGREEMENT REPORTS

## Summary Table

The available Federal Aid Projects and Agreement Reports are summarized below, including their purpose.

| REPORT | PURPOSE |
|---|---|
| Encumbrance/Open Projects | View Open Encumbrance balance, changes in encumbrance and amount paid to date. Use this report to verify sufficient encumbrance balance. |
| Federal Payments | View Federal Payments by specific date range. |
| Final Projects | Displays finaled Federal Projects within the date range selected, finaled projects are sorted by DCP and Traditional. |
| Last Voucher Input by Local Government | Display last Delegated Contract Process (DCP) Request entered by local government. |
| Ledger by Card Summary | Display summarized transactions for a selected Federal Project. View Receipts received (by source type), Payments made and Cash Balance. |
| Payment Detail | View Federal Project Payment Detail by Account, Category, Fund 300 or Project. Displays certified to date, retainage, damage/incentive, net certified amounts for individual payment requests. |
| Payment Shortages – Federal Advance Construction (AC) | Display total payment shortage for Federal Advance Construction (AC). |
| Payment Summary | Display summarized payment information for the selected project. |
| Project Setup | View Federal Project Setup by category and account. Displays Encumbrance Summary (Original Encumbrance Amount, Adjustments, Payments, Ending Encumbrance Balance), Category Totals (Original Category Amount, Current Category Amount, Original Encumbered Amount, Current (Orig + Adj) Encumbrance Amount), Account Limits. |

# Encumbrance/Open Projects

## Purpose

DCP & Agreements – displays the remaining Federal Balance available for payment to local government.

Traditional – displays total balance available for payment to contractor.

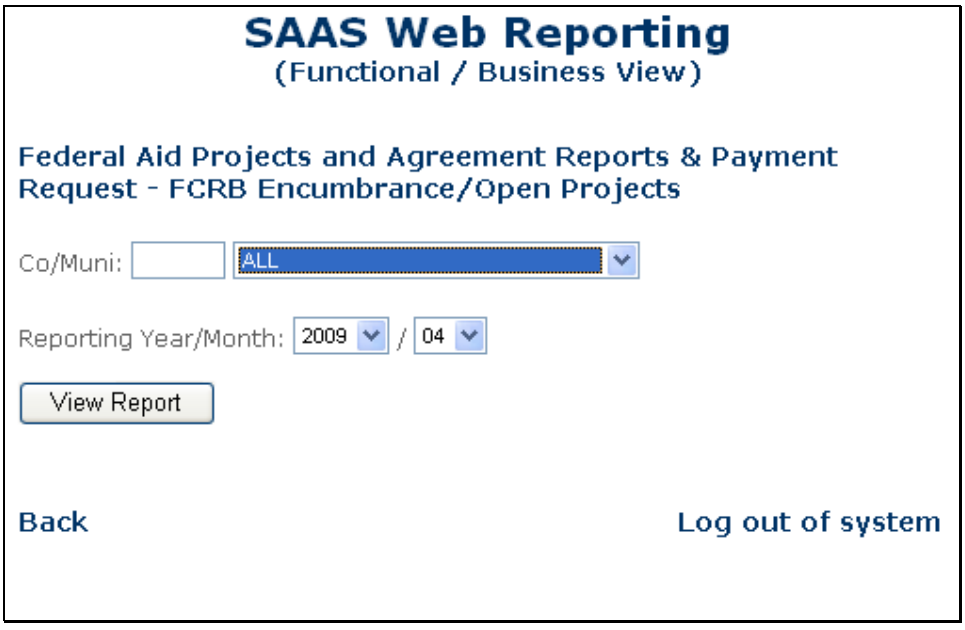
View Open Encumbrance balance, changes in encumbrance and amount paid to date. Use this report to verify sufficient encumbrance balance.

## Audience

All users

## Screen

This is the entry screen. Select the **County/Municipality (Co/Muni)** and **Year Requested** from the drop-down lists, then click **View Report**.




The next page displays the appearance of the report.

## Encumbrance Appearance



**Minnesota Department of Transportation - Office of Finance**

**FCRB Encumbrance/Open Projects**

**as of 4/20/2009**

**County:** SAMPLE

| Federal Project | S. P. Nbr | Contract Nbr | Agreement Nbr | Original Enc Amt | Encumbrance Adjustments | Adjusted Enc Amt | Paid to Dt Amt | Open Enc Amt |
|---|---|---|---|---|---|---|---|---|
| 2207-014 | 099-999-099 | AF517 | | $1,000,000.00 | $-52,613.47 | $947,386.53 | $947,386.53 | $0.00 |
| | | | | $1,000,000.00 | $-52,613.47 | $947,386.53 | $947,386.53 | $0.00 |

This report uses tables: FCRB_CARD, FCRB_FUND_CATEGORY_HDR, FCRB_PROJ_SETUP, FCRB_PROJ_ENC_V, FCRB_PROJ_ENC_CHANGE, CO_MUNI_INFORMATION

Report ID: FCRBEncumbrance v20090421

Print Date: 4/21/2009 2:28:19PM

# Federal Payments

## Purpose

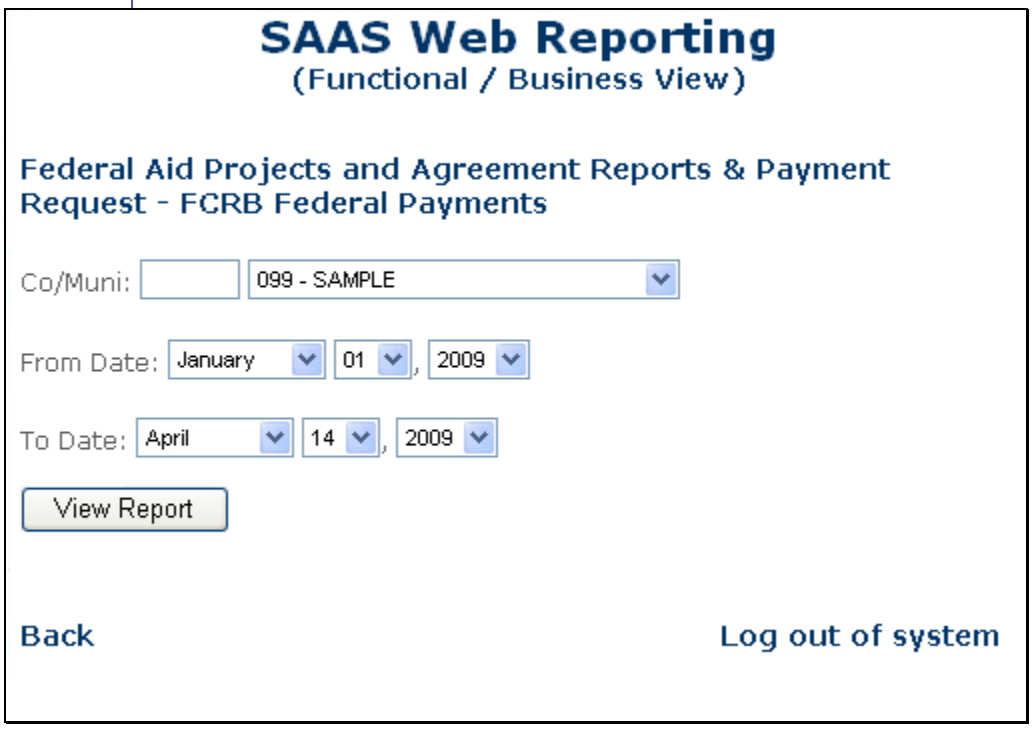
View Federal Payments within a date range. Displays Federal Payments within a selected date range.

## Audience

All users

## Screen

This is the entry screen. Enter the **County/Municipal Number,** select the **From Date,** select the **To Date**, then click **View Report**.




The next page displays the appearance of the report.

Minnesota Department of Transportation - Office of Finance

Page 1 of 1

## FCRB Federal Payments

**Payments between 01/01/2009 and 04/21/2009**

| SP # | Federal Project | Acct Nbr | Paymt Amt |
|---|---|---|---|
| **County: SAMPLE** | | | |
| 099-999-099 | 5306 011 | L240 | $1,000,000.00 |
| | | **Total for project:** | **$1,000,000.00** |
| | | **Grand Total:** | **$1,000,000.00** |

This report uses tables:FCRB_CARD, FCRB_PROJ_SETUP, FCRB_WORK_CERTIFIED_HDR, FCRB_PAYMT_DETAIL, MASTER_ACCTS, FCRB_ACCT_FED
Note: Federal Payments made prior to FCRB conversion (Sept 2007) are not included in this report.
Report ID: FCRBFedPaymt v20090421 Print Date: 4/21/2009 3:18:09PM

# Final Projects

## Purpose

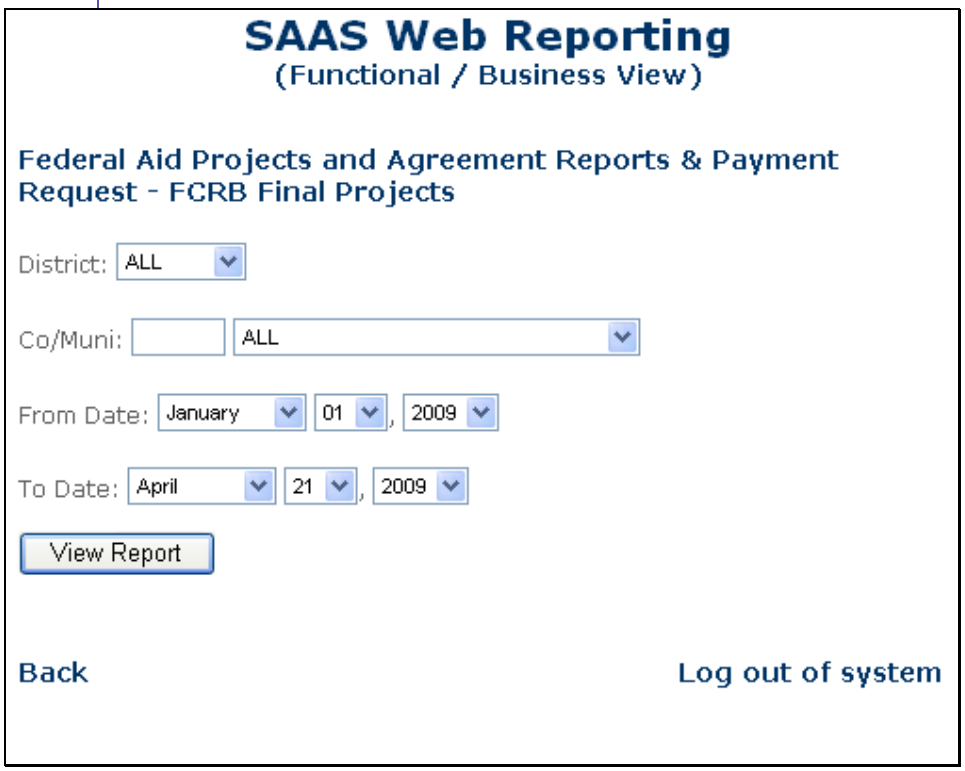
Displays finaled Federal Projects within the date range selected, finaled projects are sorted by DCP and Traditional.

## Audience

All users

## Screen

This is the entry screen. Enter the **All or District Number, From Date, To Date** and then click **View Report**.


SAAS Web Reporting
(Functional / Business View)
Federal Aid Projects and Agreement Reports & Payment Request - FCRB Final Projects
District: ALL
Co/Muni: ALL
From Date: January 01 2009
To Date: April 21 2009
View Report
Back
Log out of system

**Minnesota Department of Transportation - Office of Finance**



## FCRB Final Projects

**District: ALL**

**Projects Finaled from 01/01/2009 to 04/21/2009**

**Project Type: DCP**

| S. P. Nbr | Federal Project | MAPS Contract Nbr | Agr. Nbr | Letting Dt | Award Dt | Total Cost | | | | | | Work Compl Through Dt | Last Trans Dt | MnDOT Final |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Local | State Aid Eligible | BrBnd & Oth Bnd Program | Federal | Other | Total | | | |
| 001-608-005 | 0106 122 | AH340 | | 06/18/2007 | 07/10/2007 | 0.00 | 453,415.59 | 0.00 | 600,000.00 | 0.00 | 1,053,415.59 | 08/15/2008 | 02/23/2009 | |
| 003-639-011 | 0308 151 | FF247 | | 04/30/2008 | 05/13/2008 | 0.00 | 363,100.30 | 0.00 | 880,978.00 | 0.00 | 1,244,078.30 | 09/08/2008 | 03/16/2009 | |
| 006-630-003 | 0607 098 | AH174 | | 07/03/2007 | | 0.00 | 315,645.56 | 1,049,299.75 | 593,400.00 | 0.00 | 1,958,345.31 | 12/16/2008 | 02/03/2009 | |
| 018-060-006 | MN05017 | | 89618 | | | 10,140.00 | 0.00 | 0.00 | 40,560.00 | 0.00 | 50,700.00 | 03/03/2009 | 03/27/2009 | |
| 018-615-008 | 1808 139 | FF226 | | 05/07/2008 | 05/13/2008 | 0.00 | 83,848.46 | 0.00 | 222,660.00 | 0.00 | 306,508.46 | 12/09/2008 | 03/26/2009 | |
| 028-620-012 | 2807 101 | FF049 | | 10/01/2007 | 10/16/2007 | 0.00 | 108,576.91 | 179,450.50 | 160,000.00 | 0.00 | 448,027.41 | 01/08/2009 | 02/19/2009 | |
| 032-090-001 | 3204 015 | AC121 | | 03/21/2005 | 03/22/2005 | 35,386.01 | 0.00 | 0.00 | 141,544.04 | 0.00 | 176,930.05 | 07/15/2005 | 01/14/2009 | |
| 034-647-002 | 3407 141 | AH365 | | 07/10/2007 | 08/01/2007 | 449,677.79 | 1,128,261.18 | 0.00 | 1,166,200.00 | 0.00 | 2,744,138.97 | 01/09/2009 | 02/17/2009 | |
| 036-702-002 | H157 001 | FF051 | | 10/22/2007 | 11/14/2007 | 0.00 | 469,580.00 | 0.00 | 748,329.00 | 0.00 | 1,217,909.00 | 10/27/2008 | 03/10/2009 | |
| 041-070-001 | 4109 137 | | 93733 | | | 746.14 | 0.00 | 0.00 | 6,715.23 | 0.00 | 7,461.37 | 03/18/2009 | 04/20/2009 | |
| 041-619-011 | 4108 134 | FF211 | | 03/18/2008 | 04/01/2008 | 0.00 | 328,445.63 | 0.00 | 684,000.00 | 0.00 | 1,012,445.63 | 12/03/2008 | 02/17/2009 | |
| 045-617-012 | 4507 119 | AH182 | | 06/19/2007 | 06/19/2007 | 0.00 | 27,505.00 | 299,492.35 | 370,000.00 | 0.00 | 696,997.35 | 12/29/2008 | 03/10/2009 | |
| 051-604-025 | 5108 116 | FF221 | | 04/15/2008 | 05/06/2008 | 0.00 | 197,574.12 | 0.00 | 735,542.46 | 276,581.80 | 1,209,698.38 | 02/09/2009 | 03/30/2009 | |
| 053-635-021 | 5306 011 | AF513 | | 03/01/2007 | | 0.00 | 4,317,776.26 | 0.00 | 1,000,000.00 | 0.00 | 5,317,776.26 | 09/10/2008 | 01/06/2009 | |
| 076-620-018 | 7607 130 | AH366 | | 09/28/2007 | 10/02/2007 | 0.00 | 625,535.09 | 0.00 | 371,592.00 | 0.00 | 997,127.09 | 11/21/2008 | 03/16/2009 | |
| 078-611-004 | 7807 145 | AH368 | | 08/07/2007 | 08/07/2007 | 0.00 | 26,330.00 | 122,340.80 | 240,800.00 | 0.00 | 389,470.80 | 05/30/2008 | 03/23/2009 | |
| 078-613-007 | 7807 144 | FF042 | | 11/06/2007 | 11/06/2007 | 0.00 | 12,260.75 | 57,422.05 | 200,800.00 | 0.00 | 270,482.80 | 07/24/2008 | 03/25/2009 | |
| 080-623-013 | 8006 058 | FF249 | | 05/22/2008 | 06/12/2008 | 0.00 | 440,603.36 | 0.00 | 789,676.00 | 0.00 | 1,230,279.36 | 01/08/2009 | 04/02/2009 | |
| 083-598-018 | 8308 013 | FF275 | | 06/26/2008 | | 10,000.00 | 0.00 | 76,502.14 | 306,008.54 | 0.00 | 392,510.68 | 10/01/2008 | 01/14/2009 | |
| 091-060-017 | MN02003 | | 88504 | | | 6,290.00 | 0.00 | 0.00 | 24,960.00 | 0.00 | 31,250.00 | 01/23/2009 | 02/05/2009 | Yes |
| 091-060-051 | MN05003 | | 89560 | | | 6,250.00 | 0.00 | 0.00 | 25,000.00 | 0.00 | 31,250.00 | 02/12/2009 | 02/18/2009 | |
| 091-060-056 | MN05008 | | 89646 | | | 22,500.00 | 0.00 | 0.00 | 90,000.00 | 0.00 | 112,500.00 | 03/07/2009 | 04/13/2009 | |
| 105-010-014 | 0406 031 | AD724 | | 07/19/2006 | | 28,034.50 | 0.00 | 0.00 | 100,000.00 | 134,665.50 | 262,700.00 | 07/25/2008 | 04/14/2009 | |
| 105-090-003 | 0408 149 | FF290 | | 07/10/2008 | | 59,130.72 | 0.00 | 0.00 | 155,807.48 | 0.00 | 214,938.20 | 10/09/2008 | 03/06/2009 | |
| 107-399-026 | 2701 128 | | 84321 | 06/14/2004 | | 36,251.71 | 0.00 | 0.00 | 145,006.82 | 0.00 | 181,258.53 | 11/29/2007 | 03/23/2009 | |

Note: Projects with zero encumbrance at conversion and/or various special projects will not appear on this report. Refer to excel worksheets for project data.

Report ID: FCRBFinalProjects v20090409

Print Date: 4/21/2009 3:27:52PM

**Minnesota Department of Transportation - Office of Finance**



## FCRB Final Projects

**District: ALL**

**Projects Finaled from 01/01/2009 to 04/21/2009**

**Project Type: DCP**

| S. P. Nbr | Federal Project | MAPS Contract Nbr | Agr. Nbr | Letting Dt | Award Dt | Total Cost | | | | | | Work Compl Through Dt | Last Trans Dt | MnDOT Final |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Local | State Aid Eligible | BrBnd & Oth Bnd Program | Federal | Other | Total | | | |
| 144-135-010 | 1404 163 | | 87226 | | | 476,503.17 | 0.00 | 0.00 | 940,418.60 | 0.00 | 1,416,921.77 | 02/10/2009 | 03/09/2009 | |
| 160-090-007 | 6203 138 | AC477 | | 08/15/2005 | | 240,193.05 | 0.00 | 0.00 | 948,826.06 | 0.00 | 1,189,019.11 | 09/25/2007 | 04/16/2009 | |
| 165-090-002 | 5206 018 | AH360 | | 02/06/2008 | 03/10/2008 | 38,611.10 | 321,544.38 | 0.00 | 190,300.00 | 0.00 | 550,455.48 | 10/14/2008 | 03/23/2009 | |
| 178-591-001 | 1907 115 | FF058 | | 12/04/2007 | | 0.00 | 0.00 | 0.00 | 118,375.64 | 0.00 | 118,375.64 | 11/18/2008 | 02/09/2009 | |
| 195-010-008 | MN88 100 | | 89604 | | | 0.00 | 0.00 | 0.00 | 358,225.24 | 0.00 | 358,225.24 | 01/28/2009 | 03/09/2009 | Yes |
| 227-020-006 | 8606 063 | AB231 | | 10/05/2004 | | 215,206.77 | 0.00 | 0.00 | 257,580.00 | 0.00 | 472,786.77 | 11/14/2006 | 01/23/2009 | |
| 237-010-001 | 4009 002 | FF023 | | 08/30/2007 | | 2,496.30 | 1,133.81 | 0.00 | 197,600.00 | 131,346.22 | 332,576.33 | 11/04/2008 | 04/15/2009 | |
| | | | | **DCP Total:** | | 1,637,417.26 | 9,221,136.40 | 1,784,507.59 | 12,810,905.11 | 542,593.52 | 25,996,559.88 | | | |

Note: Projects with zero encumbrance at conversion and/or various special projects will not appear on this report. Refer to excel worksheets for project data.

Report ID: FCRBFinalProjects v20090409

Print Date: 4/21/2009 3:27:52PM

**Minnesota Department of Transportation - Office of Finance**



## FCRB Final Projects

**District: ALL**

**Projects Finaled from 01/01/2009 to 04/21/2009**

**Project Type: TRADITIONAL**

| S. P. Nbr | Federal Project | MAPS Contract Nbr | Agr. Nbr | Letting Dt | Award Dt | Total Cost | | | | | | Work Compl Through Dt | Last Trans Dt | MnDOT Final |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Local | State Aid Eligible | BrBnd & Oth Bnd Program | Federal | Other | Total | | | |
| 009-600-002 | 0995 040 | 96018 | | 01/22/1996 | | 45,231.46 | 0.00 | 0.00 | 180,925.83 | 0.00 | 226,157.29 | 06/03/1997 | 03/25/2009 | Yes |
| 009-606-020 | 0996 237 | 96019 | | 01/22/1996 | | 0.00 | 73,719.53 | 0.00 | 294,878.14 | 0.00 | 368,597.67 | 12/05/1996 | 03/25/2009 | |
| 025-590-001 | FLEX 196 | 96384 | | 12/17/1996 | | 24,940.39 | 0.00 | 0.00 | 99,761.57 | 0.00 | 124,701.96 | 01/02/1998 | 04/01/2009 | |
| 025-618-014 | FLEX 197 | 98300 | | 03/23/1998 | | 0.00 | 558,814.69 | 0.00 | 2,235,258.73 | 0.00 | 2,794,073.42 | 01/12/2009 | 01/20/2009 | |
| 032-623-015 | 1101 166 | 98504 | | 07/27/1998 | | 0.00 | 143,161.36 | 0.00 | 572,645.43 | 0.00 | 715,806.79 | 03/08/2005 | 03/30/2009 | |
| 076-635-020 | 7699 171 | 99344 | | 12/21/1999 | | 0.00 | 177,552.99 | 0.00 | 710,211.95 | 0.00 | 887,764.94 | 02/12/2009 | 04/08/2009 | |
| 092-090-009 | FLEX 197 | 98383 | | 05/14/1998 | | 0.00 | 0.00 | 0.00 | 165,000.00 | 303,113.28 | 468,113.28 | 05/28/2008 | 03/26/2009 | |
| 141-030-004 | 2799 276 | 00131 | | 05/25/2000 | 07/14/2000 | 0.00 | 127,964.97 | 0.00 | 511,859.86 | 0.00 | 639,824.83 | 09/16/2008 | 03/26/2009 | |
| 172-101-005 | 8199 102 | 99248 | | 07/15/1999 | | 254,519.18 | 53,168.51 | 0.00 | 212,674.03 | 0.00 | 520,361.72 | 08/16/2006 | 04/10/2009 | |
| | | | **TRADITIONAL Total:** | | | 324,691.03 | 1,134,382.05 | 0.00 | 4,983,215.54 | 303,113.28 | 6,745,401.90 | | | |
| | | | **Grand Total:** | | | 1,962,108.29 | 10,355,518.45 | 1,784,507.59 | 17,794,120.65 | 845,706.80 | 32,741,961.78 | | | |

This report uses tables: FCRB_CARD_V, FCRB_PROJ_SETUP, FCRB_PAID_AMT_V, MASTER_ACCTS, CO_MUNI_INFORMATION, FCRB_FINAL_WORK_CERT_V

Note: Projects with zero encumbrance at conversion and/or various special projects will not appear on this report. Refer to excel worksheets for project data.

Report ID: FCRBFinalProjects v20090409

Print Date: 4/21/2009 3:27:52PM

# Last Voucher Input by Local Government

## Purpose

Display last Delegated Contract Process (DCP) Request entered by local government.

## Audience

All users

## Screen

This is the entry screen. Enter the **Project Number ,** then click **View Report**.

SAAS Web Reporting
(Functional / Business View)
Federal Aid Projects and Agreement Reports - FCRB Last Voucher input by Local Government
Enter Project Number to view or click Lookup to search.
Project Number (Lookup):
View Report
Back
Log out of system

# Ledger by Card Summary

## Purpose

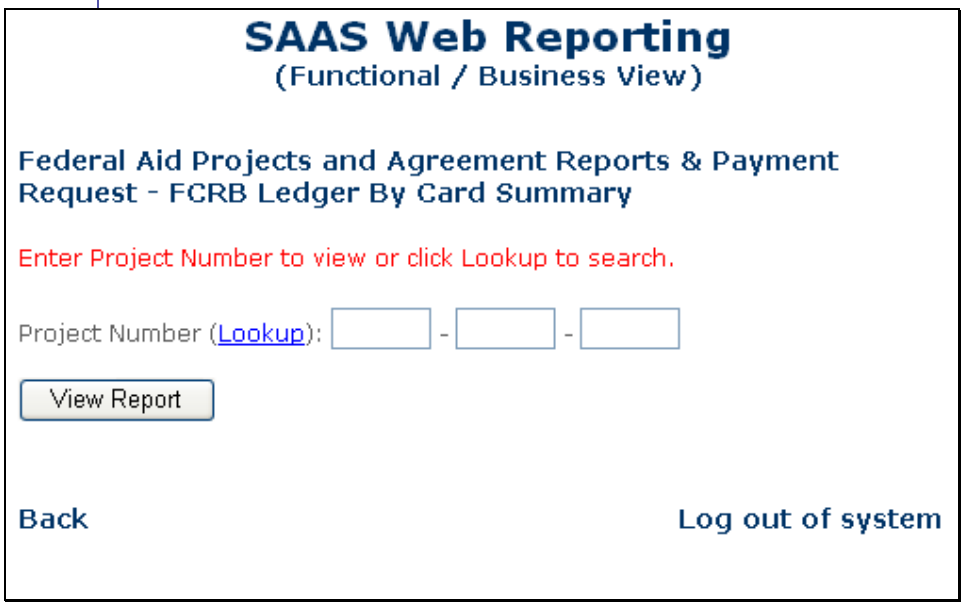
Display summarized transactions for a selected Federal Project. View Receipts received (by source type), Payments made and Cash Balance.

## Audience

All users

## Screen

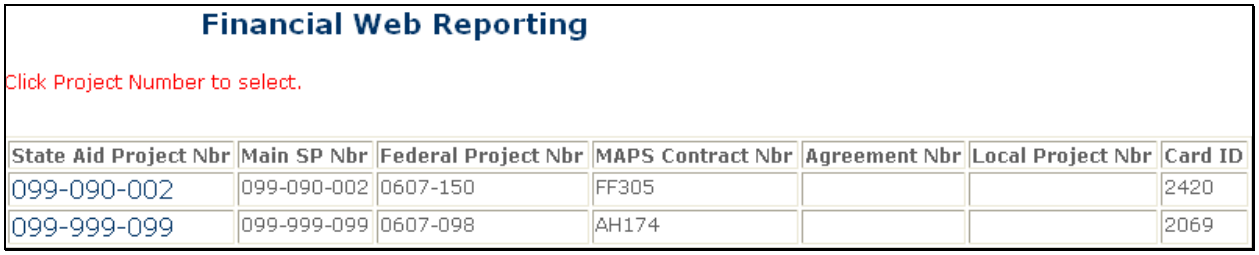
This is the entry screen. Enter the **Project Number ,** then click **View Report**.


SAAS Web Reporting
(Functional / Business View)
Federal Aid Projects and Agreement Reports & Payment Request - FCRB Ledger By Card Summary
Enter Project Number to view or click Lookup to search.
Project Number (Lookup):
View Report
Back
Log out of system

## Screen

If you do not know the **Project Number** press (Lookup).

Enter your **County or Municipal Number**, **Federal Project Number, or Agreement Number**, select **Project Type** then press **Next**




| State Aid Project Nbr | Main SP Nbr | Federal Project Nbr | MAPS Contract Nbr | Agreement Nbr | Local Project Nbr | Card ID |
|---|---|---|---|---|---|---|
| 099-090-002 | 099-090-002 | 0607-150 | FF305 | | | 2420 |
| 099-999-099 | 099-999-099 | 0607-098 | AH174 | | | 2069 |

Select the **State Aid Project Nbr** you wish to view.

The next page displays the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**

## FCRB Ledger By Card Summary

**State Aid Project Number: 099-999-099**

**Local Project Number:**

| SP No | County/City | FP No | MAPS Contract No | Agreement No | Contractor | | Vendor No |
|---|---|---|---|---|---|---|---|
| 099-999-099 | SAMPLE | 0607-098 | AH174 | | SAMPLE | T | 01010101010 |

| Acceptance Dt | Reference | Trans Cd | SP Nbr | Mn Dot Trans Nbr | Receipts Local | State Aid | BrBnd & Oth Bnd Prog | Federal | Other | Payments Agreement Amt | Contract Amt | Cash Bal |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 08/14/2007 | 99-999-99 V#1 | PV | 099-999-099 | 50000002146 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 77,634.00 | (77,634.00) |
| 08/20/2007 | | CR | 099-999-099 | T07230F0047 | 0.00 | 0.00 | 0.00 | 77,634.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09/10/2007 | 099-999-099 VO #2 | PV | 099-999-099 | 5007253004I | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 186,938.11 | (186,938.11) |
| 09/17/2007 | | CR | 099-999-099 | T07258F0034 | 0.00 | 0.00 | 0.00 | 186,938.11 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10/08/2007 | 099-999-099 VO #3 | PV | 099-999-099 | 5107281001I | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 193,841.11 | (193,841.11) |
| 10/15/2007 | | CR | 099-999-099 | T07286F0034 | 0.00 | 0.00 | 0.00 | 193,841.11 | 0.00 | 0.00 | 0.00 | 0.00 |
| 11/05/2007 | 099-999-099 VO #4 | PV | 099-999-099 | 5107309001I | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 134,986.78 | (134,986.78) |
| 11/13/2007 | | CR | 099-999-099 | T07314F0021 | 0.00 | 0.00 | 0.00 | 134,986.78 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | **Totals:** | | **0.00** | **0.00** | **0.00** | **593,400.00** | **0.00** | **0.00** | **593,400.00** | **0.00** |

### Bridge Bonding Payments

| Trans Dt | Paymt Amt |
|---|---|
| 07/20/2007 | $0.00 |
| 08/14/2007 | $19,408.50 |
| 09/10/2007 | $46,734.53 |
| 10/05/2007 | $48,460.28 |
| 11/05/2007 | $162,223.95 |
| 12/04/2007 | $249,447.39 |
| 05/02/2008 | $278,102.29 |
| 06/02/2008 | $158,702.73 |
| 10/16/2008 | $81,076.20 |
| 02/03/2009 | $5,143.88 |
| 02/17/2009 | $0.00 |
| | **$1,049,299.75** |

Note: Bridge Bonding payments made prior to SAAS conversion (Nov 2002) are not included in this report.

Report ID: FCRBLedgerByCardSummary v20090421

Print Date: 4/21/2009 3:41:36PM

# Payment Detail

## Purpose

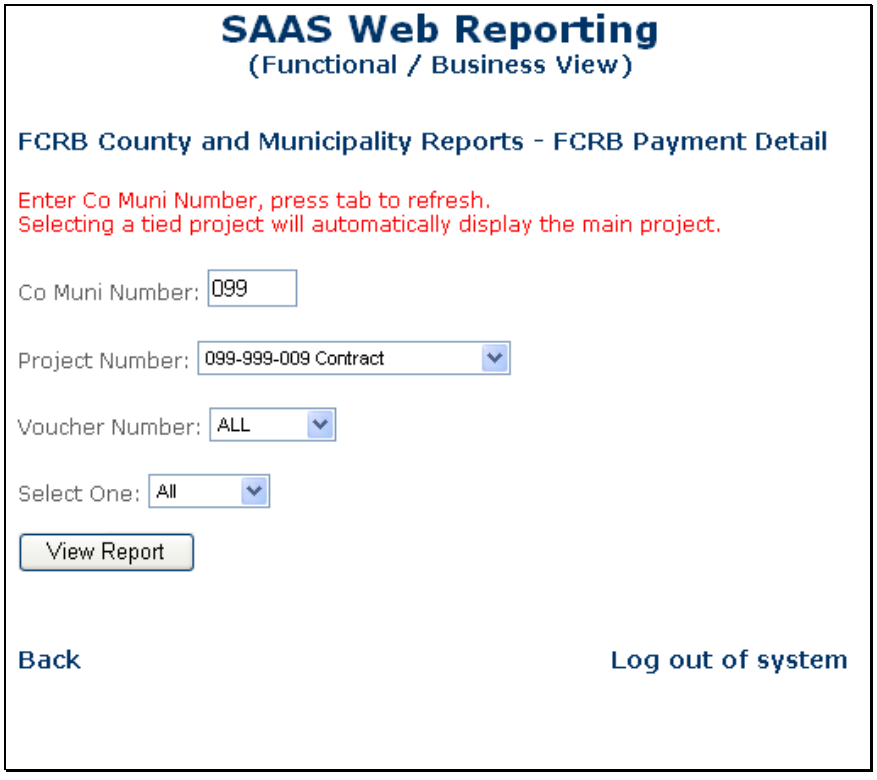
View Federal Project Payment Detail by account. Displays certified to date, retainage, damage/incentive, net certified amounts for individual payment requests.

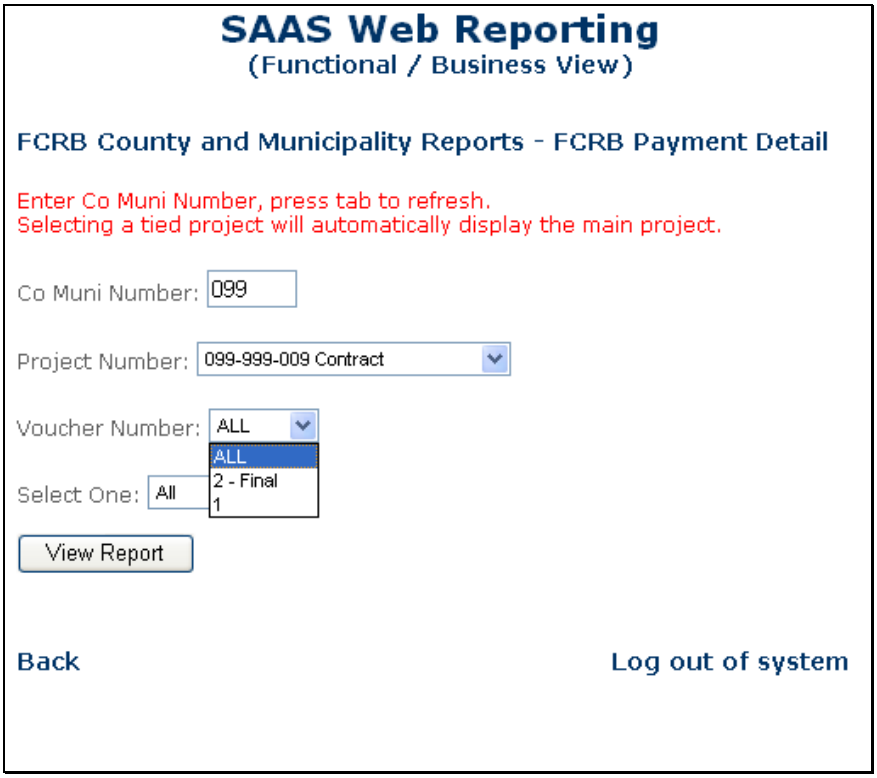
## Audience

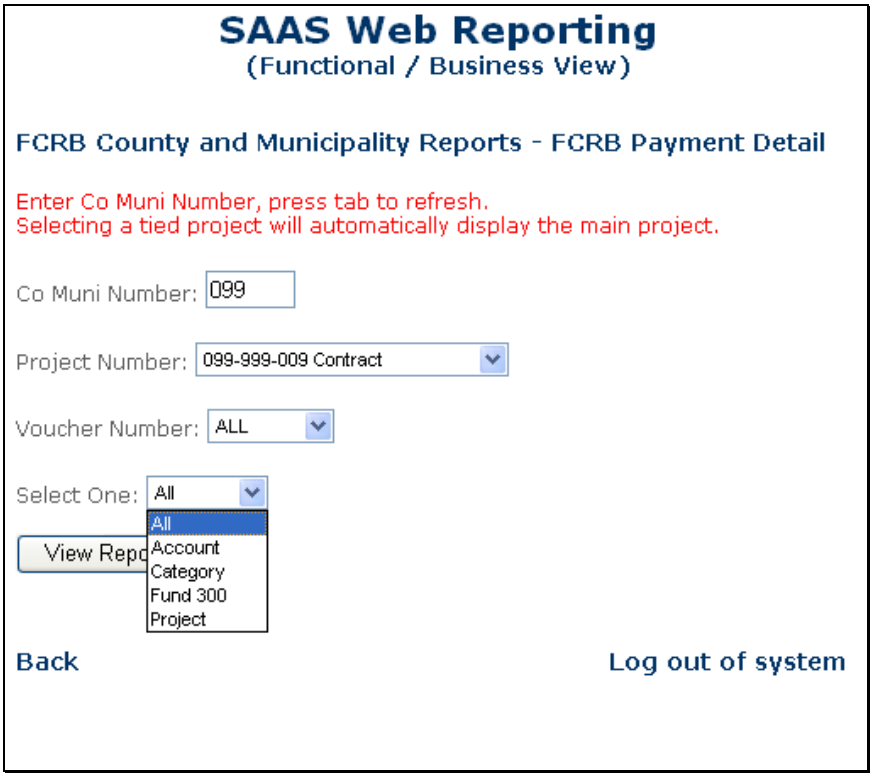
All users

## Screen

This is the entry screen. Enter the **County/Municipal Number,** press the **Tab Key** or click the **Project Number,** select the **Project Number,** select **Voucher Number** (All or an individual voucher), select report view (All or by Account, Category, Fund 300 or Project) then click **View Report**.


SAAS Web Reporting
(Functional / Business View)
FCRB County and Municipality Reports - FCRB Payment Detail
Enter Co Muni Number, press tab to refresh.
Selecting a tied project will automatically display the main project.
Co Muni Number: 099
Project Number: 099-999-009 Contract
Voucher Number: ALL
Select One: All
View Report
Back
Log out of system


SAAS Web Reporting
(Functional / Business View)
FCRB County and Municipality Reports - FCRB Payment Detail
Enter Co Muni Number, press tab to refresh.
Selecting a tied project will automatically display the main project.
Co Muni Number: 099
Project Number: 099-999-009 Contract
Voucher Number: ALL
ALL
2 - Final
1
Select One: All
View Report
Back
Log out of system




The next 4 pages display the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**

Page 1 of 4

## FCRB Payment Detail

**County:** SAMPLE
**State Aid Project Number:** 099-999-009
**Federal Project Number:** 2308 153
**Local Project Number:**

**MAPS Contract Nbr:** FF326
**Project Type:** DCP
**Pay Request Nbr:** 1

**Work Certified Through:** 09/22/2008
**Payment Date:** 10/01/2008

### Payment Detail by Category

| Cat # | Par Amt | Non Par Amt | Total Cert Amt | Retainage | Damage/ Incentive | Total Net Cert Amt |
|---|---|---|---|---|---|---|
| **1** | **$139,283.80** | **$0.00** | **$139,283.80** | **$6,964.19** | **$0.00** | **$132,319.61** |

| Priority | SP # | Orig. Acct. | Paying Acct | AC | Acct Pct | Total Net Cert Amt | Prev Net Cert to Dt | Net Cert this Voucher | Paymt Amt |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 099-999-009 | 252 | 252 | | 20.00 | $26,463.92 | $0.00 | $26,463.92 | $26,463.92 |
| 1 | 099-999-009 | L110 | L110 | | 80.00 | $105,855.69 | $0.00 | $105,855.69 | $105,855.69 |
| | | **Total for Cat #** | | | | **$132,319.61** | **$0.00** | **$132,319.61** | **$132,319.61** |

| Cat # | Par Amt | Non Par Amt | Total Cert Amt | Retainage | Damage/ Incentive | Total Net Cert Amt |
|---|---|---|---|---|---|---|
| **2** | **$0.00** | **$14,739.00** | **$14,739.00** | **$736.95** | **$0.00** | **$14,002.05** |

| Priority | SP # | Orig. Acct. | Paying Acct | AC | Acct Pct | Total Net Cert Amt | Prev Net Cert to Dt | Net Cert this Voucher | Paymt Amt |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 099-999-009 | 70 | 70 | | 100.00 | $14,002.05 | $0.00 | $14,002.05 | $0.00 |
| | | **Total for Cat #** | | | | **$14,002.05** | **$0.00** | **$14,002.05** | **$0.00** |

Note: OR = Overrun Account
Report ID: FCRBPayDetailAll v20080509

Print Date: 4/16/2009 7:08:13AM

## Payment Detail (Appearance)

**Minnesota Department of Transportation - Office of Finance**



### FCRB Payment Detail

| | | | | | |
|---|---|---|---|---|---|
| **County:** | **SAMPLE** | **MAPS Contract Nbr:** | **FF326** | **Work Certified Through:** | **09/22/2008** |
| **State Aid Project Number:** | **099-999-009** | **Project Type:** | **DCP** | **Payment Date:** | **10/01/2008** |
| **Federal Project Number:** | **2308 153** | **Pay Request Nbr:** | **1** | | |
| **Local Project Number:** | | | | | |

| | Total Net Cert Amt | Prev Net Cert to Dt | Net Cert this Voucher | Paymt Amt |
|---|---|---|---|---|
| **Grand Total** | **$146,321.66** | **$0.00** | **$146,321.66** | **$132,319.61** |

Note: OR = Overrun Account
Report ID: FCRBPayDetailAll v20080509

Print Date: 4/16/2009 7:08:13AM

**Minnesota Department of Transportation - Office of Finance**

Page 3 of 4

## FCRB Payment Detail

**County:** SAMPLE
**State Aid Project Number:** 099-999-009
**Federal Project Number:** 2308 153
**Local Project Number:**

**MAPS Contract Nbr:** FF326
**Project Type:** DCP
**Pay Request Nbr:** 1

**Work Certified Through:** 09/22/2008
**Payment Date:** 10/01/2008

### Payment Detail by Account

| Cat # | Priority | SP # | Orig. Acct. | Paying Acct. | Acct Desc | AC | Acct Pct | Total Net Cert Amt | Prev Net Cert to Dt | Net Cert this Voucher | Paymt Amt |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 1 | 099-999-009 | 252 | 252 | BRIDGE BONDING | | 20.00 | $26,463.92 | $0.00 | $26,463.92 | $26,463.92 |
| | | | | | **Total for Account** | **252** | | **$26,463.92** | **$0.00** | **$26,463.92** | **$26,463.92** |
| | | | | | **Total for the funding type** | | | **$26,463.92** | **$0.00** | **$26,463.92** | **$26,463.92** |
| 1 | 1 | 099-999-009 | L110 | L110 | BRIDGE 15%OFF | | 80.00 | $105,855.69 | $0.00 | $105,855.69 | $105,855.69 |
| | | | | | **Total for Account** | **L110** | | **$105,855.69** | **$0.00** | **$105,855.69** | **$105,855.69** |
| | | | | | **Total for the funding type** | | | **$105,855.69** | **$0.00** | **$105,855.69** | **$105,855.69** |
| 2 | 1 | 099-999-009 | 70 | 70 | CO REG CONST | | 100.00 | $14,002.05 | $0.00 | $14,002.05 | $0.00 |
| | | | | | **Total for Account** | **70** | | **$14,002.05** | **$0.00** | **$14,002.05** | **$0.00** |
| | | | | | **Total for the funding type** | | | **$14,002.05** | **$0.00** | **$14,002.05** | **$0.00** |
| | | | | | **Grand Total** | | | **$146,321.66** | **$0.00** | **$146,321.66** | **$132,319.61** |

Note: OR = Overrun Account
Report ID: FCRBPayDetailAll v20080509

Print Date: 4/16/2009 7:08:13AM

**Minnesota Department of Transportation - Office of Finance**

Page 4 of 4

## FCRB Payment Detail

| | | | | | |
|---|---|---|---|---|---|
| **County:** | **SAMPLE** | **MAPS Contract Nbr:** | **FF326** | **Work Certified Through:** | **09/22/2008** |
| **State Aid Project Number:** | **099-999-009** | **Project Type:** | **DCP** | **Payment Date:** | **10/01/2008** |
| **Federal Project Number:** | **2308 153** | **Pay Request Nbr:** | **1** | | |
| **Local Project Number:** | | | | | |

### Fund 300 Payments

| Paying Acct | Original Acct | GFS Nbr | Cat # | Priority | SP # | Net Cert Amt | Paid to Date | Total Due |
|---|---|---|---|---|---|---|---|---|
| L110 | L110 | FF326 01 C | 1 | 1 | 099-999-009 | $105,855.69 | $0.00 | $105,855.69 |
| | | Grand Total | | | | $105,855.69 | $0.00 | $105,855.69 |

This report uses tables: FCRB_CARD, FCRB_PROJ_SETUP, FCRB_ACCT_FED, FCRB_WORK_CERTIFIED_HDR, FCRB_WORK_CERTIFIED, FCRB_PAYMT_DETAIL, CO_MUNI_INFORMATION, MASTER_ACCTS

Note: OR = Overrun Account

Report ID: FCRBPayDetailAll v20080509

Print Date: 4/16/2009 7:08:13AM

# Payment Shortages – Federal Advance Construction (AC)

## Purpose

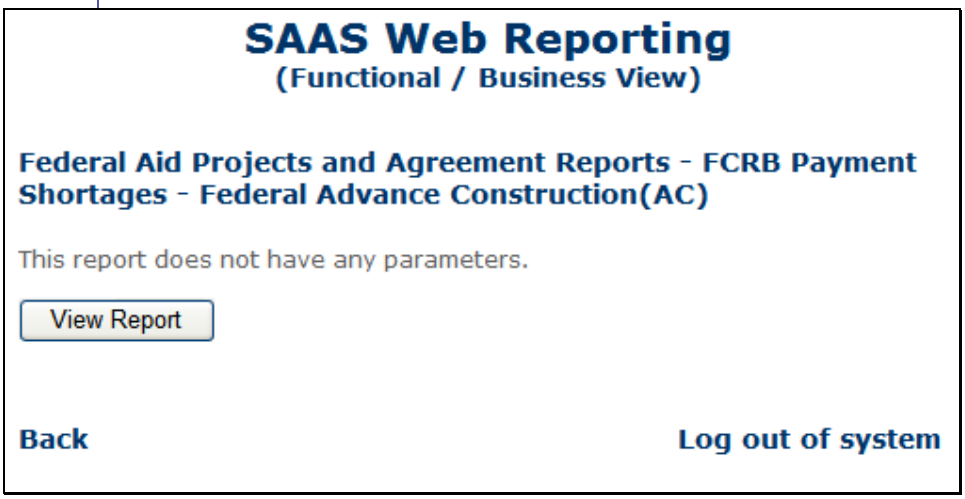
Display total payment shortage for Federal Advance Construction (AC).

## Audience

All users

## Screen

This is the entry screen. There are no selection parameters for this report, click **View Report**.


SAAS Web Reporting
(Functional / Business View)
Federal Aid Projects and Agreement Reports - FCRB Payment Shortages - Federal Advance Construction(AC)
This report does not have any parameters.
View Report
Back
Log out of system

## Payment Shortages – Federal Advance Construction (AC) (Appearance)



**Minnesota Department of Transportation - Office of Finance**

### FCRB Payment Shortages - Federal Advance Construction(AC)

| S. P. Nbr | Federal Project | GFS Nbr | Acct Nbr | Paymt Amt |
|---|---|---|---|---|
| 007-682-006 | S225 001 | AF492 02 R | LY20 | 374,607.00 |
| 045-604-023 | 4509 229 | FF678 01 C | L240 | 380,000.00 |
| 057-603-032 | 5710 061 | FF759 01 C | L250 | 152,983.32 |
| 073-601-045 | H131 004 | AH354 03 C | L200 | 1,142,448.45 |
| 144-135-011 | H128 001 | FF354 04 C | H020 | 1,712,828.00 |
| **Total:** | | | | **3,762,866.77** |

This report uses tables: FCRB_CARD, FCRB_PROJ_SETUP, FCRB_ACCT_FED

Report ID: FCRBPaymtShortageAC v20090515

Print Date: 12/8/2009 6:17:09AM

# Payment Summary

## Purpose

Display summarized payment information for the selected project.

## Audience

All users

## Screen

This is the entry screen. Enter the **Project Number** and then click **View Report**.

SAAS Web Reporting
(Functional / Business View)
Federal Aid Projects and Agreement Reports - FCRB Payment Summary
Enter Project Number to view or click Lookup to search.
Project Number (Lookup):
View Report
Back
Log out of system

**Minnesota Department of Transportation - Office of Finance**

## FCRB Payment Summary

**County:** HENNEPIN **MAPS Contract Nbr:** A9755

**State Aid Project Number:** 027-753-010 **Project Type:** DCP

**Federal Project Number:** 2703 195 **Through Pay Request Nbr:** 5

| Cat # | Priority | SP # | Orig. Acct. | Paying Acct | Acct Desc | AC | Acct Pct | Total Net Cert Amt | Prev Net Cert to Dt | Net Cert this Voucher | Paymt Amt |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 1 | 027-753-010 | 236 | 236 | BRIDGE BONDING | | 20.00 | $388,196.00 | $388,196.00 | $0.00 | $0.00 |
| 1 | 1 | 027-753-010 | 70 | 70 | CO REG CONST | | 20.00 | $9,627.43 | $1,670.96 | $7,956.47 | $0.00 |
| 2 | 1 | 027-753-010 | 70 | 70 | CO REG CONST | | 100.00 | $474,179.39 | $456,123.24 | $18,056.15 | $0.00 |
| | | **Total for Account** | **70** | | **SA-COUNTY REGULAR CONST** | | | **$483,806.82** | **$457,794.20** | **$26,012.62** | **$0.00** |
| 1 | 1 | 027-753-010 | Q100 | Q100 | BR REPLACEMENT | | 80.00 | $1,591,293.70 | $1,559,467.83 | $31,825.87 | $31,825.87 |
| | | **Grand Total** | | | | | | **$2,463,296.52** | **$2,405,458.03** | **$57,838.49** | **$31,825.87** |

| | Federal | Local | State Aid | Br Bond/Misc Approp | Other | Contractor Paid To Dt Amt |
|---|---|---|---|---|---|---|
| **Total** | $1,591,293.70 | $0.00 | $483,806.82 | $388,196.00 | $0.00 | $2,463,296.52 |
| **Receipts** | $1,591,293.70 | $0.00 | $0.00 | $0.00 | $0.00 | $1,591,293.70 |
| **Rcv(Unearned Rev)** | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 |

This report uses tables: FCRB_CARD, FCRB_PROJ_SETUP, FCRB_ACCT_FED, FCRB_WORK_CERTIFIED_HDR, FCRB_PAYMT_DETAIL, MASTER_ACCTS, CO_MUNI_INFORMATION, MAPS_FCRB_LEDGER

Report ID: FCRBPaySummary v20090714

Print Date: 12/8/2009 6:18:30AM

# Project Setup

## Purpose

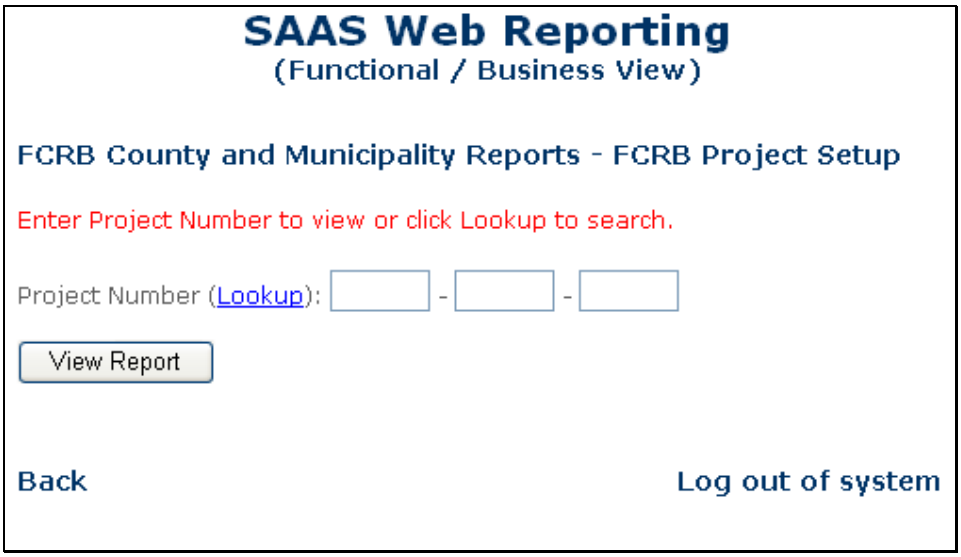
View Federal Project Setup by category and account. Displays Encumbrance Summary (Original Encumbrance Amount, Adjustments, Payments, Ending Encumbrance Balance), Category Totals (Original Category Amount, Current Category Amount, Original Encumbered Amount, Current (Orig + Adj) Encumbrance Amount), Account Limits.

## Audience

All users

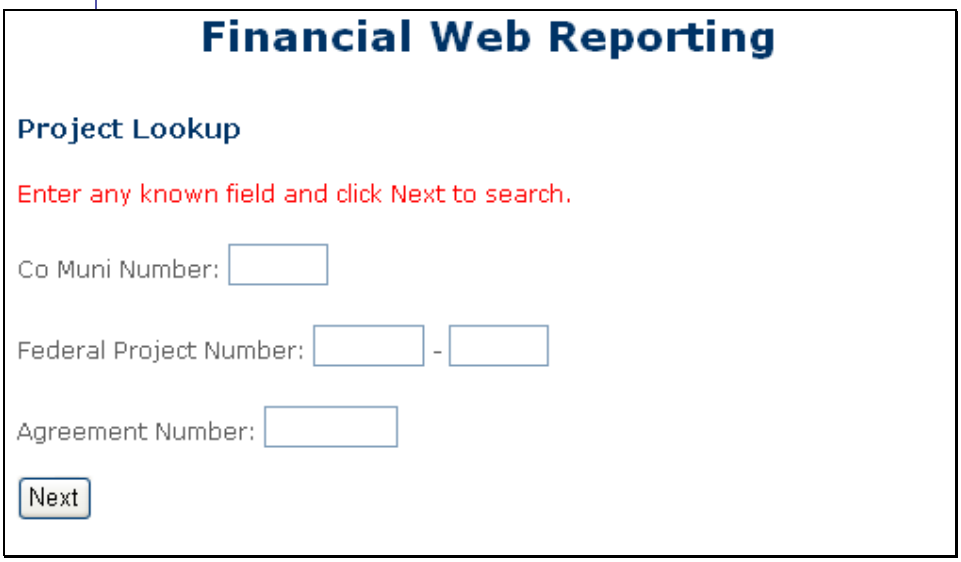
## Screen

This is the entry screen. Enter the **Project Number** and then click **View Report**.

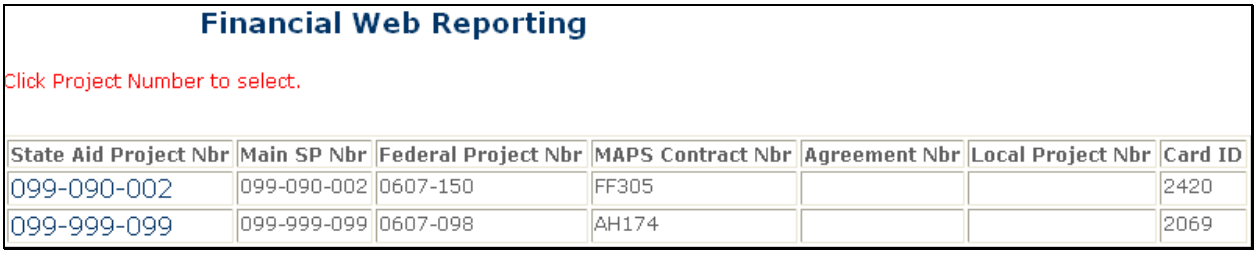

SAAS Web Reporting
(Functional / Business View)
FCRB County and Municipality Reports - FCRB Project Setup
Enter Project Number to view or click Lookup to search.
Project Number (Lookup):
View Report
Back
Log out of system

## Screen

If you do not know the **Project Number** press (Lookup).




Enter your **County or Municipal Number**, then press **Next**




Select the **State Aid Project Nbr** you wish to view.

The next 4 pages display the appearance of the report.

**Minnesota Department of Transportation - Office of Finance**

## FCRB Project Setup

**County:** SAMPLE
**State Aid Project Number:** 099-999-099
**Project Type:** DCP
**Local Project Number:**

**MAPS Contract Nbr:** AH174
**Vendor Nbr:** 01010101010
**Vendor Name:** SAMPLE COUNTY

| | |
|---|---|
| **Original Enc Amt:** | **$593,400.00** |
| **Plus Enc Adjustments:** | **$0.00** |
| **Less Payments:** | **$-264,572.11** |
| **Enc Balance:** | **$328,827.89** |

### Account Setup - Federal

| Priority | Acct Nbr | AC | FP # | Job Nbr | Pct | Fund 300 Ind | Cap Ind | Contract/Enc Amt | Fed Auth Amt |
|---|---|---|---|---|---|---|---|---|---|
| 1 | L110 | | 0607 098 | T44829 | 80.00 | Y | Y | $593,400.00 | $593,400.00 |
| | | | | | | | **Federal Total:** | **$593,400.00** | |

### Account Setup - Non Federal

| Acct Nbr | Fund 300 Ind | Cap Ind | Contract/Enc Amt |
|---|---|---|---|
| 245 | N | Y | $1,049,299.75 |
| 70 | N | N | $287,199.00 |
| | | **Non Federal Total:** | **$1,336,498.75** |
| | | **Grand Total:** | **$1,929,898.75** |

Report ID: FCRBProjectSetup v20090115

Print Date: 4/20/2009 10:31:49AM

**Minnesota Department of Transportation - Office of Finance**

## FCRB Project Setup

| Cat # | Par Pct | Non Par Pct | Original Cat Amt | Current Cat Amt | Note |
|---|---|---|---|---|---|
| 1 | 100.00 | 0.00 | 1,642,699.75 | 1,642,699.75 | |

| Priority | Acct Nbr | AC | FP # | | Job Nbr | Pct | Fund 300 Ind | Cap Ind | Current Cat Amt |
|---|---|---|---|---|---|---|---|---|---|
| 1 | L110 | | 0607 | 098 | T44829 | 80.00 | Y | Y | $593,400.0000 |
| | | | | | | | | | **$593,400.00** |

| Priority | Acct Nbr | SP # | FP # | | Job Nbr | Pct | Part Ind | Fund 300 Ind | Cap Ind | Overrun Ind | Current Cat Amt | Limit Amt |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 245 | 099-999-099 | | | | 20.00 | Y | N | Y | N | $148,350.0000 | |
| 2 | 245 | 099-999-099 | | | | 100.00 | Y | N | Y | Y | $900,949.7500 | |
| 3 | 70 | 099-999-099 | | | | 100.00 | Y | N | N | Y | $0.0000 | |
| | | | | | | | | | | | **$1,049,299.75** | |
| | | | | | | | | | | **Total:** | **$1,642,699.75** | |

| Cat # | Par Pct | Non Par Pct | Original Cat Amt | Current Cat Amt | Note |
|---|---|---|---|---|---|
| 2 | 0.00 | 100.00 | 180,000.00 | 180,000.00 | |

| Priority | Acct Nbr | SP # | FP # | | Job Nbr | Pct | Part Ind | Fund 300 Ind | Cap Ind | Overrun Ind | Current Cat Amt | Limit Amt |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 70 | 099-999-099 | 0607 | 098 | T44829 | 100.00 | N | N | N | N | $180,000.0000 | |
| | | | | | | | | | | | **$180,000.00** | |
| | | | | | | | | | | **Total:** | **$180,000.00** | |

Report ID: FCRBProjectSetup v20090115

Print Date: 4/20/2009 10:31:49AM

**Minnesota Department of Transportation - Office of Finance**

**FCRB Project Setup**

| | | | | |
|---|---|---|---|---|
| **3** | **0.00** | **100.00** | **107,199.00** | **107,199.00** |

| Priority | Acct Nbr | SP # | FP # | | Job Nbr | Pct | Part Ind | Fund 300 Ind | Cap Ind | Overrun Ind | Current Cat Amt | Limit Amt |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 70 | 099-999-099 | 0607 | 098 | T44829 | 100.00 | N | N | N | N | $107,199.0000 | |
| | | | | | | | | | | | **$107,199.00** | |
| | | | | | | | | | | **Total:** | **$107,199.00** | |

**Category Amounts by Account - Federal**

| Acct Nbr | Acct Desc | AC | Cat Nbr | Priority | Total Cat Amt |
|---|---|---|---|---|---|
| L110 | BRIDGE PROGRAM 15% OFF | | 1 | 1 | $593,400.0000 |
| | | | | | **$593,400.00** |
| | | | | **Federal Total:** | **$593,400.00** |

**Category Amounts by Account - Non Federal**

| Acct Nbr | Acct Desc | Cat Nbr | Total Cat Amt |
|---|---|---|---|
| 245 | BB, 2006, 290, 0000, 807 | 1 | $148,350.0000 |
| 245 | BB, 2006, 290, 0000, 807 | 1 | $900,949.7500 |
| | | | **$1,049,299.75** |
| 70 | SA-COUNTY REGULAR CONST | 1 | $0.0000 |
| 70 | SA-COUNTY REGULAR CONST | 2 | $180,000.0000 |
| 70 | SA-COUNTY REGULAR CONST | 3 | $107,199.0000 |
| | | | **$287,199.00** |
| | | **Non Federal Total:** | **$1,336,498.75** |
| | | **Grand Total:** | **$1,929,898.75** |

Report ID: FCRBProjectSetup v20090115

Print Date: 4/20/2009 10:31:49AM

**Minnesota Department of Transportation - Office of Finance**

**FCRB Project Setup**

**Category Amount Details**

| Cat # | Cat Amt | Description | Added Date |
|---|---|---|---|
| 1 | $1,642,699.75 | Original | 07/18/2007 |
| 2 | $180,000.00 | Original | 07/18/2007 |
| 3 | $107,199.00 | Original | 07/18/2007 |
| | **$1,929,898.75** | | |

This report uses tables: FCRB_CARD, FCRB_PROJ_SETUP, FCRB_FUND_CATEGORY_HDR, FCRB_ACCT_FED, FCRB_ACCT_NON_FED, FCRB_FUND_CAT_ACCT_FED, FCRB_FUND_CAT_ACCT_NON_FED, FCRB_PROJ_ENC_CHANGE, FCRB_PROJ_CAT_CHANGE

Report ID: FCRBProjectSetup v20090115

Print Date: 4/20/2009 10:31:49AM

# DELEGATED CONTRACT PROCESS (DCP) PAYMENT REQUEST

## Purpose

Process and print DCP Payment Request.

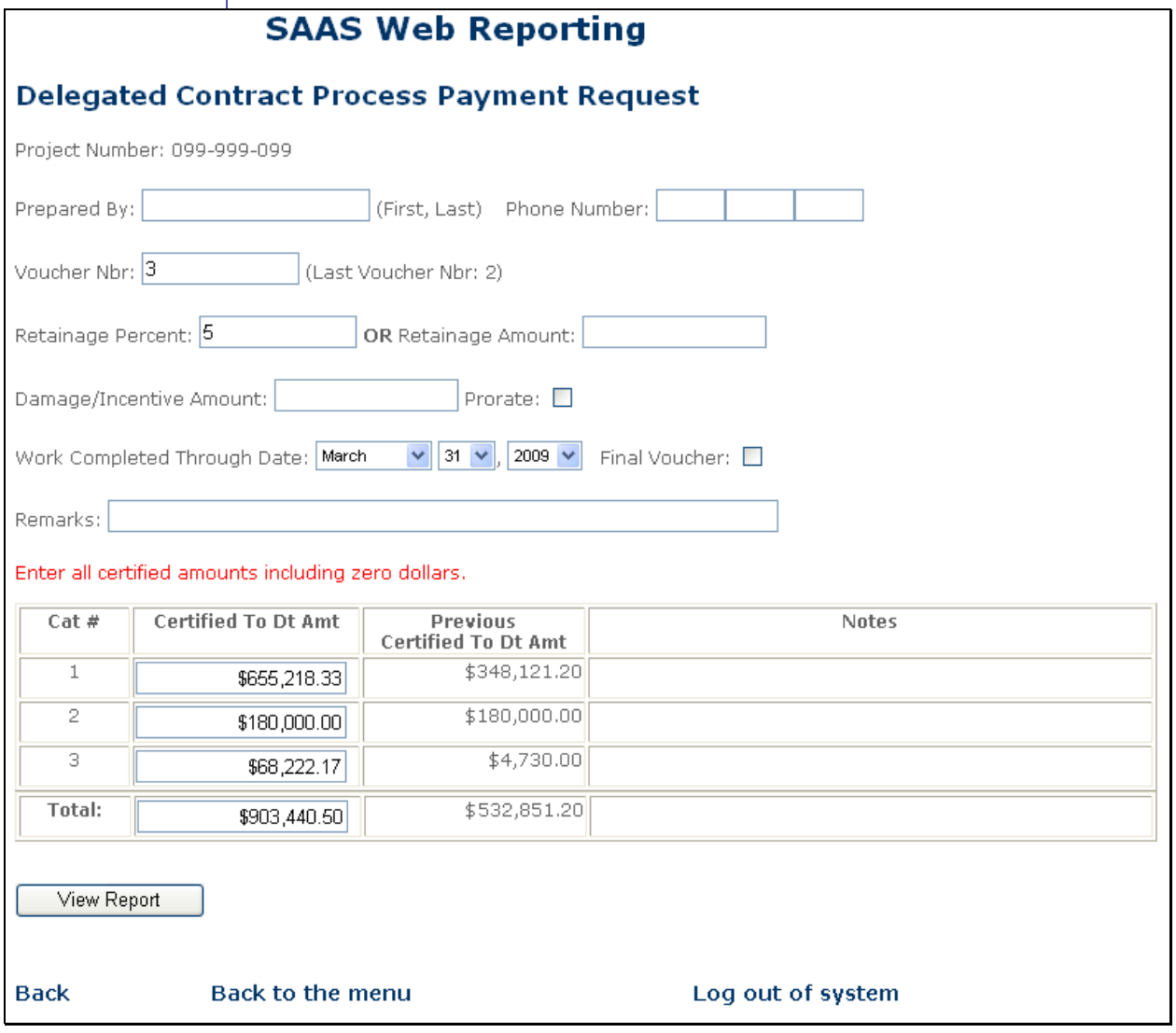
## Audience

All users

## Screen

This is the entry screen. Enter the **County/Municipal Number,** press the **Tab Key** or click the **Project Number,** select the **Project Number,** then click **View Report**..

Enter **Prepared By, Phone Number, Voucher Number, Retainage Percent OR Retainage Amount, Damage/Incentive Amount, Prorate** (click check box to prorate Damage/Incentive Amount), the date the **Work Completed Through Date**, **Final Voucher** (click check box if this is the Final Voucher), **Remarks** (optional), and the **Certified Amt** for each category (this is total Work Certified to Date), then press **View Report.**



SAAS Web Reporting

Delegated Contract Process Payment Request

Project Number: 099-999-099

Prepared By: (First, Last) Phone Number:

Voucher Nbr: 3 (Last Voucher Nbr: 2)

Retainage Percent: 5 OR Retainage Amount:

Damage/Incentive Amount: Prorate:

Work Completed Through Date: March 31, 2009 Final Voucher:

Remarks:

Enter all certified amounts including zero dollars.

| Cat # | Certified To Dt Amt | Previous Certified To Dt Amt | Notes |
|---|---|---|---|
| 1 | $655,218.33 | $348,121.20 | |
| 2 | $180,000.00 | $180,000.00 | |
| 3 | $68,222.17 | $4,730.00 | |
| Total: | $903,440.50 | $532,851.20 | |

View Report

Back Back to the menu Log out of system

The next 5 pages display the appearance of the report. Submit the first page along with your supporting documentation for payment.

**Minnesota Department of Transportation - Office of Finance**

Page 1 of 5

## Delegated Contract Process Payment Request

| | | | |
|---|---|---|---|
| **County:** | **SAMPLE** | **Project Type:** | **DCP** |
| **State Aid Project Number:** | **099-999-099** | **MAPS Contract Nbr:** | **AH174** |
| **Federal Project Number:** | **0607 098** | **Pay Request Nbr:** | **3** |
| **Local Project Number:** | | **Work Certified Through:** | **03/31/2009** |

REQUEST FOR PARTIAL PAYMENT OF FEDERAL & BRIDGE BONDING/MISC APPROP FUNDS

This is to certifiy that the costs for the above contract have been incurred for work performed by the contractor for the total construction costs due based on the information summarized below.
I hereby request reimbursement of the following amounts.

**Federal: $ 233,393.82** **Bridge Bonding: $ 58,348.45**

**Remarks:**

Work Certified Summary

Retainage Pct: 5.00 Retainage Amt: $ 0.00 Damage/Incentive Amt:$ 0.00

| Cat # | Total Cert Amt |
|---|---|
| 1 | $655,218.33 |
| 2 | $180,000.00 |
| 3 | $68,222.17 |
| | **$903,440.50** |

Approved:_____ Date:_____ Phone:555-555-5555
TOM ENGINEER, County Engineer

Prepared by:JOHN SMITH Date:6/15/2009 Phone:555-555-5555

Enclosed: Copy of Partial Estimate

cc:DSAE with Copy of Partial Estimate

Mail to: Minnesota Dept. of Transportation, Office of Finance, 395 John Ireland Blvd, MS 215, St. Paul, MN 55101

Note: OR = Overrun Account

Report ID: FCRBPaymentRequest v20090407

Print Date: 4/20/2009 1:19:24PM

**Minnesota Department of Transportation - Office of Finance**

Page 2 of 5

## Delegated Contract Process Payment Request

**County:** SAMPLE
**State Aid Project Number:** 099-999-099
**Federal Project Number:** 0607 098
**Local Project Number:**

**Project Type:** DCP
**MAPS Contract Nbr:** AH174
**Pay Request Nbr:** 3
**Work Certified Through:** 03/31/2009

### Payment Detail by Category

| Cat # | Par Amt | Non Par Amt | Total Cert Amt | Retainage | Damage/ Incentive | Total Net Cert Amt |
|---|---|---|---|---|---|---|
| 1 | $655,218.33 | $0.00 | $655,218.33 | $32,760.92 | $0.00 | $622,457.41 |

| Priority | SP # | Orig. Acct. | Paying Acct. | AC | Acct Pct | Total Net Cert Amt | Prev Net Cert to Dt | Net Cert this Voucher | Paymt Amt |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 099-999-099 | L110 | L110 | | 80.00 | $497,965.93 | $264,572.11 | $233,393.82 | $233,393.82 |
| 1 | 099-999-099 | 245 | 245 | | 20.00 | $124,491.48 | $66,143.03 | $58,348.45 | $58,348.45 |
| 2 | 099-999-099 | 245 | 245(OR) | | 100.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| 3 | 099-999-099 | 70 | 70(OR) | | 100.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| | | | **Total for Cat #** | | | **$622,457.41** | **$330,715.14** | **$291,742.27** | **$291,742.27** |

| Cat # | Par Amt | Non Par Amt | Total Cert Amt | Retainage | Damage/ Incentive | Total Net Cert Amt |
|---|---|---|---|---|---|---|
| 2 | $0.00 | $180,000.00 | $180,000.00 | $9,000.00 | $0.00 | $171,000.00 |

| Priority | SP # | Orig. Acct. | Paying Acct. | AC | Acct Pct | Total Net Cert Amt | Prev Net Cert to Dt | Net Cert this Voucher | Paymt Amt |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 099-999-099 | 70 | 70 | | 100.00 | $171,000.00 | $171,000.00 | $0.00 | $0.00 |
| | | | **Total for Cat #** | | | **$171,000.00** | **$171,000.00** | **$0.00** | **$0.00** |

| Cat # | Par Amt | Non Par Amt | Total Cert Amt | Retainage | Damage/ Incentive | Total Net Cert Amt |
|---|---|---|---|---|---|---|
| 3 | $0.00 | $68,222.17 | $68,222.17 | $3,411.11 | $0.00 | $64,811.06 |

| Priority | SP # | Orig. Acct. | Paying Acct. | AC | Acct Pct | Total Net Cert Amt | Prev Net Cert to Dt | Net Cert this Voucher | Paymt Amt |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 099-999-099 | 70 | 70 | | 100.00 | $64,811.06 | $4,493.50 | $60,317.56 | $0.00 |
| | | | **Total for Cat #** | | | **$64,811.06** | **$4,493.50** | **$60,317.56** | **$0.00** |

Note: OR = Overrun Account

Report ID: FCRBPaymentRequest v20090407

Print Date: 4/20/2009 1:19:24PM

## Delegated Contract Process (DCP) Payment Request (Appearance)

**Minnesota Department of Transportation - Office of Finance**



### Delegated Contract Process Payment Request

**County:** SAMPLE
**State Aid Project Number:** 099-999-099
**Federal Project Number:** 0607 098
**Local Project Number:**

**Project Type:** DCP
**MAPS Contract Nbr:** AH174
**Pay Request Nbr:** 3
**Work Certified Through:** 03/31/2009

### Payment Detail by Account

| Cat # | Priority | SP # | Orig Acct | Paying Acct. | Acct Desc | AC | Acct Pct | Total Net Cert Amt | Prev Net Cert to Dt | Net Cert this Voucher | Paymt Amt |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 1 | 099-999-099 | 245 | 245 | BRIDGE BONDING | | 20.00 | $124,491.48 | $66,143.03 | $58,348.45 | $58,348.45 |
| 1 | 2 | 099-999-099 | 245 | 245(OR) | BRIDGE BONDING | | 100.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| **Total for Account 245** | | | **BB, 2006, 290, 0000, 807** | | | | | **$124,491.48** | **$66,143.03** | **$58,348.45** | **$58,348.45** |
| | | | | | **Total for the funding type** | | | **$124,491.48** | **$66,143.03** | **$58,348.45** | **$58,348.45** |
| 1 | 1 | 099-999-099 | L110 | L110 | BRIDGE 15%OFF | | 80.00 | $497,965.93 | $264,572.11 | $233,393.82 | $233,393.82 |
| **Total for Account L110** | | | **BRIDGE PROGRAM 15% OFF** | | | | | **$497,965.93** | **$264,572.11** | **$233,393.82** | **$233,393.82** |
| | | | | | **Total for the funding type** | | | **$497,965.93** | **$264,572.11** | **$233,393.82** | **$233,393.82** |
| 1 | 3 | 099-999-099 | 70 | 70(OR) | CO REG CONST | | 100.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| 2 | 1 | 099-999-099 | 70 | 70 | CO REG CONST | | 100.00 | $171,000.00 | $171,000.00 | $0.00 | $0.00 |
| 3 | 1 | 099-999-099 | 70 | 70 | CO REG CONST | | 100.00 | $64,811.06 | $4,493.50 | $60,317.56 | $0.00 |
| **Total for Account 70** | | | **SA-COUNTY REGULAR CONST** | | | | | **$235,811.06** | **$175,493.50** | **$60,317.56** | **$0.00** |
| | | | | | **Total for the funding type** | | | **$235,811.06** | **$175,493.50** | **$60,317.56** | **$0.00** |
| | | | | | **Grand Total** | | | **$858,268.47** | **$506,208.64** | **$352,059.83** | **$291,742.27** |

| | |
|---|---|
| **Total Federal** | $497,965.93 |
| **Less Prev Paymts** | $264,572.11 |
| **Federal Due** | $233,393.82 |

Note: OR = Overrun Account
Report ID: FCRBPaymentRequest v20090407

Print Date: 4/20/2009 1:19:24PM

## Delegated Contract Process (DCP) Payment Request (Appearance)

**Minnesota Department of Transportation - Office of Finance**



### Delegated Contract Process Payment Request

| | | | |
|---|---|---|---|
| **County:** | **SAMPLE** | **Project Type:** | **DCP** |
| **State Aid Project Number:** | **099-999-099** | **MAPS Contract Nbr:** | **AH174** |
| **Federal Project Number:** | **0607 098** | **Pay Request Nbr:** | **3** |
| **Local Project Number:** | | **Work Certified Through:** | **03/31/2009** |

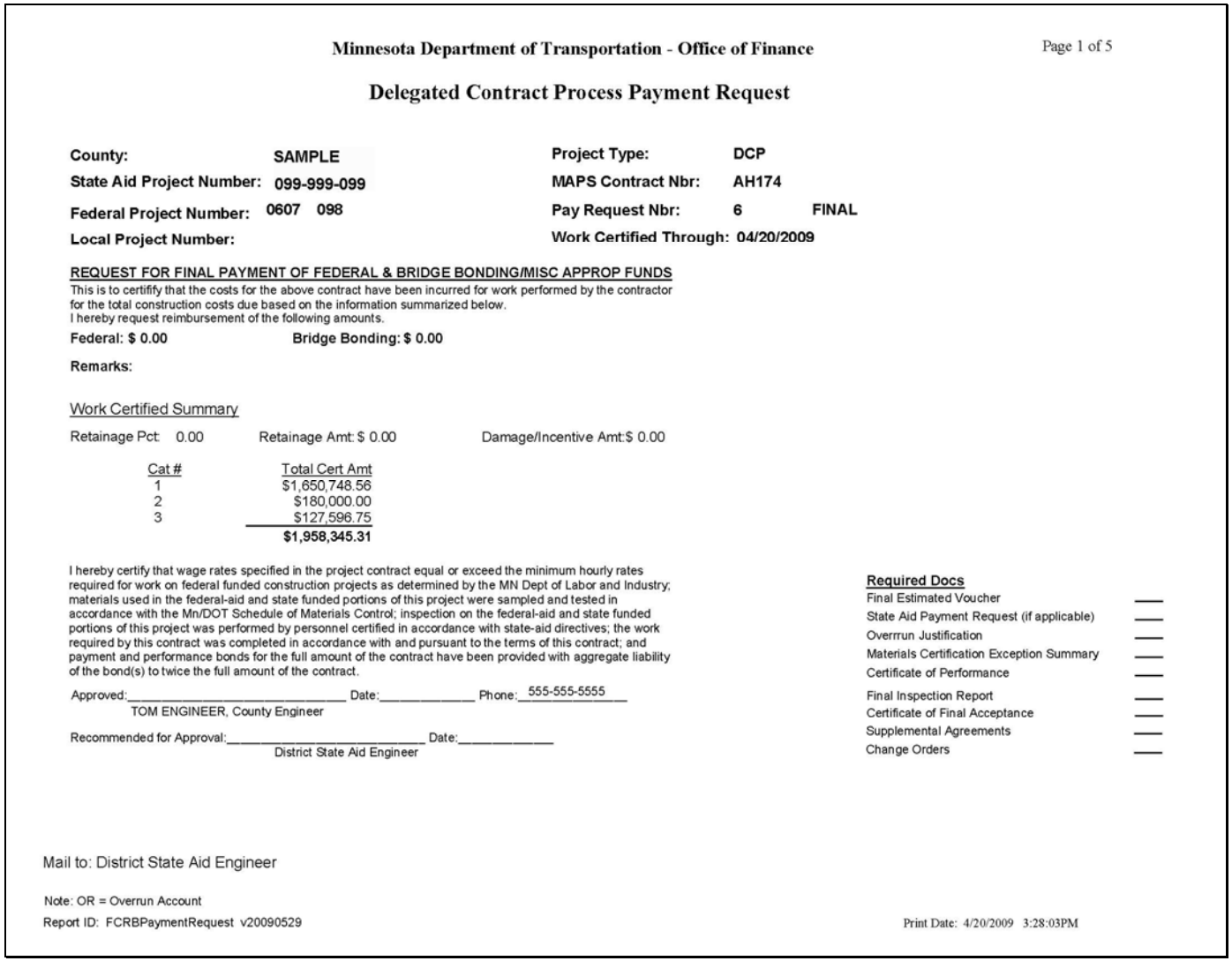
| | |
|---|---|
| **Total Bridge Bonding** | $124,491.48 |
| **Less Prev Paymts** | $66,143.03 |
| **Bridge Bonding Due** | $58,348.45 |

Note: OR = Overrun Account

Report ID: FCRBPaymentRequest v20090407

Print Date: 4/20/2009 1:19:24PM

If the **Final Voucher** is checked the first page of the report will appear as shown:



Minnesota Department of Transportation - Office of Finance

Page 1 of 5

## Delegated Contract Process Payment Request

**County:** SAMPLE
**State Aid Project Number:** 099-999-099
**Federal Project Number:** 0607 098
**Local Project Number:**

**Project Type:** DCP
**MAPS Contract Nbr:** AH174
**Pay Request Nbr:** 6 FINAL
**Work Certified Through:** 04/20/2009

REQUEST FOR FINAL PAYMENT OF FEDERAL & BRIDGE BONDING/MISC APPROP FUNDS

This is to certifify that the costs for the above contract have been incurred for work performed by the contractor for the total construction costs due based on the information summarized below.
I hereby request reimbursement of the following amounts.

**Federal: $ 0.00** **Bridge Bonding: $ 0.00**

**Remarks:**

Work Certified Summary

Retainage Pct: 0.00 Retainage Amt: $ 0.00 Damage/Incentive Amt:$ 0.00

| Cat # | Total Cert Amt |
|---|---|
| 1 | $1,650,748.56 |
| 2 | $180,000.00 |
| 3 | $127,596.75 |
| | **$1,958,345.31** |

I hereby certify that wage rates specified in the project contract equal or exceed the minimum hourly rates required for work on federal funded construction projects as determined by the MN Dept of Labor and Industry; materials used in the federal-aid and state funded portions of this project were sampled and tested in accordance with the Mn/DOT Schedule of Materials Control; inspection on the federal-aid and state funded portions of this project was performed by personnel certified in accordance with state-aid directives; the work required by this contract was completed in accordance with and pursuant to the terms of this contract; and payment and performance bonds for the full amount of the contract have been provided with aggregate liability of the bond(s) to twice the full amount of the contract.

Approved:_____ Date:_____ Phone: 555-555-5555
TOM ENGINEER, County Engineer

Recommended for Approval:_____ Date:_____
District State Aid Engineer

**Required Docs**

| | |
|---|---|
| Final Estimated Voucher | ___ |
| State Aid Payment Request (if applicable) | ___ |
| Overrrun Justification | ___ |
| Materials Certification Exception Summary | ___ |
| Certificate of Performance | ___ |
| Final Inspection Report | ___ |
| Certificate of Final Acceptance | ___ |
| Supplemental Agreements | ___ |
| Change Orders | ___ |

Mail to: District State Aid Engineer

Note: OR = Overrun Account
Report ID: FCRBPaymentRequest v20090529

Print Date: 4/20/2009 3:28:03PM

# FEDERAL AID AGREEMENT PAYMENT REQUEST

## Purpose

Process and print Federal Aid Agreement Payment Request in lieu of Sample Cover Letter used in the past. Used to request Preliminary Engineering (PE), Force Account (FA), Construction Engineering (CE) and Right of Way (ROW) Agreements,

## Audience

All users

## Screen

This is the entry screen. Enter the **County/Municipal Number,** press the **Tab Key** or click the **Project Number,** select the **Project Number,** then click **View Report**..

Enter **Prepared By, Phone Number, Pay Request #,** the date the **Work Completed Through Date**, **Final Voucher** (click check box if this is the Final Voucher), **Remarks** (optional), and the **Certified To Dt Amt** for each category (this is total Work Certified to Date), then press **View Report.**

SAAS Web Reporting

State Aid Agreement Payment Request

Project Number: 099-999-009 Agreement Number: 91096

Prepared By: (First, Last) Phone Number:

Pay Request #: (Last Pay Request #: 13)

Work Completed Through Date: January 19 2010 Final Voucher:

Remarks:

Enter all certified amounts including zero dollars.

| Cat # | Certified To Dt Amt | Previous Certified To Dt Amt | Notes |
|---|---|---|---|
| 1 | | $575,163.61 | |
| Total: | | $575,163.61 | |

View Report

Back Back to the menu

The next 3 pages display the appearance of the report. Submit the first page along with your supporting documentation for payment to your District State Aid Engineer (DSAE).

## Federal Aid Agreement Payment Request (Appearance)

**Minnesota Department of Transportation - Office of Finance**

Page 1 of 3

### State Aid Agreement Payment Request

**Municipality:** OTHER STATE AGENCIES
**State Aid Project Number:** 099-999-009
**Federal Project Number:** MN05 010
**Local Project Number:**

**Agreement Type:** PRELIM ENG
**Agreement Nbr:** 99999
**Pay Request Nbr:** 3
**Work Certified Through:** 01/19/2010

REQUEST FOR PARTIAL PAYMENT OF FEDERAL FUNDS

This is to certifify that the costs for the above agreement have been incurred for the total costs due based on the information summarized below.
I hereby request reimbursement of the following amounts.

**Federal: $ 0.00**

**Remarks:**

Work Certified Summary

| Cat # | Total Cert Amt |
|---|---|
| 1 | $200,000.00 |
| | **$200,000.00** |

Approved:_____ Date:_____ Phone:_____

Approved:_____ Date:_____
DSAE

Approved:_____ Date:_____
SALT

Prepared by: John Smith Date: 1/19/2010 Phone: 651-999-9999

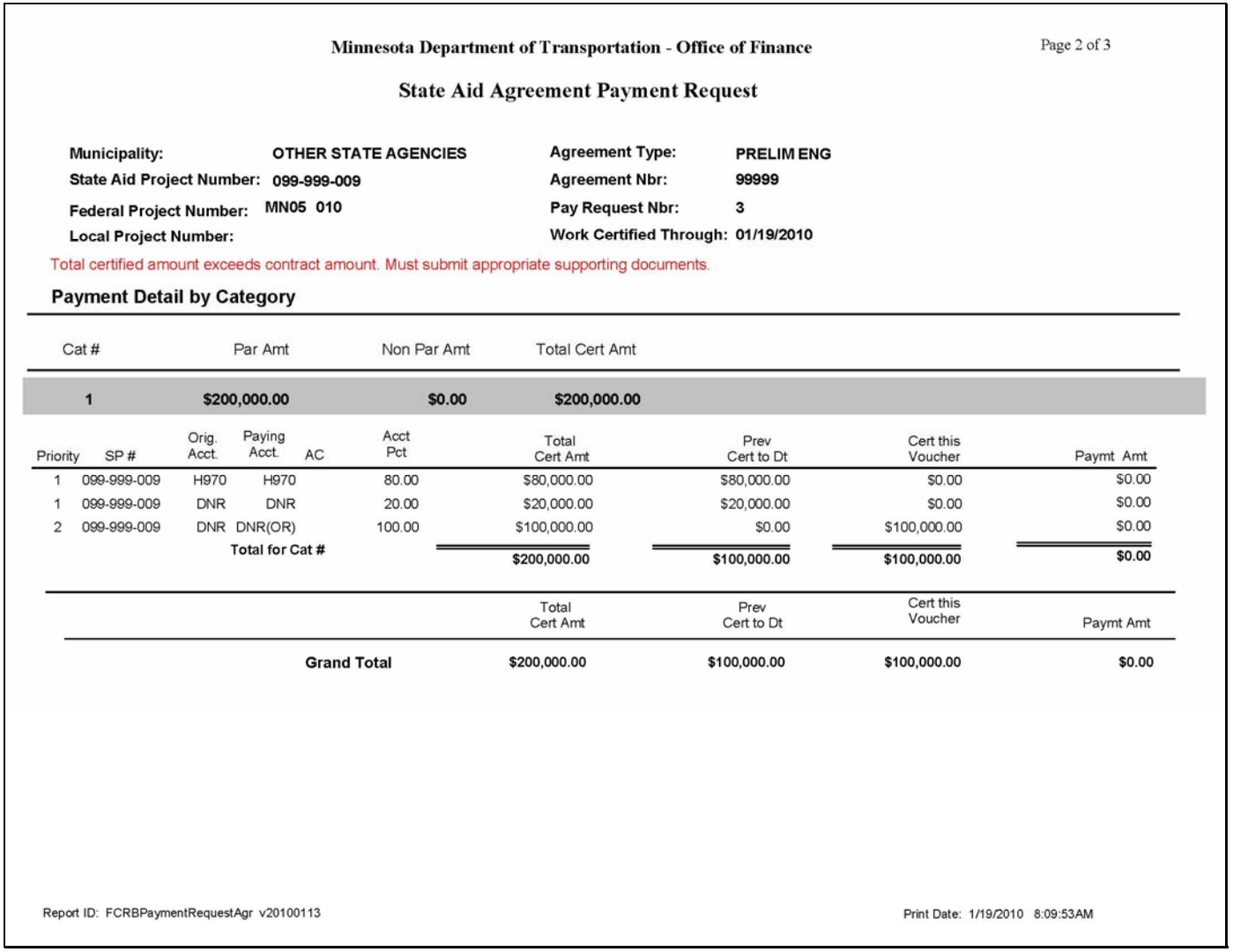
Enclosed: Backup Documents

Mail to: District State Aid Engineer

Report ID: FCRBPaymentRequestAgr v20100113

Print Date: 1/19/2010 8:09:53AM

# Federal Aid Agreement Payment Request (Appearance)



**Minnesota Department of Transportation - Office of Finance**

Page 2 of 3

## State Aid Agreement Payment Request

**Municipality:** OTHER STATE AGENCIES
**State Aid Project Number:** 099-999-009
**Federal Project Number:** MN05 010
**Local Project Number:**

**Agreement Type:** PRELIM ENG
**Agreement Nbr:** 99999
**Pay Request Nbr:** 3
**Work Certified Through:** 01/19/2010

Total certified amount exceeds contract amount. Must submit appropriate supporting documents.

### Payment Detail by Category

| Cat # | Par Amt | Non Par Amt | Total Cert Amt |
|---|---|---|---|
| **1** | **$200,000.00** | **$0.00** | **$200,000.00** |

| Priority | SP # | Orig. Acct. | Paying Acct. | AC | Acct Pct | Total Cert Amt | Prev Cert to Dt | Cert this Voucher | Paymt Amt |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 099-999-009 | H970 | H970 | | 80.00 | $80,000.00 | $80,000.00 | $0.00 | $0.00 |
| 1 | 099-999-009 | DNR | DNR | | 20.00 | $20,000.00 | $20,000.00 | $0.00 | $0.00 |
| 2 | 099-999-009 | DNR | DNR(OR) | | 100.00 | $100,000.00 | $0.00 | $100,000.00 | $0.00 |
| | | | **Total for Cat #** | | | **$200,000.00** | **$100,000.00** | **$100,000.00** | **$0.00** |

| | Total Cert Amt | Prev Cert to Dt | Cert this Voucher | Paymt Amt |
|---|---|---|---|---|
| **Grand Total** | **$200,000.00** | **$100,000.00** | **$100,000.00** | **$0.00** |

Report ID: FCRBPaymentRequestAgr v20100113

Print Date: 1/19/2010 8:09:53AM

## Federal Aid Agreement Payment Request (Appearance)

**Minnesota Department of Transportation - Office of Finance**



### State Aid Agreement Payment Request

**Municipality:** OTHER STATE AGENCIES
**State Aid Project Number:** 099-999-009
**Federal Project Number:** MN05 010
**Local Project Number:**

**Agreement Type:** PRELIM ENG
**Agreement Nbr:** 99999
**Pay Request Nbr:** 3
**Work Certified Through:** 01/19/2010

**Payment Detail by Account**

| Cat # | Priority | SP # | Orig Acct | Paying Acct. | Acct Desc | AC | Acct Pct | Total Cert Amt | Prev Cert to Dt | Cert this Voucher | Paymt Amt |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 1 | 099-999-009 | H970 | H970 | NSBP | | 80.00 | $80,000.00 | $80,000.00 | $0.00 | $0.00 |
| **Total for Account** | **H970** | **NATIONAL SCENIC BYWAYS PROGRAM** | | | | | | **$80,000.00** | **$80,000.00** | **$0.00** | **$0.00** |
| | | | | | **Total for the funding type** | | | **$80,000.00** | **$80,000.00** | **$0.00** | **$0.00** |
| 1 | 1 | 099-999-009 | DNR | DNR | DNR | | 20.00 | $20,000.00 | $20,000.00 | $0.00 | $0.00 |
| 1 | 2 | 099-999-009 | DNR | DNR(OR) | DNR | | 100.00 | $100,000.00 | $0.00 | $100,000.00 | $0.00 |
| **Total for Account** | **DNR** | **DEPT OF NATURAL RESOURCES** | | | | | | **$120,000.00** | **$20,000.00** | **$100,000.00** | **$0.00** |
| | | | | | **Total for the funding type** | | | **$120,000.00** | **$20,000.00** | **$100,000.00** | **$0.00** |
| | | | | | **Grand Total** | | | **$200,000.00** | **$100,000.00** | **$100,000.00** | **$0.00** |

| | |
|---|---|
| **Total Federal** | $80,000.00 |
| **Less Prev Paymts** | $80,000.00 |
| **Federal Due** | $0.00 |

Report ID: FCRBPaymentRequestAgr v20100113

Print Date: 1/19/2010 8:09:53AM

# STATE AID PROJECT NUMBER REQUEST

## Purpose

Request a State Aid Project Number. Provide city/county information, funding type, project location, tied projects, bridges within the project and work type.

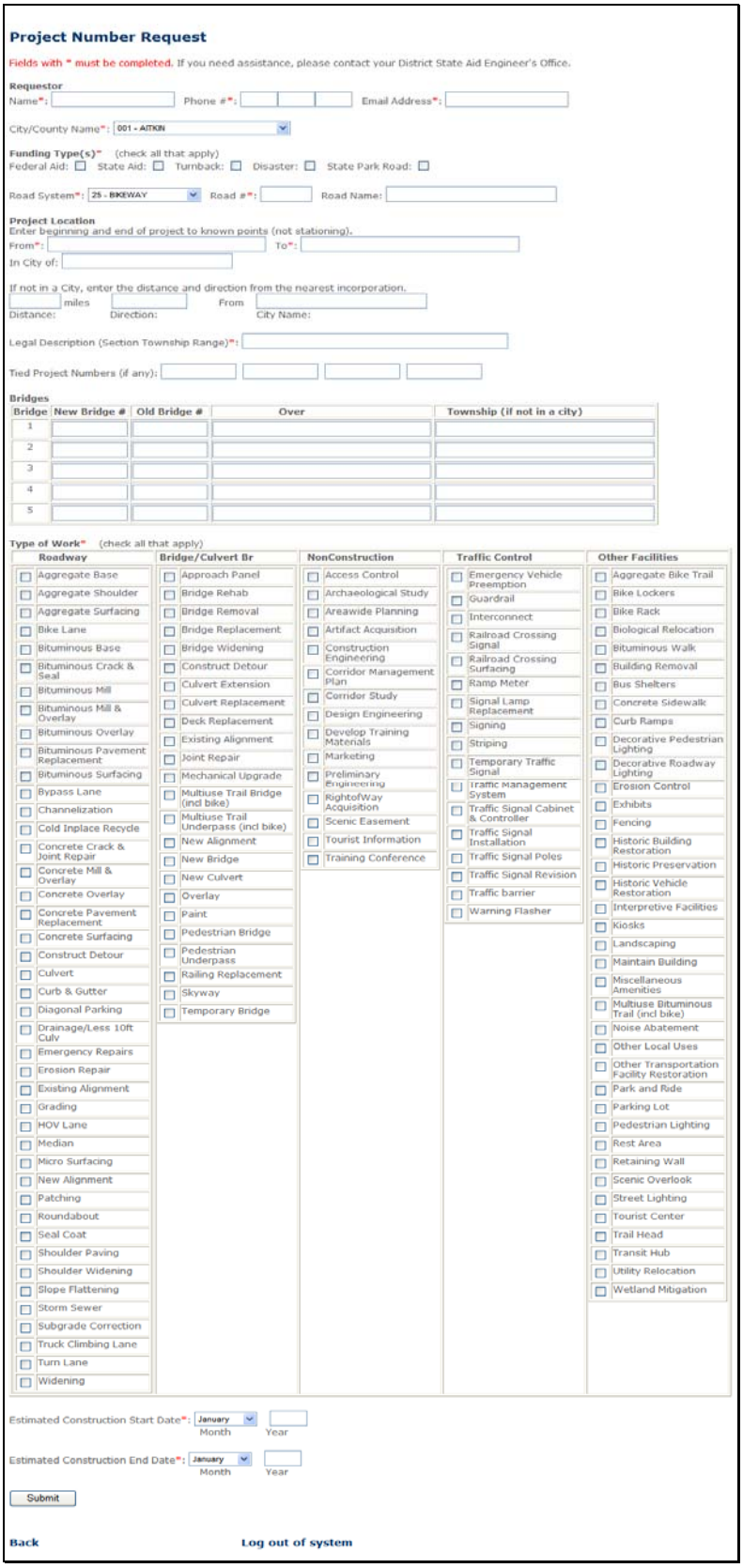
## Audience

All users

## Screen

Fields with an "*" must be completed, the screen sample appears on the next page:

# State Aid Project Number Request



**Project Number Request**

Fields with * must be completed. If you need assistance, please contact your District State Aid Engineer's Office.

**Requestor**
Name*: Phone #*: Email Address*:

City/County Name*: 001 - AITKIN

**Funding Type(s)*** (check all that apply)
Federal Aid: State Aid: Turnback: Disaster: State Park Road:

Road System*: 25 - BIKEWAY Road #*: Road Name:

**Project Location**
Enter beginning and end of project to known points (not stationing).
From*: To*:
In City of:

If not in a City, enter the distance and direction from the nearest incorporation.
Distance: miles Direction: From City Name:

Legal Description (Section Township Range)*:

Tied Project Numbers (if any):

**Bridges**

| Bridge | New Bridge # | Old Bridge # | Over | Township (if not in a city) |
|---|---|---|---|---|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |

**Type of Work*** (check all that apply)

| Roadway | Bridge/Culvert Br | NonConstruction | Traffic Control | Other Facilities |
|---|---|---|---|---|
| Aggregate Base | Approach Panel | Access Control | Emergency Vehicle Preemption | Aggregate Bike Trail |
| Aggregate Shoulder | Bridge Rehab | Archaeological Study | Guardrail | Bike Lockers |
| Aggregate Surfacing | Bridge Removal | Areawide Planning | Interconnect | Bike Rack |
| Bike Lane | Bridge Replacement | Artifact Acquisition | Railroad Crossing Signal | Biological Relocation |
| Bituminous Base | Bridge Widening | Construction Engineering | Railroad Crossing Surfacing | Bituminous Walk |
| Bituminous Crack & Seal | Construct Detour | Corridor Management Plan | Ramp Meter | Building Removal |
| Bituminous Mill | Culvert Extension | Corridor Study | Signal Lamp Replacement | Bus Shelters |
| Bituminous Mill & Overlay | Culvert Replacement | Design Engineering | Signing | Concrete Sidewalk |
| Bituminous Overlay | Deck Replacement | Develop Training Materials | Striping | Curb Ramps |
| Bituminous Pavement Replacement | Existing Alignment | Marketing | Temporary Traffic Signal | Decorative Pedestrian Lighting |
| Bituminous Surfacing | Joint Repair | Preliminary Engineering | Traffic Management System | Decorative Roadway Lighting |
| Bypass Lane | Mechanical Upgrade | RightofWay Acquisition | Traffic Signal Cabinet & Controller | Erosion Control |
| Channelization | Multiuse Trail Bridge (incl bike) | Scenic Easement | Traffic Signal Installation | Exhibits |
| Cold Inplace Recycle | Multiuse Trail Underpass (incl bike) | Tourist Information | Traffic Signal Poles | Fencing |
| Concrete Crack & Joint Repair | New Alignment | Training Conference | Traffic Signal Revision | Historic Building Restoration |
| Concrete Mill & Overlay | New Bridge | | Traffic barrier | Historic Preservation |
| Concrete Overlay | New Culvert | | Warning Flasher | Historic Vehicle Restoration |
| Concrete Pavement Replacement | Overlay | | | Interpretive Facilities |
| Concrete Surfacing | Paint | | | Kiosks |
| Construct Detour | Pedestrian Bridge | | | Landscaping |
| Culvert | Pedestrian Underpass | | | Maintain Building |
| Curb & Gutter | Railing Replacement | | | Miscellaneous Amenities |
| Diagonal Parking | Skyway | | | Multiuse Bituminous Trail (incl bike) |
| Drainage/Less 10ft Culv | Temporary Bridge | | | Noise Abatement |
| Emergency Repairs | | | | Other Local Uses |
| Erosion Repair | | | | Other Transportation Facility Restoration |
| Existing Alignment | | | | Park and Ride |
| Grading | | | | Parking Lot |
| HOV Lane | | | | Pedestrian Lighting |
| Median | | | | Rest Area |
| Micro Surfacing | | | | Retaining Wall |
| New Alignment | | | | Scenic Overlook |
| Patching | | | | Street Lighting |
| Roundabout | | | | Tourist Center |
| Seal Coat | | | | Trail Head |
| Shoulder Paving | | | | Transit Hub |
| Shoulder Widening | | | | Utility Relocation |
| Slope Flattening | | | | Wetland Mitigation |
| Storm Sewer | | | | |
| Subgrade Correction | | | | |
| Truck Climbing Lane | | | | |
| Turn Lane | | | | |
| Widening | | | | |

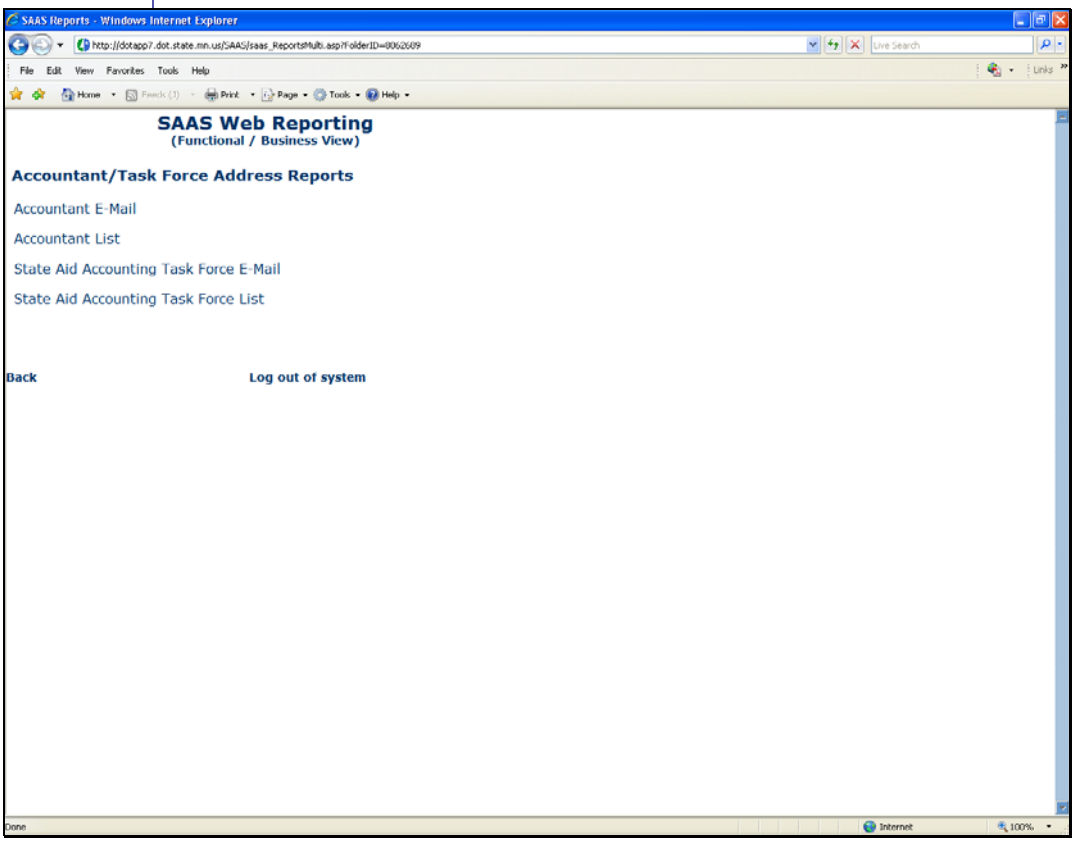
Estimated Construction Start Date*: January Month Year

Estimated Construction End Date*: January Month Year

Submit

Back Log out of system

# ACOUNTANT/TASK FORCE ADDRESS REPORTS


SAAS Reports - Windows Internet Explorer
File Edit View Favorites Tools Help
SAAS Web Reporting
(Functional / Business View)
Accountant/Task Force Address Reports
Accountant E-Mail
Accountant List
State Aid Accounting Task Force E-Mail
State Aid Accounting Task Force List
Back
Log out of system

## Summary Table

The available Accountant/Task Force Address Reports are summarized below, including their purpose.

| REPORT | PURPOSE |
|---|---|
| Accountant E-Mail | View Accountant E-Mail Addresses by district |
| Accountant List | View Accountant List, list all or by district, includes address, accounting system, phone number and e-mail. |
| State Aid Accounting Task Force E-Mail | View State Aid Accounting Task Force E-Mail addresses, grouped by representatives and alternates. |
| State Aid Accounting Task Force List | View State Aid Accounting Task Force List, includes address, term, phone number, and e-mail. |

# Accountant E-Mail

## Purpose

View Accountant E-Mail addresses by district.

## Audience

All users

## Screen

This is the entry screen. Select the **District**.

A list will appear on the screen, you may highlight and copy list into e-mail, click **View Report** to print the list.

# Accountant List

## Purpose

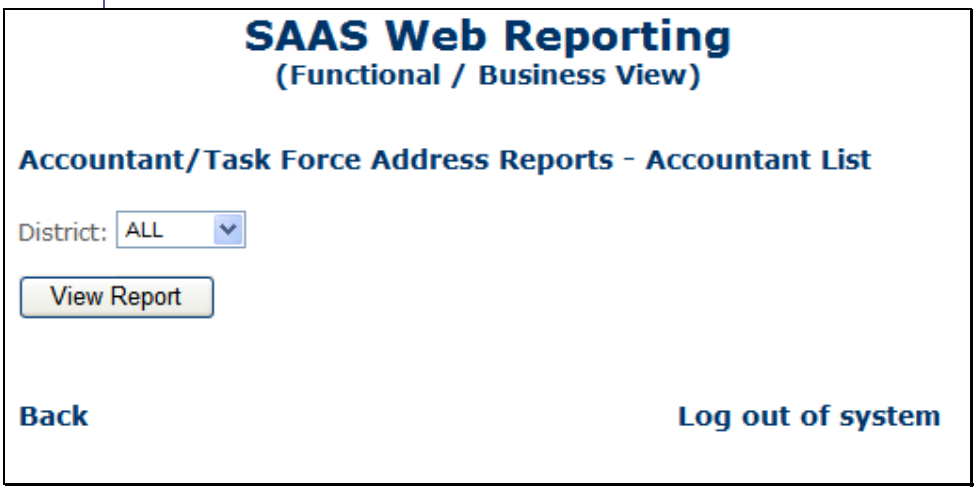
View Accountant List, list all or by district. The list includes address, accounting system, e-mail and phone numbers.

## Audience

All users

## Screen

This is the entry screen. Select the **District**, click **View Report.**



## Accountant List

**District : ALL**

| | | | | |
|---|---|---|---|---|
| County: | Aitkin | 001 | Cost System: | ACS |
| District: | 3 | | Phone: | 218-927-3741 |
| Name: | Sandy Blackledge | | Fax: | 218-927-2356 |
| Address: | 1211 Air Park Drive<br>Aitkin, MN 56431 | | Email: | sblackledge@co.aitkin.mn.us |
| County: | Anoka | 002 | Cost System: | ACS |
| District: | 5 | | Phone: | 763-323-5518 |
| Name: | Fred Edstrom | | Fax: | 763-323-5418 |
| Address: | 2100 3rd Ave,Room 224<br>Anoka, MN 55303 | | Email: | fred.edstrom@co.anoka.mn.us |
| County: | Becker | 003 | Cost System: | ACS |
| District: | 4 | | Phone: | 218-847-4463 |
| Name: | Kim Kildal | | Fax: | 218-846-2360 |
| Address: | 200 State St East<br>Detroit Lakes, MN 56501 | | Email: | kmkilda@co.becker.mn.us<br>Task Force Alternate |
| County: | Beltrami | 004 | Cost System: | ACS |
| District: | 2 | | Phone: | 218-759-8175 |
| Name: | Dolores A Wiggins | | Fax: | 218-759-4820 |
| Address: | 249 Adams Ave NW<br>Bemidji, MN 56601 | | Email: | dolores.wiggins@co.beltrami.mn.us |
| County: | Benton | 005 | Cost System: | ACS |
| District: | 3 | | Phone: | 320-968-5169 |
| Name: | Michelle Dillenburg | | Fax: | 320-968-5329 |
| Address: | 321 6th Ave N<br>Foley, MN 56329 | | Email: | mdillenb@co.benton.mn.us |
| County: | Big Stone | 006 | Cost System: | Costrite |
| District: | 4 | | Phone: | 320-839-2594 |
| Name: | Shannon Millerbernd | | Fax: | 320-839-3747 |
| Address: | 437 N Minnesota St,PO Box 98<br>Ortonville, MN 56278 | | Email: | smillerbernd@co.big-stone.mn.us |
| County: | Blue Earth | 007 | Cost System: | ACS |
| District: | 7 | | Phone: | 507-304-4025 |
| Name: | Karen Langford | | Fax: | 507-304-4049 |
| Address: | 35 Map Drive,PO Box 3083<br>Mankato, MN 56002-3083 | | Email: | karen.langford@co.blue-earth.mn.us |
| County: | Brown | 008 | Cost System: | ACS |
| District: | 7 | | Phone: | 507-233-5700 |
| Name: | Tamara Furth | | Fax: | 507-354-6857 |
| Address: | 1901 N Jefferson St<br>New Ulm, MN 56073 | | Email: | tammy.furth@co.brown.mn.us |

Report ID: AccountantList v20100302 Print Date: 3/15/2010 7:09:25AM

# Task Force E-Mail

## Purpose

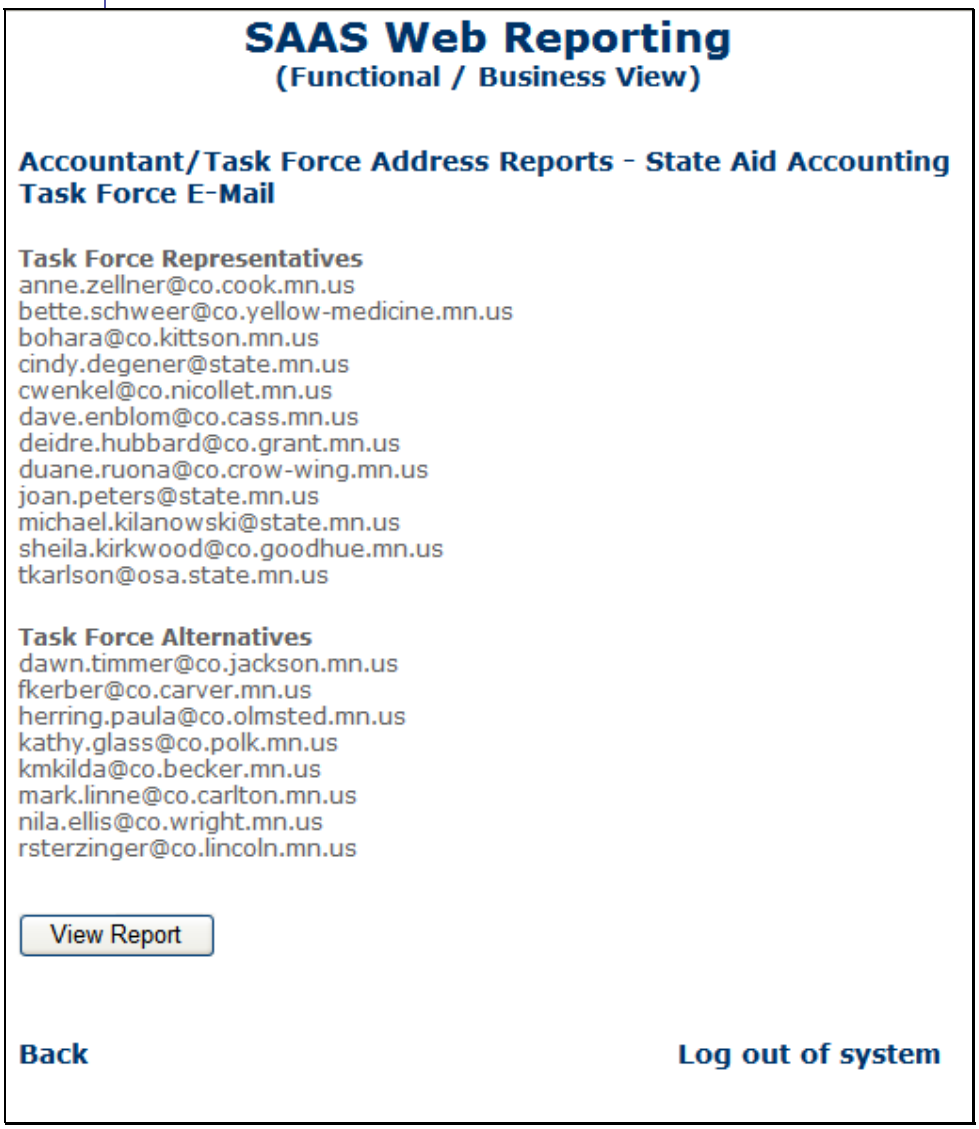
View Task Force E-Mail addresses sorted by representatives and alternates.

## Audience

All users

## Screen

This is the entry screen. There is no selection criteria, you may highlight and copy list into e-mail, click **View Report** to print the list.



# State Aid Accounting Task Force E-Mail

**Task Force Representatives**

anne.zellner@co.cook.mn.us
bette.schweer@co.yellow-medicine.mn.us
bohara@co.kittson.mn.us
cindy.degener@state.mn.us
cwenkel@co.nicollet.mn.us
dave.enblom@co.cass.mn.us
deidre.hubbard@co.grant.mn.us
duane.ruona@co.crow-wing.mn.us
joan.peters@state.mn.us
michael.kilanowski@state.mn.us
sheila.kirkwood@co.goodhue.mn.us
tkarlson@osa.state.mn.us

**Task Force Alternates**

dawn.timmer@co.jackson.mn.us
fkerber@co.carver.mn.us
herring.paula@co.olmsted.mn.us
kathy.glass@co.polk.mn.us
kmkilda@co.becker.mn.us
mark.linne@co.carlton.mn.us
nila.ellis@co.wright.mn.us
rsterzinger@co.lincoln.mn.us

Report ID: TaskForceEmail v20100302

Print Date: 3/15/2010 7:39:30AM

# Task Force List

## Purpose

View Task Force List. The list includes address, term, e-mail and phone numbers.

## Audience

All users

## Screen

This is the entry screen. There is no selection criteria, click **View Report** to print the list.

SAAS Web Reporting
(Functional / Business View)
Accountant/Task Force Address Reports - State Aid Accounting Task Force List
This report does not have any parameters.
View Report
Back
Log out of system

# State Aid Accounting Task Force List



| Name | County/Dept. | District/Agency | Email/Address |
|---|---|---|---|
| Kim Kildal | Becker | 4 | kmkilda@co.becker.mn.us<br>200 State St East<br>Detroit Lakes, MN 56501<br>**Phone No:** 218-847-4463<br>**Fax No:** 218-846-2360<br>**Appointment Date:** 10/01/2008<br>**Term Expiration Date:** 09/30/2010 |
| Mark Linne | Carlton | 1 | mark.linne@co.carlton.mn.us<br>1630 Country Road 61<br>Carlton, MN 55718-8170<br>**Phone No:** 218-384-9151<br>**Fax No:** 218-384-9123<br>**Appointment Date:** 10/01/2007<br>**Term Expiration Date:** 09/30/2009 |
| Francis Kerber | Carver | 5 | fkerber@co.carver.mn.us<br>11360 Highway 212 W<br>PO Box 300<br>Cologne, MN 55322-0300<br>**Phone No:** 952-466-5205<br>**Fax No:** 952-361-1025<br>**Appointment Date:** 10/01/2007<br>**Term Expiration Date:** 09/30/2009 |
| David Enblom | Cass | 3 | dave.enblom@co.cass.mn.us<br>Department Of Public Works<br>PO Box 579<br>Walker, MN 56484<br>**Phone No:** 218-547-1211<br>**Fax No:** 218-547-1099<br>**Appointment Date:** 10/01/2009<br>**Term Expiration Date:** 09/30/2012 |
| Anne Zellner | Cook | 1 | anne.zellner@co.cook.mn.us<br>609 E. 4th Ave.<br>Grand Marais, MN 55602<br>**Phone No:** 218-387-3014<br>**Fax No:** 218-387-3012<br>**Appointment Date:** 10/01/2007<br>**Term Expiration Date:** 09/30/2009 |

Report ID: TaskForceList v20100302

Print Date: 3/15/2010 7:46:12 AM

# State Aid Accounting Task Force List



| Name | County/Dept. | District/Agency | Email/Address |
|---|---|---|---|
| Duane Ruona | Crow Wing | 3 | duane.ruona@co.crow-wing.mn.us<br>611 Oak Street<br>Brainerd, MN 56401<br>**Phone No:** 218-824-1110<br>**Fax No:** 218-824-1111<br>**Appointment Date:** 10/01/2007<br>**Term Expiration Date:** 09/30/2009 |
| Sheila Kirkwood | Goodhue | 6 | sheila.kirkwood@co.goodhue.mn.us<br>PO Box 404<br>Red Wing, MN 55066<br>**Phone No:** 651-385-3025<br>**Fax No:** 651-388-8437<br>**Appointment Date:** 10/01/2008<br>**Term Expiration Date:** 09/30/2010 |
| Deidre Hubbard | Grant | 4 | deidre.hubbard@co.grant.mn.us<br>3rd St SE<br>PO Box 1005<br>Elbow Lake, MN 56531-1005<br>**Phone No:** 218-685-4481<br>**Fax No:** 218-685-5347<br>**Appointment Date:** 10/01/2008<br>**Term Expiration Date:** 09/30/2010 |
| Dawn Timmer | Jackson | 7 | dawn.timmer@co.jackson.mn.us<br>53053 780th St<br>Jackson, MN 56143<br>**Phone No:** 507-847-2525<br>**Fax No:** 507-847-2539<br>**Appointment Date:** 10/01/2009<br>**Term Expiration Date:** 09/30/2011 |
| Barbara O'hara | Kittson | 2 | bohara@co.kittson.mn.us<br>401 2nd St SW<br>Hallock, MN 56728<br>**Phone No:** 218-843-2686<br>**Fax No:** 218-843-2488<br>**Appointment Date:** 10/01/2008<br>**Term Expiration Date:** 09/30/2010 |

Report ID: TaskForceList v20100302

Print Date: 3/15/2010 7:46:12AM

# State Aid Accounting Task Force List



| Name | County/Dept. | District/Agency | Email/Address |
|---|---|---|---|
| Robin Sterzinger | Lincoln | 8 | rsterzinger@co.lincoln.mn.us<br>Lincoln County Courthouse<br>PO Box 97<br>Ivanhoe, MN 56142-97<br>**Phone No:** 507-694-1464<br>**Fax No:** 507-694-1101<br>**Appointment Date:** 10/01/2008<br>**Term Expiration Date:** 09/30/2010 |
| Cindy Wenkel | Nicollet | 7 | cwenkel@co.nicollet.mn.us<br>PO Box 518<br>1700 Sunrise Dr<br>St Peter, MN 56082<br>**Phone No:** 507-931-1760<br>**Fax No:** 507-931-6978<br>**Appointment Date:** 10/01/2009<br>**Term Expiration Date:** 09/30/2011 |
| Paula Herring | Olmsted | 6 | herring.paula@co.olmsted.mn.us<br>2122 Campus Drive SE<br>Rochester, MN 55904<br>**Phone No:** 507-328-7070<br>**Fax No:** 507-328-7083<br>**Appointment Date:** 10/01/2008<br>**Term Expiration Date:** 09/30/2010 |
| Kathy Glass | Polk | 2 | kathy.glass@co.polk.mn.us<br>820 Old Hwy 75 South<br>Crookston, MN 56716<br>**Phone No:** 218-281-3952<br>**Fax No:** 218-281-3976<br>**Appointment Date:** 10/01/2008<br>**Term Expiration Date:** 09/30/2010 |
| Cindy Degener | State Aid | Mn/DOT | cindy.degener@state.mn.us<br>395 John Ireland Blvd<br>Mail Stop 215<br>St. Paul, MN 55155-7816<br>**Phone No:** 651-366-4850<br>**Fax No:** 651-366-4909<br>**Appointment Date:**<br>**Term Expiration Date:** |

Report ID: TaskForceList v20100302

Print Date: 3/15/2010 7:46:12 AM

# State Aid Accounting Task Force List



| Name | County/Dept. | District/Agency | Email/Address |
|---|---|---|---|
| Joan Peters | State Aid | Mn/DOT | joan.peters@state.mn.us<br>395 John Ireland Blvd<br>Mail Stop 215<br>St. Paul, MN 55155-7816<br>**Phone No:** 651-366-4886<br>**Fax No:** 651-366-4909<br>**Appointment Date:**<br>**Term Expiration Date:** |
| Mike Kilanowski | State Aid | Mn/DOT | michael.kilanowski@state.mn.us<br>395 John Ireland Blvd<br>Mail Stop 215<br>St. Paul, MN 55155-7816<br>**Phone No:** 651-366-4870<br>**Fax No:** 651-366-4909<br>**Appointment Date:**<br>**Term Expiration Date:** |
| Tom Karlson | State Auditors Office | OSA | tkarlson@osa.state.mn.us<br>525 Park Street<br>Suite 500<br>St. Paul, MN 55103<br>**Phone No:** 651-296-4715<br>**Fax No:** 651-296-5905<br>**Appointment Date:**<br>**Term Expiration Date:** |
| Nila Ellis | Wright | 3 | nila.ellis@co.wright.mn.us<br>1901 Hwy 25 North<br>Buffalo, MN 55313<br>**Phone No:** 763-682-7385<br>**Fax No:** 763-682-7313<br>**Appointment Date:** 10/01/2007<br>**Term Expiration Date:** 09/30/2009 |
| Bette Schweer | Yellow Medicine | 8 | bette.schweer@co.yellow-medicine.mn.us<br>1320 13th St<br>Granite Falls, MN 56241-1286<br>**Phone No:** 320-564-3331<br>**Fax No:** 320-564-2140<br>**Appointment Date:** 10/01/2008<br>**Term Expiration Date:** 09/30/2010 |

Report ID: TaskForceList v20100302

Print Date: 3/15/2010 7:46:12AM